

# City of Willow Springs

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## Regular Council Meeting

### AGENDA

Thursday, January 16, 2020

City Hall Council Chambers

#### **I. CALL TO ORDER**

Announcement of Quorum

Approval of Agenda

#### **II. CONSENT AGENDA**

Approval of Minutes (RM 12/19)

Pg. 2

Approval of Bills for Payment

Pg. 6

Receipt of Financial Reports

YMCA, Department Head's & Board's Reports

#### **III. NEW BUSINESS**

A. 104 E Main Street Discussion

Pg. 12

B. Fire Dept./USDA Grant Discussion

Pg. 20

C. 915 Welch Dr. re-zone from 'R-1' to 'R-3'

Pg. 22

Bill No. 20-53, Ordinance No. 1553

Pg. 23

D. 2019 Year End Review

Pg. 25

Pursuant to RSMo 610.021 (1) Legal, (2) Real Estate, (3) Personnel

# City of Willow Springs

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## Regular Council Meeting

Thursday, December 19, 2019

City Hall, 5:00 p.m.

**Present:** Mayor Brooke Fair, Alderman Danny Bradley, Alderman Susan Rackley, Alderman Troy Yonker, Alderman Phill Knott, City Administrator Beverly Hicks, City Clerk Alicia Worley, City Attorney Zane Privette, City Marshal Bryan Hogan.

**Guest:** Joe Wagner, David Scarbrough, Bryan D. Hogan, Rob Rackley, Danny Cooper, Jimmy Stillwell, Shane Collins, Tyler Clinton, Vance Farmer, Lloyd Pringle, David Gyll, Chipper Wood, Kelly Beets, Brad Grogan, Terri Elmore, Brian Jackson, Paden Turnbull, Amanda Mendez.

### **ANNOUNCEMENT OF QUORUM**

Announcement of Quorum: City Clerk Alicia Worley called the roll.

Mayor Fair opened the December meeting of the Board of Alderman at 5:01pm with a quorum present

### **AGENDA APPROVAL**

**Motion by Alderman Yonker, seconded by Alderman Knott to approve the agenda as presented. Motion carried 4-0.**

### **CONSENT AGENDA**

**Motion by Alderman Knott, seconded by Alderman Rackley to approve the Consent Agenda which included Approval of Minutes as amended – (RM 11/21), Approval of Bills for Payment, Receipt of Financial Reports, and YMCA, Department Head's & Board's Reports. Motion carried -0.**

### **VISITORS**

**Kelly Beets with MIRMA:** Kelly Beets explained the safety and liability items the City of Willow Springs applied for and is being awarded a total of \$4,246.00 to go towards the purchases.

- Four Body Cameras for the Police Department - \$2,587
- Manhole Lift - \$400
- AED for City Hall - \$647
- Bucket Truck Camera - \$262
- Tree Trimmer - \$350

### **NEW BUSINESS**

**Jimmy Stillwell Retirement Presentation:** City Administrator Beverly Hicks presented Jimmy Stillwell with a retirement plaque for his 31 years of service. Hicks thanked Jimmy for his loyalty, honesty, and knowledge over the years.

**Appointment of Street Supervisor:** City Administrator Beverly Hicks stated her recommendation for the street supervisor is Shane Collins. Shane started with the City in the Parks Department in December 2015.

**Motion by Alderman Rackley to appoint Shane Collins as the Street Supervisor. Seconded by Alderman Bradley. Motion carried 4-0.**

**SCEAP Grant Signature Approval:** City Administrator Beverly Hicks stated the Missouri Department of Natural Resources now needs a resolution for her to sign the documents for the SCEAP Grant.

**Motion by Alderman Yonker, seconded by Alderman Knott to read Bill No. 62-19 as Resolution No. 19-62. Motion carried 4-0 and the clerk read Bill No 62-19.**

**Bill No. 62-19**

**Resolution No. 19-62**

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO SIGN DOCUMENTS FOR THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES, SMALL COMMUNITY ENGINEERING ASSISTANCE PROGRAM UNDER THE MISSOURI CLEAN WATER LAW (SECTION 644 RSMO).**

**Motion by Alderman Yonker, seconded by Alderman Knott to adopt Resolution No. 19-62. A roll call vote was taken:**

**Ayes: Bradley, Rackley, Yonker, Knott  
Nays: None**

**2020 Library Contract:** The contract has not changed. The contribution amount will remain at \$39,000.

**Motion by Alderman Yonker, second by Alderman Knott to read Bill No. 63-19 as Resolution No. 19-63. Motion carried 4-0 and the clerk read Bill No. 63-19.**

**Bill No. 63-19**

**Resolution No. 19-63**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE WILLOW SPRINGS PUBLIC LIBRARY FOR THE YEAR 2020.**

**Motion by Alderman Yonker, seconded by Alderman Knott to adopt Resolution No. 19-63. A roll call vote was taken:**

**Ayes: Rackley, Yonker, Knott, Bradley  
Nays: None**

**2020 YMCA Contract:** The contract has not changed. The contribution will remain at \$15,000.

**Motion by Alderman Rackley, second by Alderman Bradley to read Bill No. 64-19 as Resolution No. 19-64. Motion carried 4-0 and the clerk read Bill No. 64-19.**

**Bill No. 64-19**

**Resolution No. 19-64**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE OZARKS FAMILY YMCA FOR THE YEAR 2020.**

**Motion by Alderman Rackley, seconded by Alderman Bradley to adopt Resolution No. 19-64. A roll call vote was taken:**

**Ayes: Yonker, Knott, Bradley, Rackley**

**Nays: None**

**2020 Rural Fire Contract:** The contract has not changed.

**Motion by Alderman Bradley, second by Alderman Rackley to read Bill No. 65-19 as Resolution No. 19-65. Motion carried 4-0 and the clerk read Bill No. 65-19.**

**Bill No. 65-19**

**Resolution No. 19-65**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE WILLOW SPRINGS RURAL FIRE PROTECTION ASSOCIATION TO PROVIDE RURAL FIRE PROTECTION SERVICES.**

**Motion by Alderman Bradley, seconded by Alderman Rackley to adopt Resolution No. 19-65. A roll call vote was taken:**

**Ayes: Knott, Bradley, Rackley, Yonker**

**Nays: None**

**2020 Budget:** City Administrator Beverly Hicks stated we have a balanced budget of \$6.03 million. We have a total of twenty-one (21) departments with sixteen (16) of those departments capable of generating revenue.

**Motion by Alderman Yonker, second by Alderman Knott to read Bill No. 66-19 as Resolution No. 19-66. Motion carried 4-0 and the clerk read Bill No. 66-19.**

**Bill No. 66-19**

**Resolution No. 19-66**

**A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF WILLOW SPRINGS, MISSOURI, FOR THE FISCAL YEAR, JANUARY 1, 2020 TO DECEMBER 31, 2020, INCLUDING APPROPRIATING THE FUNDS AS ALLOCATED TO VARIOUS ACCOUNTS AND AUTHORIZING THE EXPENDITURE OF SUCH FUNDS BY THE MAYOR, CITY ADMINISTRATOR AND OTHER OFFICIALS FOR THE PURPOSES INDICATED.**

**Motion by Alderman Yonker, seconded by Alderman Knott to adopt Resolution No. 19-66.  
A roll call vote was taken:**

**Ayes: Bradley, Rackley, Yonker, Knott  
Nays: None**

**Motion by Alderman Rackley, seconded by Alderman Yonker to adjourn open session at  
5:27 p.m. Motion carried 4-0.**

**CITY OF WILLOW SPRINGS**

**ATTEST:**

\_\_\_\_\_  
Brooke Fair, Mayor

\_\_\_\_\_  
Alicia Worley, City Clerk

**GENERAL REVENUE FUND BALANCE SHEET  
CITY OF WILLOW SPRINGS**

**BALANCE AS OF 11/30/2019** **\$1,028,436.78**

**REVENUES**

DAILY DEPOSITS- DEC 2019	\$336,293.06
SALES/USE TAX REVENUES	
GEN SALES TAX	\$58,034.24
CAPITAL IMP TAX	\$29,016.99
PARK TAX	\$14,126.37
USE TAX	\$7,355.02
MOTOR FUEL TAX-DOR	\$7,578.74
UTILITIES RECEIVED-ACH	\$23,306.42
GRANTS-POLICE	\$0.00
<b>TOTAL REVENUE FOR DEC 2019</b>	<b>\$475,710.84</b>

**EXPENSES**

A/P FOR DEC 2019	\$155,406.98
MPUA ELECTRIC POWER	\$144,988.55
PAYROLL AND TAXES	\$152,678.48
EMPLOYEE BENEFITS	\$55,884.16
SERVICE CHARGE	\$435.34
SALES TAX	\$9,233.15
RETURN CHECKS	\$150.32
FREIGHT/POSTAGE	\$373.24
DEPOSITS PAYABLE	\$1,473.62
COST SHARE/MODOT REPAVEMENT	\$0.00
<b>TOTAL EXPENDITURES FOR DEC 2019</b>	<b>\$520,623.84</b>

**INTEREST ON MONEY**

**\$150.34**

**BALANCE 12/31/2019**

**\$983,674.12**

**CITY OF WILLOW SPRINGS**

**GENERAL SALES TAX**

<b>RECVD:</b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
JAN	21,206.54	29,286.15	181,840.33	39,279.33	34,873.47	45,413.40	33,328.20
FEB	23,966.14	19,084.54	28,310.29	25,008.62	36,831.44	44,660.31	
MAR	31,456.39	424,913.04	48,537.81	50,186.19	51,618.71	47,547.05	
APR	24,428.51	36,927.91	42,663.62	39,834.01	39,223.30	44,195.72	
MAY	25,895.64	30,220.14	40,451.73	26,697.78	29,306.03	37,064.11	
JUN	27,856.40	47,885.21	58,888.42	43,333.10	47,872.67	55,788.18	
JUL	35,936.02	39,476.67	74,095.15	50,008.37	49,635.79	42,863.48	
AUG	18,981.09	31,706.73	37,919.36	26,044.10	34,819.57	32,689.50	
SEP	33,403.72	46,346.47	56,220.02	51,244.58	45,435.10	57,344.89	
OCT	28,099.27	43,886.20	45,397.04	36,902.51	24,676.52	43,255.57	
NOV	22,043.27	29,398.23	25,903.83	26,221.56	36,908.57	28,636.15	
DEC	31,274.07	53,579.66	48,974.29	60,847.48	51,784.54	58,034.24	
	<b>\$324,547.06</b>	<b>\$832,710.95</b>	<b>\$689,201.89</b>	<b>\$475,607.63</b>	<b>482,985.71</b>	<b>\$537,492.60</b>	

**CAPITAL IMPROVEMENT TAX**

<b>RECVD:</b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
JAN	10,603.89	14,643.19	90,920.03	19,639.81	17,436.86	22,706.53	16,664.17
FEB	11,983.03	9,542.21	14,155.24	12,504.36	18,415.79	22,330.19	
MAR	15,728.16	212,456.52	24,260.22	25,093.05	25,809.37	23,773.72	
APR	12,214.18	18,463.84	21,331.98	19,917.32	19,611.62	22,097.78	
MAY	12,947.80	15,110.38	20,225.82	13,348.98	14,652.93	18,532.01	
JUN	13,928.15	\$23,942.62	29,444.21	21,666.64	23,936.46	27,894.13	
JUL	17,968.31	19,738.39	37,047.64	25,004.19	24,817.92	21,431.72	
AUG	9,490.42	15,853.36	18,959.62	13,022.06	17,409.82	16,344.82	
SEP	16,702.06	\$23,173.36	28,110.34	25,622.40	22,717.52	28,672.33	
OCT	14,049.54	21,943.24	22,698.55	18,451.11	12,341.03	21,627.79	
NOV	11,021.63	14,699.17	12,952.03	13,110.66	18,454.38	14,318.15	
DEC	15,638.34	26,789.81	24,487.23	30,423.80	25,892.37	29,017.00	
	<b>\$162,275.51</b>	<b>\$416,356.09</b>	<b>\$344,592.91</b>	<b>237,804.38</b>	<b>241,496.07</b>	<b>\$268,746.17</b>	

**PARK SALES TAX**

<b><u>RECVD:</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
JAN	4,839.06	6,755.35	45,111.79	9,530.89	7,878.30	10,767.02	7,833.37
FEB	5,699.36	4,139.64	6,638.19	5,653.57	8,664.53	10,594.97	
MAR	6,802.95	105,623.07	11,258.45	11,367.17	11,856.14	10,894.28	
APR	5,124.73	7,993.90	9,967.53	9420.16	9,056.80	10,335.86	
MAY	5,561.90	6,951.26	9,790.08	6,435.56	6,898.81	8,812.23	
JUN	6,377.08	\$11,445.11	14,229.05	10,333.14	11,403.77	13,359.51	
JUL	8,678.65	9,613.98	18,194.62	12,150.85	12,087.43	10,451.14	
AUG	4,377.76	7,789.86	9,234.37	6,238.28	8,410.05	7,886.24	
SEP	7,909.58	\$10,915.22	13,626.33	12,332.70	10,954.40	13,970.99	
OCT	6,555.59	10,553.95	10,903.30	9,156.60	5,771.46	10412.35	
NOV	5,024.56	7,004.04	6229.05	6,438.75	8,867.52	6,847.49	
DEC	7,347.77	13,032.26	11,893.63	14,539.49	12,554.49	14,126.33	
	<b>\$74,298.99</b>	<b>\$201,817.64</b>	<b>\$167,076.39</b>	<b>113,597.16</b>	<b>114,403.70</b>	<b>\$128,458.41</b>	

**USE TAX DISTRIBUTION  
CITY OF WILLOW SPRINGS  
USE TAX DISTRIBUTION**

**GENERAL USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
JAN		2,370.82	\$2,062.30
FEB		2,377.37	
MAR		9,684.81	
APR		2,624.50	
MAY		1,244.90	
JUN		3,181.98	
JUL		1,809.79	
AUG	\$0.00	3,857.60	
SEP	\$336.18	3,001.40	
OCT	\$1,024.28	1,205.75	
NOV	\$1,458.07	8,512.94	
DEC	\$1,802.82	4,202.86	
	<b>\$4,621.35</b>	<b>\$44,074.72</b>	<b>\$2,062.30</b>

**CAPITAL IMPROVEMENT USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
JAN		\$1,185.36	\$1,031.15
FEB		\$1,188.76	
MAR		\$4,842.52	
APR		\$1,312.25	
MAY		\$622.42	
JUN		\$1,591.02	
JUL		\$904.80	
AUG	\$0.00	\$1,928.78	
SEP	\$168.11	\$1,422.80	
OCT	\$512.04	\$602.89	
NOV	\$729.03	\$4,256.44	
DEC	\$901.50	\$2,101.47	
	<b>\$2,310.68</b>	<b>\$21,959.51</b>	<b>\$1,031.15</b>

**PARK USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
JAN		\$592.66	\$515.57
FEB		\$594.36	
MAR		\$2,421.13	
APR		\$656.01	
MAY		\$311.21	
JUN		\$795.48	
JUL		\$452.48	
AUG	\$0.00	\$964.35	
SEP	\$84.03	\$711.36	
OCT	\$256.07	\$301.44	
NOV	\$364.48	\$2,128.20	
DEC	\$450.75	\$1,050.68	
	<b>\$1,155.33</b>	<b>\$10,979.36</b>	<b>\$515.57</b>

# ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 US BANK - GEN/AP

237182	1/08/2020	382	W.T. HASS	650.00				
237183	1/10/2020	526	MO DEPARTMENT OF REVENUE	306.59				
237184	1/10/2020	1602	ALLGEIER, MARTIN & ASSOC, INC	1,848.75				
237185	1/10/2020	1574	BROOKE FAIR	80.00				
237186	1/10/2020	1401	CABLE AMERICA	724.19				
237187	1/10/2020	178	CAPE ELECTRICAL SUPPLY	2,250.00				
237188	1/10/2020	183	CASEYS GENERAL STORE #1403	21.00				
237189	1/10/2020	220	CITY OF WILLOW SPRINGS	.00				
237190	1/10/2020	220	CITY OF WILLOW SPRINGS	6,986.09				
237191	1/10/2020	1534	CIVICPLUS	2,469.61				
237192	1/10/2020	1246	DANNY BRADLEY	75.00				
237193	1/10/2020	1075	DIGITAL ALLEY, INC.	645.00				
237194	1/10/2020	1531	ED M. FELD EQUIPMENT CO, INC	1,690.55				
237195	1/10/2020	314	FRANCE FIRE EXTINGUISHER	209.70				
237196	1/10/2020	322	HOWELL CO RECORDER OF DEEDS	27.00				
237197	1/10/2020	388	HOWELL-OREGON ELEC COOP	1,969.27				
237198	1/10/2020	447	JENKINS DIESEL POWER INC	87.57				
237199	1/10/2020	1581	LANDMARK BANK	1,975.28				
237200	1/10/2020	501	LEE'S TIRE SHOP	284.32				
237201	1/10/2020	1211	LIBERTY NATIONAL	82.40				
237202	1/10/2020	9999999999	MABEL M WAKE	350.00				
237203	1/10/2020	1017	MACA	120.00				
237204	1/10/2020	1451	MO ASS OF MUNI UTILITIES	4,701.00				
237205	1/10/2020	544	MFA PROPANE	506.06				
237206	1/10/2020	1625	MIDWAY TOWING	85.00				
237207	1/10/2020	551	MIRMA	464.00				
237208	1/10/2020	572	MISSOURI ONE CALL SYSTEM INC	21.60				
237209	1/10/2020	526	MO DEPARTMENT OF REVENUE	44.00				
237210	1/10/2020	559	MO MUNICIPAL LEAGUE	618.40				
237211	1/10/2020	570	MO RURAL WATER ASSOCIATION	879.80				
237212	1/10/2020	1565	MO SHERIFF'S RETIREMENT FUND	130.50				
237213	1/10/2020	646	O'REILLY AUTOMOTIVE INC	23.17				
237214	1/10/2020	1098	OZARK AWARDS CO	4.12				
237215	1/10/2020	652	OZARK FAMILY YMCA	1,400.50				
237216	1/10/2020	9999999999	OZARK HORSE TRADER	50.00				
237217	1/10/2020	1135	PDC LABORATORIES	114.00				
237218	1/10/2020	1575	PHILL KNOTT	75.00				
237219	1/10/2020	1259	PITNEY BOWES GLOBAL	200.55				
237220	1/10/2020	1053	RAILROAD MANAGEMENT COMP.	517.90				
237221	1/10/2020	794	RANDY'S AUTO REPAIR	64.95				
237222	1/10/2020	792	ROBERT RACKLEY	90.00				
237223	1/10/2020	1083	SCHULTE SUPPLY, INC	1,912.50				
237224	1/10/2020	670	PRIVETTE LAW OFFICE	1,398.36				
237225	1/10/2020	786	SJSAN RACKLEY	75.00				
237226	1/10/2020	907	TOADERTRONIX LLC	50.00				
237227	1/10/2020	1300	TROY YONKER	75.00				
237228	1/10/2020	986	WILLOW SPRINGS LIBRARY	4,882.92				
237229	1/10/2020	987	WS CHAMBER OF COMMERCE	300.00				

VOID:

# ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	41,536.65
CLEARED	.00
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BANK 1 TOTAL	41,536.65
 **VOIDED**	 .00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	16,621.46	16,621.46	.00	.00
20 ELECTRIC	7,505.13	7,505.13	.00	.00
21 WATER / SEWER FUND	7,632.47	7,632.47	.00	.00
23 SANITATION	149.64	149.64	.00	.00
25 GOLF COURSE	776.61	776.61	.00	.00
30 PARKS/RECREATION	1,416.22	1,416.22	.00	.00
31 LIBRARY	4,882.92	4,882.92	.00	.00
32 ECONOMIC DEVELOPMENT	1,907.74	1,907.74	.00	.00
50 MAINTENANCE SHED	151.19	151.19	.00	.00
60 CEMETERY	493.27	493.27	.00	.00



## Structural Assessment of Historic Building

Structural Assessment Requested By: Beverly Hicks, City Administrator

Location: 104 E. Main Street  
Willow Springs, MO 65793



Date of Observation: December 18, 2019 Exterior Only

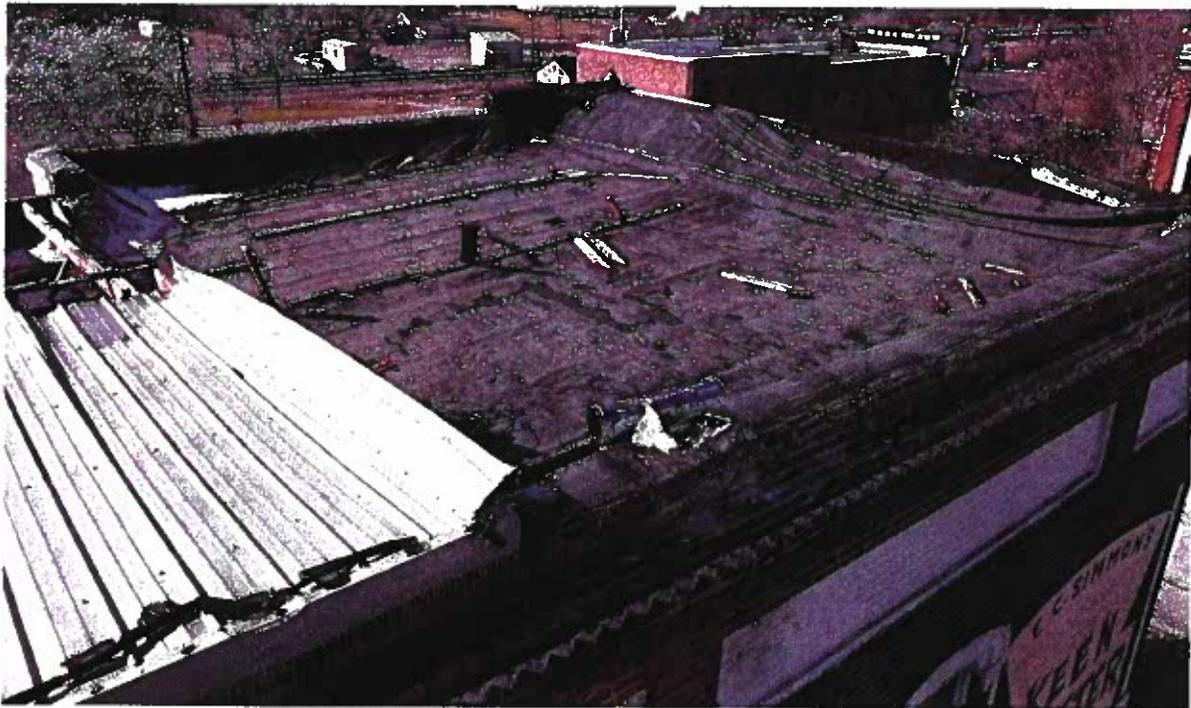
Overview: Earlier in the year part of the roof was blown off in a wind storm and debris ended up in main street and further to the northeast. The building has had brick falling off for some time. There is a temporary support under the failing lintel beam. As a result of these issues with the building, the City has been in correspondence with the building owner in an effort to ensure the building will be repaired. The City also requested this observation and assessment be completed to ensure public safety is maintained.

A previous report and temporary support detail by Pinnacle Design Group, dated December 2016, was provided to the building owner. The building owner shared this information and it has been attached to this report. The building owner made it clear onsite that he intends to repair the building and pointed out the support which had been installed based on the recommendation of Pinnacle Design Group.

**Observation and Assessment:**



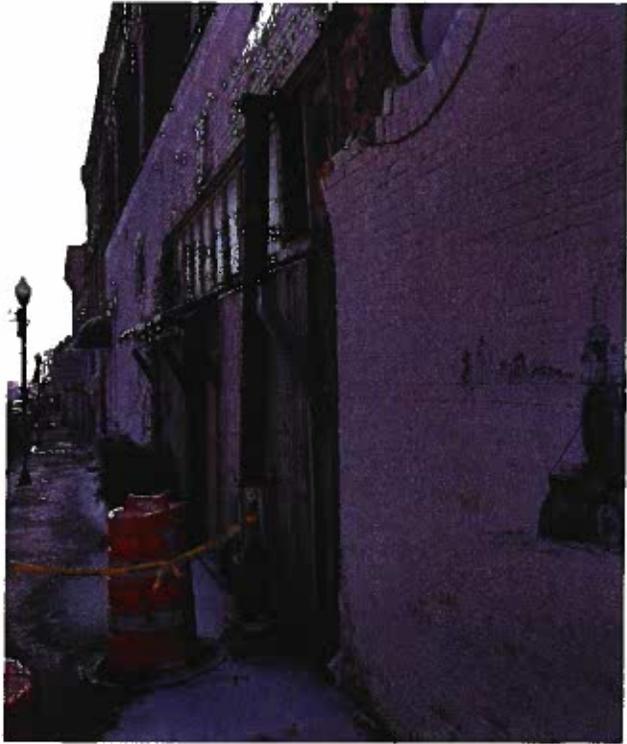
The building is two-story, constructed of multi-wythe load bearing brick walls with timber floor and roof members, and was constructed in the 1890's according to the property owner.



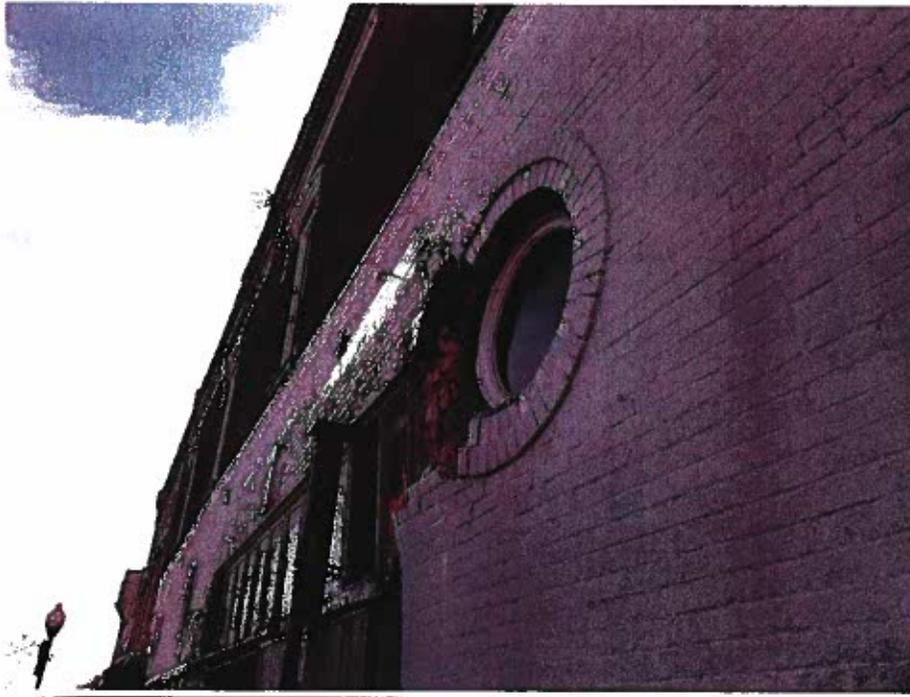
The original roof of the building had been overbuilt in the past with a wood framed metal roof. The metal roof was also covering the top of the wall parapet. A portion of the metal roof was blown off during a recent wind event, and at the time of this report, repairs to the roof have not been made. The compromised roof will likely lead to a water damage of the roof and floor framing and the brick wall.



The right end of the steel lintel beam over the storefront opening has settled, resulting in cracks from the circular window to the upper window to the roof. The beam is supported by a slender brick pillar on the right side of the photo, approximately 8-inches wide. It is possible the brick opening was enlarged at some point after the building's original construction, which left very little brick between the opening and circular window to carry the floor, roof, and wall load.



A temporary support has been added in an attempt to stabilize the wall. However, a more substantial, permanent support system is needed. The brick at the top of the slender brick pillar is significantly bowed out with many missing and broken bricks. The steel beam was not visible from the exterior but it has likely shifted with the brick.



Water has infiltrated the brick via cracks and has caused significant damage.



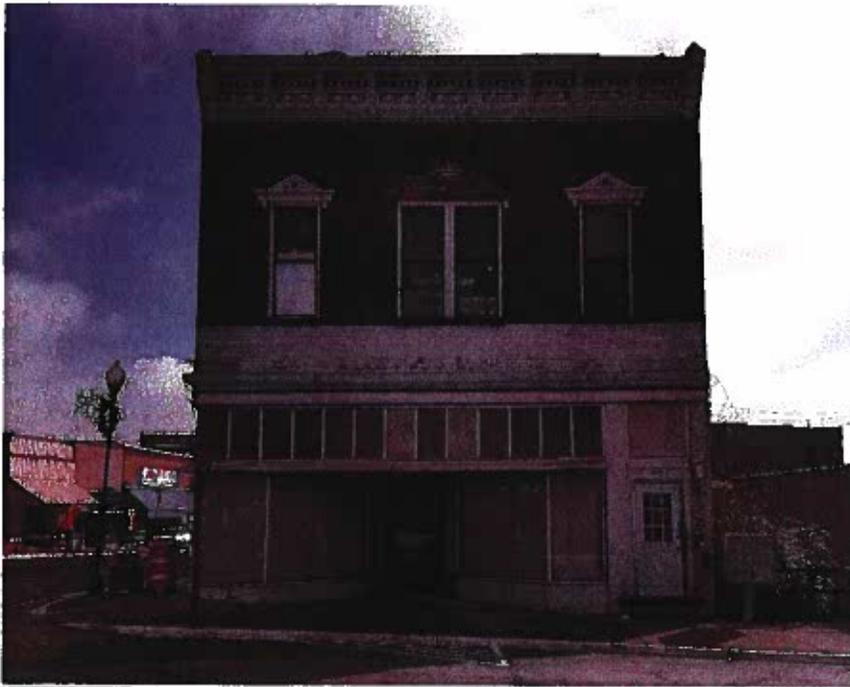
The condition of the brick wall and slender brick pillar is significantly worse than depicted in the photos included in the December 2016 report by Pinnacle Design Group.



View of brick wall from above.



Cracks above upper window.



View of end of the building from N. Center Street.



loose piece of decorative parapet

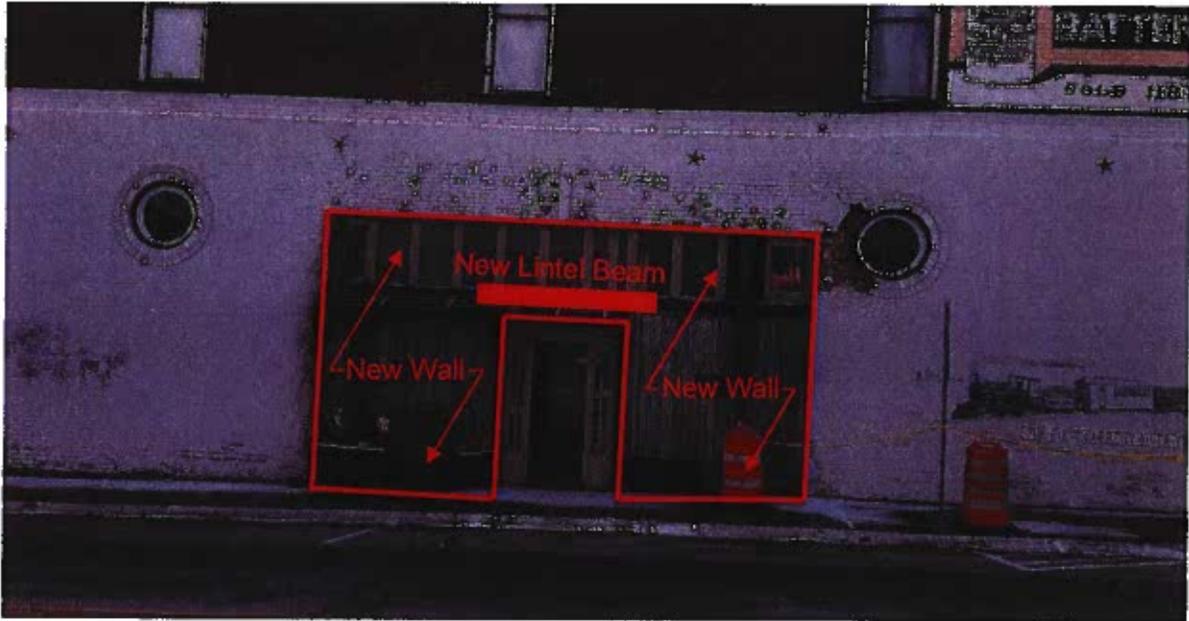
**Recommendations:**

1. Due to the additional degradation of the brick wall and slender brick pillar the temporary support is no longer adequate. Implementation of repair option A or B is recommended. Either solution will require the existing steel lintel beam be leveled to close the cracks in the existing brick wall before installation of a permanent support system. Leveling the existing beam and adequately supporting it will also allow the wall around the circular window to be repaired.

Option A: Infill the existing opening with concrete masonry units (CMU) or brick or a combination of the CMU and brick, with adequate thickness and proper reinforcement. Matching the existing wall width with the new wall is recommended. If the doorway is left a new lintel beam will be required.

Option B: Provide multiple new support columns and a new support beam beneath the existing steel lintel beam.

Option A is the preferred solution as the gravity loads would then be distributed along the existing foundation, which would assist in minimizing the possibility of future settlement.

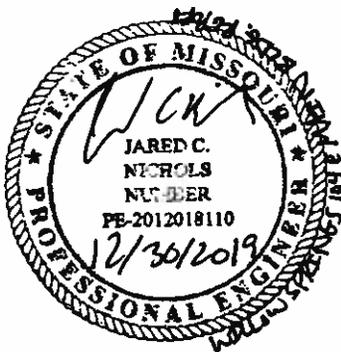
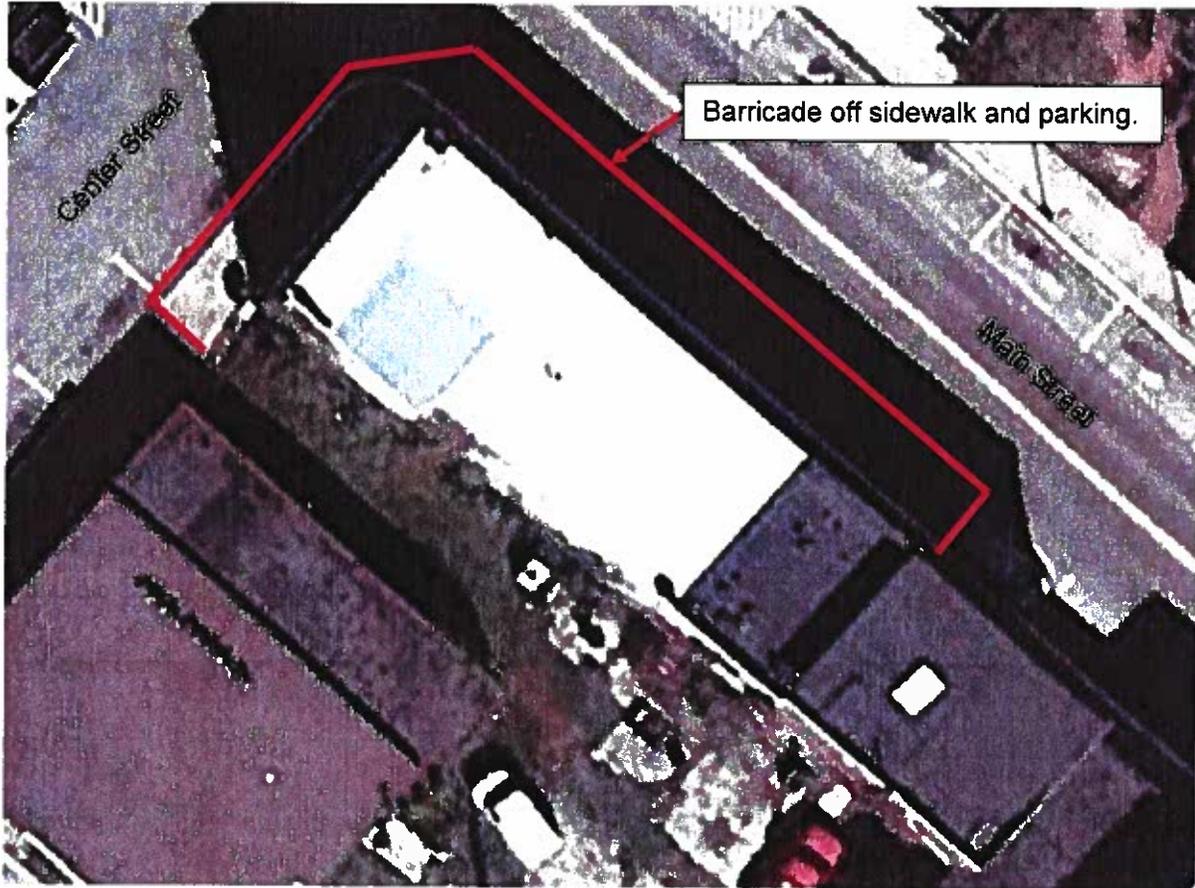


2. The roof should be repaired and the loose piece of decorative parapet secured. No analysis was conducted to verify that the existing roof could support the weight of the new metal roof as part of this assessment.

3. Repairs should be made as soon as possible. The masonry wall is currently at risk and poses a significant danger to the owner/occupant and general public should it collapse. If repairs are not made soon, collapse or partial collapse is probable. It is not possible to pinpoint when failure will occur, however, freeze-thaw cycles in the winter will accelerate the brick degradation. If the repairs are not completed before next winter and the building has not yet collapsed, it may need to be demolished.

4. It is recommended that the property owner select a qualified contractor experienced in salvaging and remodeling historic buildings of this nature to perform the required repairs to the front of the building and roof. Self-performing this type of work could be dangerous and possibly ineffective, thus it is not recommended.

5. It is recommended that the City extend the current barricades to close the sidewalk and parking as shown below.



Observation and Assessment: Jared Nichols, P.E. of Allgeier, Martin and Associates, Inc. performed the observation and structural assessment for the Owner (City), and this assessment shall be used in accordance with the signed agreement between Allgeier, Martin and Associates, Inc. and the Owner. No other use of this structural assessment is authorized.

Jared Nichols, P.E.  
Allgeier, Martin and Associates Inc.

Structural Assessment of Historic Building

104 E. Main St. – Willow Springs, MO



## Community Facilities Direct Loan & Grant

### What does this program do?

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

### Who may apply for this program?

Eligible borrowers include:

- Public bodies
- Community-based nonprofit corporations
- Federally recognized Tribes

### What is an eligible area?

Rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest **U.S. Census Data** are eligible for this program.

### How may funds be used?

Funds can be used to purchase, construct, and/or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

- Healthcare facilities such as hospitals, medical clinics, dental clinics, nursing homes or assisted living facilities
- Public facilities such as town halls, courthouses, airport hangars or street improvements
- Community support services such as child care centers, community centers, fairgrounds or transitional housing
- Public safety services such as fire departments, police stations, prisons, police vehicles, fire trucks, public works vehicles or equipment
- Educational services such as museums, libraries or private schools
- Utility services such as telemedicine or distance learning equipment
- Local food systems such as community gardens, food pantries, community kitchens, food banks, food hubs or greenhouses

For a complete list see Code of Federal Regulations 7 CFR, Part 1942.17(d) for loans; 7 CFR, Part 3570.62 for grants.

### What kinds of funding are available?

- Low interest direct loans
- Grants
- A combination of the two above, as well as our **loan guarantee program**. These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

### What are the funding priorities?

Priority point system based on population, median household income

- Small communities with a population of 5,500 or less
- Low-income communities having a median household income below 80% of the state nonmetropolitan median household income.

### What are the terms?

Funding is provided through a competitive process.

**Direct Loan:**

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicants authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, contact us for details and current rates.
- Once the loan is approved, the interest rate is fixed for the entire term of the loan, and is determined by the median household income of the service area.
- There are no pre-payment penalties.
- Contact us for details and current interest rates applicable for your project.

# Community Facilities Direct Loan & Grant

## What are the terms? (continued)

### Grant Approval:

Grant funds must be available. Applicant must be eligible for grant assistance, which is provided on a graduated scale with smaller communities with the lowest median household income being eligible for projects with a higher proportion of grant funds. Grant assistance is limited to the following percentages of eligible project costs:

Maximum of 75 percent when the proposed project is:

- Located in a rural community having a population of 5,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 60 percent of the State nonmetropolitan median household income.

Maximum of 55 percent when the proposed project is:

- Located in a rural community having a population of 12,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 70 percent of the State nonmetropolitan median household income.

Maximum of 35 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 80 percent of the State nonmetropolitan median household income.

Maximum of 15 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 90 percent of the State nonmetropolitan median household income. The proposed project must meet both percentage criteria. Grants are further limited.

## Are there additional requirements?

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms
- Facilities must serve rural area where they are/will be located
- Project must demonstrate substantial community support
- Environmental review must be completed/acceptable

## How do we get started?

Contact your **local offices** to discuss your specific project. Applications are accepted year round

## Who can answer questions?

Contact our **local office** that serves your area.

## What governs this program?

- Direct Loan: 7 CFR Part 1942, Subpart A
- Grant: 7 CFR Part 3570, Subpart A

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact your **local office** for assistance. You will find additional forms, resources, and program information at [www.rd.usda.gov](http://www.rd.usda.gov). USDA is an equal opportunity provider, employer, and lender.

**City of Willow Springs**  
**Planning & Zoning Committee Meeting**  
**January 13, 2020 – 5:00 p.m.**

**PRESENT:** Jack Lyon, Terry Elmore, Christy Graves, David Collins

**GUESTS:** Jeff Ward, Shelby Gray, Bill Easley

**President Christy Graves called the meeting to order with a quorum present at 5:02p.m.**

**915 Welch Drive:** The home is currently zoned 'R-1' single family residence.

Jeff Ward stated he purchased the property located at 915 Welch Drive. The home was divided into a duplex but is not properly zoned. Jeff would like to keep it a duplex and is asking the committee to recommend a zoning of 'R-3', multi-family residence, to City Council.

David Collins asked if the home is currently up to code with proper firewalls for multi-family living? Jeff stated he hadn't thought of that but would investigate it and bring it up to code if it wasn't already.

Shelby Gray stated she has concerns about it being a rental. There have been issues in the past with renters entering her home, weeds out of control, and a dog bit her child. She stated she rents from her grandparents and the reason they moved into that subdivision was because of the single-family home atmosphere. Jeff said he understood her concerns. He doesn't allow pets and the yard will be maintained by him or someone he hires. He told her she could call him if the renters started causing problems.

Christy Graves stated she also has concerns because she too lives in the subdivision. She has concerns about property values going down with a duplex and she doesn't want to see that happen. She would like to see the values go up or at minimum stay the same.

Bill Easley stated he didn't really have many concerns as long as it was kept decent. He also stated his property is the only one directly adjacent to Jeff's.

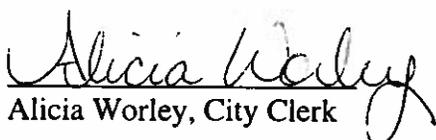
Terry Elmore and David Collins both stated they believe Jeff will fix it up, make it look nice, and maintain it based on his other rentals.

**Motion by David Collins to recommend to City Council to re-zone property located at 915 Welch Drive from 'R-1' to 'R-3'. Seconded by Terry Elmore. A roll call vote was taken:**

**Ayes: David Collins, Jack Lyons, Terry Elmore**

**Nays: Christy Graves**

**Christy Graves adjourned the meeting at 5:48p.m.**

  
Alicia Worley, City Clerk

**CITY OF WILLOW SPRINGS**

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**BILL NO. 20-53**

**ORDINANCE NO. 1553**

**AN ORDINANCE PURSUANT TO CHAPTER 405 OF THE WILLOW SPRINGS CODE,  
REZONING PROPERTY LOCATED AT THE CORNER OF SOUTH CENTER AND  
HILL STREET, WILLOW SPRINGS, MISSOURI:**

**WHEREAS**, said property is currently zoned 'R-1' one-family dwelling and would be rezoned as 'R-3' multi-family dwelling; and

**WHEREAS**, the Planning Commission met on the 13<sup>th</sup> day of January 2020 and recommended such zoning variance; and

**WHEREAS**, the Board of Alderman has determined that such use is not detrimental to the surrounding area or in conflict with the purposes of Chapter 405 of the Code of Willow Springs;

**NOW THEREFORE BE IT ORDAINED AS FOLLOWS:**

**Section 1.** That the property located at 915 Welch Drive, Willow Springs, MO is hereby rezoned as 'R-3':

**Section 2.** That the zoning district map as provided in Section 400.400 of the Code of City Ordinances of the City of Willow Springs shall be changed to reflect such zoning.

**Section 3.** That a map of the property is attached hereof.

**Section 4.** This ordinance shall become in full force and effect from and after its passage and approval

**PASSED AND APPROVED THIS 16<sup>th</sup> DAY OF JANUARY 2020.**

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**Brooke Fair, Mayor**

**ATTEST:**

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**Alicia Worley, City Clerk**



AD 5900

US HIGHWAY 60 (BUS)

1194

1202

1203

WELCH WHEELER

WHEELER

REDWOOD

1990



**City of Willow Springs**  
900 W. Main  
P.O. Box 190  
Willow Springs, MO 65793  
**Phone:** (417) 469-2107  
**Fax:** (417) 469-4789

2019 IN REVIEW  
FROM  
BEVERLY HICKS, CITY ADMINISTRATOR

**2019**----What a year it has been! Economic Development for our community has certainly been the main topic for 2019 and believe this will be the continuing trend for 2020 as well. The south expansion has kept all our departments extremely busy this past year and we declare 2019 our most aggressive year in the 15 years I have been employed by the City of Willow Springs. The following is a highlighted summary of 2019.

## **Expenditures/Projects**

**Infrastructure**—We have expanded and upgraded our electric, water and sewer several areas of town, including new road construction, all while attending to our regular repair and maintenance of existing utilities. It was our plan to expand utilities at the south junction in a manner that would produce opportunity and options for future development. The City of Willow Springs expended around \$710,000.00 for transformers, manholes, lift stations, pipe, wire, etc..... and this would not include the labor charges. This also included new RCP (concrete stormwater pipe) for stormwater drainage for the new construction sites. With a focus on Loves Travel Stop and the Bear Crossing project, we hired engineers to perform a stormwater retention study so that we dealt with the water run-off in the proper way, making sure we did everything possible to mitigate the flooding potential. The following is a list of supplies and materials used to address all the above issues. With all the above, the main issue we will continue to monitor is the reduction in cash this past year by \$400,000, however, we know that to grow and give the community opportunities, comes a season that we are required to spend the necessary funds. With our due diligence in the past, we now can spend those funds wisely for a future return.

Manholes--\$16,000.00

RCP----\$22,209.00

Transformers with PME extension---\$77245.24

Bear Drive Road Construction with utilities---\$187,762.75

Engineering---\$74,000.00

Utilities expanded to Love's Travel---233,332.00

The remaining was for the supporting wire, pipe, conduit and other materials.

New economic development projects for 2019 included West Plains Bank, Love's Travel Center, Bear Crossing Strip Mall, 30,000 sq. ft. Jasper Expansion and McIntosh Trucking.

**Capital Equipment/Buildings/Vehicles----**

2013 Ford Flatbed with Crane—Wastewater Treatment-----	\$28,215.00
Sewage, Grinder Pumps                      Wastewater Treatment	\$3,160.00
ATV    Wastewater Treatment	\$4,000.00
HVAC system                                  City Hall	\$7,408.00
Street Department Office Building 20' x 20' With HVAC	\$23,802.00
Garage Door for EI/WA/SW building	\$3,783.00
2002 Chevy 1-ton Work Truck with tool boxes---Water/Sewer	\$10,500.00
Sewer Lift Station (behind Hanks' garage)	\$4,600.00
914 M Cat Wheel Loader---Street Department	\$133,500.00
Cascade Filling Station—Fire Dept	\$16,602.00
Re-surfacing of the Tennis Courts (partnered with School)	\$24,000.00
16' Foot Trailer for Parks/Cemetery	\$1,690.00
2002 Toro Multi Pro Sprayer (Golf)	\$3,500.00

The above totals **\$264,760.00** in capital expenses for vehicles/equipment/buildings, all of which are assets for the City.

**Some of the other highlighted expenditures for 2019 include:**

Employee wages including temporary and OT	\$1,326,600.00
Insurance including Health, Comprehensive/Collision/Work Comp	\$430,000.00
Employee Safety/Education	\$27,432.00
Repair and Maintenance of Buildings, Vehicles and Equipment	\$105,600.00

Our Missouri DNR operating permit for the Wastewater Treatment Plant expired December 31, 2019 and we began the application process in June 2019 and are continuing to work with DNR for renewal. We hired Burns & McDonnell to help with this process and to help implement a plan to reduce the Inflow and Infiltration of our sewer system. With the help of Phil Walsack, Burns & McDonnell, we have already reduced the limitations that was first introduced through a draft permit issued in December of 2019. We now are currently waiting on a revised draft to be presented to us within the next month.

We continued to stay very active in the Missouri Public Utility Alliance this past year. Being engaged in the process of purchasing power for the community has proven to be beneficial. We have discovered many sources of electric with a very diverse portfolio of types of power including alternative fuels...i.e. wind. A combination of these sources upgraded electric projects and the mild weather conditions in 2019, all contributed to a slight decrease in the power purchased and this, of course, led to a slight reduction in revenues from generated power for the City of Willow Springs.

## Revenues

We were pleasantly surprised at the increase of both general sales tax and the use tax revenues. We have now a fully reported year on use tax and this generated a little over \$77,000 for the year of 2019. As a reminder, this use tax was voted in by the public and is generated from mainly internet sales. It is the sales tax, use tax, personal property tax, motor fuel taxes and franchise fees that fund our public safety departments like the Fire, Law Enforcement, Street and our recreation departments like the pool and parks. Those are listed with the revenues for 2019 listed below:

Personal Property Tax (City does not collect Real Property Tax)	\$25,326.00
Franchise Fees (Gas, Cable, Phones)	\$76,487.42
Sales Tax	\$934,697.00
Use Tax	\$77,000.00
Vehicle/Motor Fuel Tax	\$89,000.00
Permits (Business, Building and Liquor)	\$17,642.00

This totals around 1.22 million of our 2019 revenue. User fees for electric, water and sewer came to around \$3.8 million in 2019. Fees for service, membership, court fines and rental roughly made up of \$367,000.00. Grant and insurance reimbursements \$58,500.00. The City sold assets of \$65,000 as well.

## Conclusion

Sometimes it is hard to keep in check the amount of money that needs to be spent in a manner conducive with the goals of this community, but of course, only revenues allow such goals. It is important to realize that it requires close to 4.0 million to maintain, repair and upgrade utility services like electric, water, sewer and streets. It also requires a budget of \$675,000 for fire, courts and police to support those departments. Consequently, leaving only 1.3 million for parks, pool, golf, the airport, administration, cemetery upkeep, maintenance of vehicles and buildings, library and YMCA support. We believe all these departments are significant and support a healthy community. I want to thank the Council as always for supporting the community in the way that you do. It does matter and make a difference in the lives of this community.

Thank you

Beverly Hicks  
City Administrator

12/30/19

Electric Department

Year in Review and new for 2020

In the last six months we have completed all of this year's projects. The Loves Truck Stop is up and running on schedule. The Strip Mall has power and time frames were met. The West Plains Bank is up and running and are pulling out the temporary module home sometime this week. We have had time at the end of the year to get to our tree trimming and we have mostly been working on that. We had an ice storm early this year and it gave me a good idea on some trees that needed attention. I was really impressed while driving around that we have done a good job because we have not had much time with all the other projects going on to keep up with right-of-way trimming. We have just about got the new Street Department shed all wired in. We have been keeping up with all jobs but it has not been easy. We have been a two man crew for what feels like forever and finding help little alone good help has not been an easy task. Some scared of electric; some won't work for the pay. We train people and they leave. It feels like a revolving door. Keeping the lights running 24hrs a day seven day a week has defiantly taken its toll on us this year. But with a New Year brings a new outlook on things. It can only get better.

In 2020, I have Midwest Construction contracted to directional bore about a 1,000ft of primary underground. They will pull in my conduit to the new Jasper expansion. We will have to make up junction boxes, dip pole, pull primary wire, 1000kva transformer. This job is set to go as soon as they can get to work on it. It should take about 2 months depending on weather and if we get any additional help. The second job right out the gate is Macintosh Trucking. It will go across from Loves Truck Stop. We have conduit down to the edge of the new road. We will be installing a second pad mount switch gear which is coming but has a long lead time. This will help with fusing and possible loop feed in future. I will have to follow the Water department as they will be digging trench. We will put in three-phase even though they will only be single phase incase another business comes in. I have enough parts on hand to get this job done and could wire around the switch gear to keep with their time frames. The South Junction will be a busy place most of the year. When we have time this year we are going to have to start changing 100amp cutouts. The old ones are beginning to show age because of freeze and thaw. Several show hair line cracks and if closed in could fail and break.

Electric Supervisor  
Chipper Wood

## Fire Department Summation

In 2019 we endured a lot of challenges. Equipment malfunctions, personnel changes and personal challenges. We spent 2019 improving our station, advancing our training and improving our relationship with the community. We have had several issues with our aging main pumper and have learned how important it is to keep on top of the rest of our equipment.

In 2020 we are looking forward to more training and upgrading equipment. Some of our requests for 2020 are expensive but much needed. A new pumper, a third door and safety funds are among a few requests. This year we are discussing replacing the rural board and getting them more involved in the process of collecting rural fire dues. We will be looking in to what it will entail to replace a few out of date air bottles and fire hose. Some of our goals are to complete a thorough hose testing evaluation and update all records of service.

Our current situation with our main pumper is ongoing. We are currently borrowing a pumper from 11 point fire dept. Our pumper has recently needed repairs for a pump actuator, an ECM issue, and it caught fire on the way to a call. The fire was quickly snuffed out avoiding major damage. The truck should be fully operational soon. I hope it will survive until we can replace it.

We will be continuing to push to better our department and ourselves for 2020. We have been gifted and bought a few items to help with our physical fitness, as well as some donated lumber to build training props. We are looking forward to events with the community and strive to have a safe year.

Chief Worley

**From:** david A. guyll <davidaguyll@gmail.com>  
**Sent:** Monday, December 30, 2019 9:23 AM  
**To:** alicia worley  
**Subject:** Summary of activities accomplished in 2019.

We were able to keep the golf course maintained to a high standard this past year. With the help of Charlie Green we were able to keep the course looking its best.

We were able to install an acre and a half of zoysia in 2019. all of #1 is completed now.

Bill and I worked several leaks and they have slowed down some by using schedule 40 in place of the schedule 20 that was installed years ago.

For 2020

We are hoping to add another one to three acres of zoysia, as this would finish this project. we still would have par threes, but we can do these in house over the next few years.

Our fairway mower need the reels rebuilt and we will be working on this in the next couple of months. Calvin wood will be going thru it to help us keep it running.

With additional help like we have had in the past year we plan on keeping the golf course at its best, thus getting more members to join our course.

Our irrigation system has a major flaw as they used scrubber valves made out of plastic, As they break over the next few years we will be buying brass scrubber valves. these valves can be rebuilt and will save time and money in the future.

Thank you, Dave Guyll

**The Willow Springs Police Department has released its statistics for the year 2019.**

For the year 2019 the Police Department answered 2,434 Calls for Service compared to 1130 in 2018. The most common calls were Disturbances, and Animal Complaints.

Officers investigated 52 motor vehicle accidents compared to 66 in 2018

Officers made 319 arrests in 2019 compared to 430 in 2018.

Officers issued 977 citations compared to 744 in 2018. The most common violations were Speeding, and Failing to Register a Motor Vehicle.

Officers investigated 402 incidents compared to 478 in 2018. The most common incidents were Stealing/Theft/Burglary, and Miscellaneous incidents.

The Police Department continues to make Community and Traffic Safety one of our top priorities. We have received 3 shotguns on a grant this year, and were approved to purchase 4 new body cameras which will be ordered this month. We have suffered with officer turnover this year, and of course the process of training new officers. I am very pleased with our current roster of fine officers, and believe that they are serving the citizens of our community to the best of their ability.

We have ordered a new patrol vehicle and plan on receiving it soon. We will have decals printed, and equipment ordered so that it will be put on the road as soon as possible.



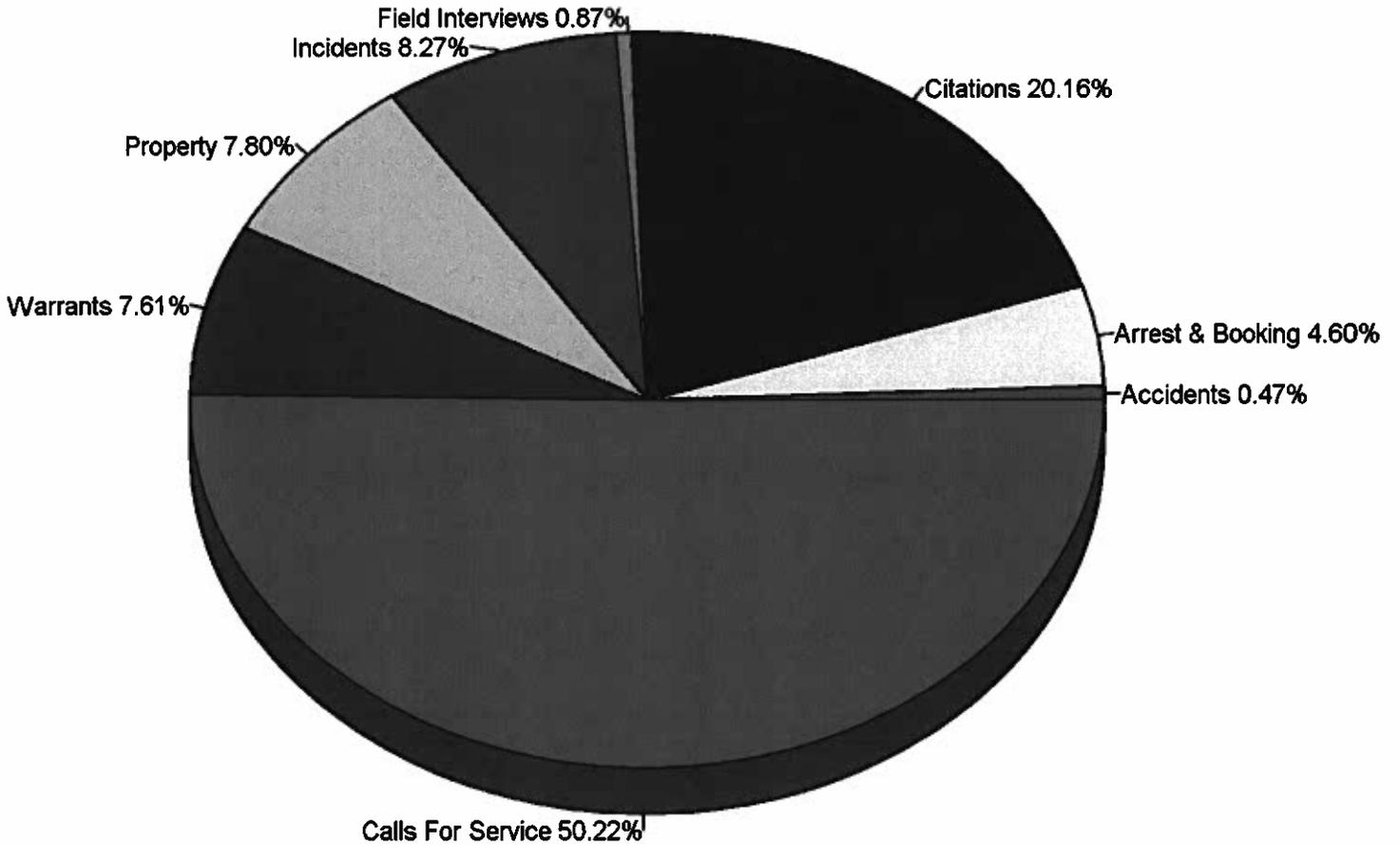
# WILLOW SPRINGS POLICE DEPARTMENT

700 W MAIN ST  
WILLOW SPRINGS, MO 65793

Date : 01/09/2020  
Page : 1  
Agency : WSPD

## Crimestar Records Management System Database Statistics

From: 01/01/2019 To: 01/01/2020





# WILLOW SPRINGS POLICE DEPARTMENT

700 W MAIN ST  
WILLOW SPRINGS, MO 65793

Date : 01/10/2020  
Page : 1  
Agency : WSPD

## Calls For Service Totals By Call Type

01/01/2019 to 01/01/2020

Call Type	Totals
01 01	47
02 Drunk	3
03 Assault / Battery	9
04 Disturbance	151
05 Careless and Imprudent Driver	21
06 Check Well Being	113
07 Animal Complaint	139
08 Burglary	21
09 Ambulance Assist	52
10 Assist Other Agency	84
11 Theft	70
12 Suspicious Activity	58
13 Property Damage	25
14 Lost/Found Property	16
15 Child Custody	12
16 Make Contact	125
17 Civil Assist	17
18 Roadway Obstruction	16
19 Warrant Verification	13
20 Missing Person	7
21 Ministerial Alliance	10
22 Unsecured Building	22
23 Escort	30
24 Vandalism	6
25 Noise Complaint	15
26 Be on the lookout	12
27 911 Hang-up	13
28 Prowler	14
29 Suicide Attempt	4
30 Domestic Disturbance	62
31 Fireworks	6
32 Harassment	21
34 Information Only	974
35 Fire	12
36 Accident	45
37 Aband. vehicle	19
38 Juvenile Disturbance	1
39 Trespass	35



**WILLOW SPRINGS  
POLICE DEPARTMENT**  
700 W MAIN ST  
WILLOW SPRINGS, MO 65793

Date : 01/10/2020  
Page : 2  
Agency : WSPD

### Calls For Service Totals By Call Type

01/01/2019 to 01/01/2020

Call Type		Totals
40	Motorist assist	21
41	Suspicious Person	34
42	Nuisance Complaint	16
43	Citizen Assist	27
44	Patrol Watch	19
45	Sexual Assault	4
46	Officer Assist	12
48	Administrative	1
<b>Grand Total for all calls</b>		<b>2434</b>

**WILLOW SPRINGS  
POLICE DEPARTMENT**

700 W MAIN ST  
WILLOW SPRINGS, MO 65793

Date : 01/06/2020  
Page : 10  
Agency : WSPD

**Citation Totals By Officer & Violation**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
MCCO... Paul McCormick		
	0-207N20005499.0 340.210 Fail to yield at...	1
	301.143-002N1986 PARKED IN HANDICAP SPACE	1
	<b>Total for this officer:</b>	<b>2</b>

**WILLOW SPRINGS  
POLICE DEPARTMENT**

700 W MAIN ST  
WILLOW SPRINGS, MO 65793

Date : 01/06/2020  
Page : 1  
Agency : WSPD

**Citation Totals By Officer & Violation**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
ANML	Animal Control	
	0-001Y20005599.0 205.070 Animal Health and Safety	1
	0-002Y20005599.0 205.065 Animal Cruelty/ Abuse	1
	0-004N20005599.0 205.240 Animal License Violation/...	3
	0-005N20165599.0 205.170 Animal Running at Large	3
	0-174N20035599.0 215.020 Nuisance Ordinance...	7
	<b>Total for this officer:</b>	<b>15</b>

**WILLOW SPRINGS  
POLICE DEPARTMENT**

700 W MAIN ST  
WILLOW SPRINGS, MO 65793

Date : 01/06/2020  
Page : 2  
Agency : WSPD

**Citation Totals By Officer & Violation**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Violation</b>	<b>Totals</b>	
BISH...	Benaiah Bishop		
	0-028N20005499.0	340.160 Careless and Imprudent...	1
	0-039Y20005499.0	385.020 No Valid License	3
	0-041N20045499.0	385.140 Fail to Maintain Financial...	19
	0-057Y20005499.0	385.010 Driving while...	4
	0-128N20005499.0	340.190 Fail to Signal/Gave Wrong...	1
	0-151N20005499.0	375.220 Person Under 18 Riding in...	1
	0-159N20005499.0	375.140 Defective Equipment	29
	0-160N20005499.0-A	375.020 Required headlamps on...	1
	0-194N20005499.0	335.040 Stop Sign Violation	3
	0-272N20005399.0	210.210 Peace Disturbance	2
	0-289N20005499.0	385.050 Failed to Registered...	52
	0-289N20005499.0-B	385.070 Unauthorized plates, tags,...	5
	0-316N20005499.0	320.010 Exceeded Posted Speed...	2
	0-317N20005499.0	320.010 Exceeded posted speed...	4
	0-318N20005499.0	320.010 Exceeded posted speed...	7
	0-319N20005499.0	320.010 Exceeded posted speed...	4
	0-332Y20002999.0	210.290 Tampering w/ Property	1
	568.045-998Y1990	ENDANGER WELFARE CHILD	1
		<b>Total for this officer:</b>	<b>140</b>

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<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
ELLI...	Asst. Chief Wes Ellison	
	0-039Y20005499.0 385.020 No Valid License	1
	0-040N20005499.0 385.020-2 Operate Motorcycle w/o...	1
	0-041N20045499.0	2
	0-041N20045499.0 385.140 Fail to Maintain Financial...	6
	0-057Y20005499.0 385.010 Driving while...	2
	0-076Y20003599.0 210.520 Possess Marijuana	1
	0-135N20005499.0 340.220 Following Too Close	1
	0-174N20035599.0 215.020 Nuisance Ordinance...	1
	0-194N20005499.0 335.040 Stop Sign Violation	1
	0-234Y20005499.0 310.110 Leaving Scene of Accident...	2
	0-274N20005399.0 210.221 Disorderly Conduct	2
	0-289N20005499.0 385.050 Failed to Registered...	10
	0-297N20005499.0 Seatbelt Violation-Other	1
	0-318N20005499.0 320.010 Exceeded posted speed...	1
	0-320N20005499.0 320.010 Exceeded posted speed...	3
	304.010-004N1999 SPEED EXCEED 11-15 MPH	1
	570.030-002Y2009 STEALING MOTOR FUEL	2
	<b>Total for this officer:</b>	<b>38</b>

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<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
HEDL... Jim Hedlesten		
	0-039Y20005499.0 385.020 No Valid License	1
	0-041N20045499.0 385.140 Fail to Maintain Financial...	3
	0-073N19875499.0 385.110 Driving While License...	1
	0-194N20005499.0 335.040 Stop Sign Violation	9
	0-207N20005499.0 340.210 Fail to yield at...	1
	0-289N20005499.0 385.050 Failed to Registered...	3
	0-297N20005499.0 Seatbelt Violation-Other	1
	0-317N20005499.0 320.010 Exceeded posted speed...	1
	0-318N20005499.0 320.010 Exceeded posted speed...	88
	0-319N20005499.0 320.010 Exceeded posted speed...	5
	0-320N20005499.0 320.010 Exceeded posted speed...	5
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	1
	304.010-004N1999 SPEED EXCEED 11-15 MPH	2
	<b>Total for this officer:</b>	<b>121</b>

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01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
HUFFM Sgt. Michael Huffman		
	0-028N20005499.0 340.160 Careless and Imprudent...	1
	0-039Y20005499.0 385.020 No Valid License	2
	0-041N20045499.0	1
	0-041N20045499.0 385.140 Fail to Maintain Financial...	1
	0-057Y20005499.0 385.010 Driving while...	2
	0-076Y20003599.0 210.520 Possess Marijuana	1
	0-077Y20003599.0 210.540 Possess Drug Paraphernalia	1
	0-135N20005499.0 340.220 Following Too Close	1
	0-272N20005399.0 210.210 Peace Disturbance	1
	0-289N20005499.0 385.050 Failed to Registered...	2
	0-316N20005499.0 320.010 Exceeded Posted Speed...	1
	0-318N20005499.0 320.010 Exceeded posted speed...	1
	0-319N20005499.0 320.010 Exceeded posted speed...	4
	304.010-005N1999 SPEED EXCEED 16-19 MPH	1
	560.156-998Y1955 STEALING PROPERTY-LESS THAN \$50	1
	<b>Total for this officer:</b>	<b>21</b>

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Officer	Violation	Totals
JACK... Cpl. Brian Jackson		
	0-009Y20001399.0 210.010 Assault, Simple	3
	0-010Y20001399.0 210.015 Domestic Assault, Simple	1
	0-013N20005499.0 340.110 Operate ATV on...	1
	0-028N20005499.0 340.160 Careless and Imprudent...	3
	0-039Y20005499.0 385.020 No Valid License	11
	0-041N20045499. 28	
	0-041N20045499.0 385.140 Fail to Maintain Financial...	17
	0-054N20035499.0 385.030 Fail to produce license on...	9
	0-057Y20005499.0 385.010 Driving while...	11
	0-060N20005499.0 385.030.10 Fail to Comply with...	1
	0-073Y19875499.0 385.010 Driving While Revoked /...	9
	0-076Y20003599.0 210.520 Possess Marijuana	2
	0-077Y20003599.0 210.540 Possess Drug Paraphernalia	7
	0-085Y20005499.0 342.020 DWI - ALCOHOL	2
	0-107N20005499.0 340.170 Fail to Drive on Right...	7
	0-108N20005499.0 315.150 Failed to drive within...	6
	0-126N20005499.0 325.010 Improper Turn	1
	0-128N20005499.0 340.190 Fail to Signal/Gave Wrong...	7
	0-135N20005499.0 340.220 Following Too Close	2
	0-157N20005499.0 375.010 When headlamps required	14
	0-158N20035499.0 375.040 Failure to dim headlamps	1
	0-159N20005499.0 375.140 Defective Equipment	2
	0-160N20005499.0-A 375.020 Required headlamps on...	1
	0-160N20005499.0-C 375.050 tail/ registration lamps...	2
	0-160N20005499.0-H 375.100 Limitation on lamps	1
	0-160N20005499.0-J 375.120 failure to exhibit lamp on...	1
	0-180N20004199.0 600.060D Minor in Possession of...	1
	0-183N20034199.0 600.130 Open Container in Vehicle	1
	0-184N20034199.0 235.140 Open Container in Park or...	1
	0-190N20005499.0 375.190 Fail to wear protective...	1
	0-194N20005499.0 335.040 Stop Sign Violation	6
	0-207N20005499.0 340.210 Fail to yield at...	3
	0-234Y20005499.0 310.110 Leaving Scene of Accident...	1
	0-242N20035499.0 390.020 Obstrucing Flow of Traffic	1
	0-254N20005499.0 Miscellaneous Non-Moving Violation	2
	0-274N20005399.0 210.221 Disorderly Conduct	3
	0-283Y20002999.0 210.300 Property Damage	3
	0-284N20165799.0 210.320 Trespassing 1st degree	1
	0-284N20165799.0-A 210.330 trespass 2nd degree	1
	0-289N20005499.0 385.050 Failed to Registered...	22

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<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
JACK... Cpl. Brian Jackson		
	0-289N20005499.0-B 385.070 Unauthorized plates, tags,...	4
	0-293N20005499.0 375.160 Failed to Fasten Seat Belt	14
	0-295N20105499.0 375.170 Driver fail to secure...	1
	0-297N20005499.0 Seatbelt Violation-Other	11
	0-317N20005499.0 320.010 Exceeded posted speed...	16
	0-318N20005499.0 320.010 Exceeded posted speed...	7
	0-319N20005499.0 320.010 Exceeded posted speed...	1
	0-320N20005499.0 320.010 Exceeded posted speed...	1
	0-329Y20002399.0 210.360 Stealing/Theft (less than...	6
	0-389N20165499.0 385.060 failure to display plates	2
	0-391N20162999.0 210.300 Property damage 2nd degree	1
	210.120 210.120	1
	301.130-998N1975 FAIL TO AFFIX VEH PLATES	1
	302.321-975Y1995 DRIVING WHILE REVOKED	1
	<b>Total for this officer:</b>	<b>264</b>

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<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
TURN...	Paden Turnbull	
	0-028N20005499.0	340.160 Careless and Imprudent... 3
	0-039Y20005499.0	385.020 No Valid License 6
	0-041N20045499.	3 3
	0-041N20045499.0	385.140 Fail to Maintain Financial... 19
	0-057Y20005499.0	385.010 Driving while... 7
	0-060N20005499.0	385.030.10 Fail to Comply with... 1
	0-073N19875499.0	385.110 Driving While License... 1
	0-073Y19875499.0	385.010 Driving While Revoked /... 4
	0-076Y20003599.0	210.520 Possess Marijuana 2
	0-077Y20003599.0	210.540 Possess Drug Paraphernalia 9
	0-085Y20005499.0	342.020 DWI - ALCOHOL 5
	0-087Y20005499.0	342.020 DUI - Drug Intoxication 1
	0-107N20005499.0	340.170 Fail to Drive on Right... 1
	0-108N20005499.0	315.150 Failed to drive within... 34
	0-128N20005499.0	340.190 Fail to Signal/Gave Wrong... 7
	0-157N20005499.0	375.010 When headlamps required 8
	0-157N20005499.0H	375.020 No Head Lights 2
	0-157N20005499.0T	375.050 Tail Lamps & Reflectors 5
	0-158N20035499.0	375.040 Failure to dim headlamps 1
	0-159N20005499.0	375.140 Defective Equipment 13
	0-160N20005499.0-C	375.050 tail/ registration lamps... 6
	0-180N20004199.0	600.060D Minor in Possession of... 1
	0-181N20094199.0	600.060D Minor visibly... 2
	0-183N20034199.0	600.130 Open Container in Vehicle 4
	0-194N20005499.0	335.040 Stop Sign Violation 3
	0-210N20005499.0	335.070 fail to yield @alley,... 1
	0-216N20065499.0	310.060 Fail To Yield To... 1
	0-254N20005499.0	Miscellaneous Non-Moving Violation 4
	0-272N20005399.0	210.210 Peace Disturbance 1
	0-274N20005399.0	210.221 Disorderly Conduct 2
	0-283Y20002999.0	210.300 Property Damage 1
	0-284N20165799.0-A	210.330 trespass 2nd degree 1
	0-289N20005499.0	385.050 Failed to Registered... 26
	0-289N20005499.0-B	385.070 Unauthorized plates, tags,... 11
	0-293N20005499.0	375.160 Failed to Fasten Seat Belt 2
	0-295N20105499.0	375.170 Driver fail to secure... 1
	0-297N20005499.0	Seatbelt Violation-Other 1
	0-316N20005499.0	320.010 Exceeded Posted Speed... 7
	0-317N20005499.0	320.010 Exceeded posted speed... 18
	0-318N20005499.0	320.010 Exceeded posted speed... 24

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<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
TURN... Paden Turnbull		
	0-319N20005499.0 320.010 Exceeded posted speed..	4
	0-320N20005499.0 320.010 Exceeded posted speed..	4
	0-321N20005499.0 320.010 Exceeded posted speed..	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	1
	0-338Y20004899.0 210.140 Resisting/Interfering..	1
	0-386N20007399.0-AM 380.060 fail to operate bicycle...	1
	577.010-002Y1982 DWI/ALCOHOL - PRIOR OFFENDER	1
	577.010-005Y1975 DWI/ALCOHOL	2
	Agency Assist Agency Assist - Referred to other...	1
	<b>Total for this officer:</b>	<b>265</b>

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<b>Officer</b>	<b>Violation</b>	<b>Totals</b>
WEAV... Travis Weaver		
	0-029N20005499.0 340.160 Careless & Imprudent...	1
	0-039Y20005499.0 385.020 No Valid License	4
	0-041N20045499.0 385.140 Fail to Maintain Financial...	1
	0-057Y20005499.0 385.010 Driving while...	3
	0-076Y20003599.0 210.520 Possess Marijuana	2
	0-077Y20003599.0 210.540 Possess Drug Paraphernalia	2
	0-087Y20005499.0 342.020 DUI - Drug Intoxication	1
	0-107N20005499.0 340.170 Fail to Drive on Right...	1
	0-108N20005499.0 315.150 Failed to drive within...	10
	0-128N20005499.0 340.190 Fail to Signal/Gave Wrong...	7
	0-135N20005499.0 340.220 Following Too Close	1
	0-157N20005499.0 375.010 When headlamps required	1
	0-159N20005499.0 375.140 Defective Equipment	7
	0-160N20005499.0-C 375.050 tail/ registration lamps...	2
	0-160N20005499.0-I 375.110 Limitation of lighted lamps	1
	0-183N20034199.0 600.130 Open Container in Vehicle	2
	0-194N20005499.0 335.040 Stop Sign Violation	4
	0-284N20165799.0 210.320 Trespassing 1st degree	1
	0-289N20005499.0 385.050 Failed to Registered...	16
	0-289N20005499.0-B 385.070 Unauthorized plates, tags,...	12
	0-293N20005499.0 375.160 Failed to Fasten Seat Belt	1
	0-316N20005499.0 320.010 Exceeded Posted Speed...	11
	0-317N20005499.0 320.010 Exceeded posted speed...	1
	0-318N20005499.0 320.010 Exceeded posted speed...	6
	0-320N20005499.0 320.010 Exceeded posted speed...	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	1
	0-337N20004899.0 210.120 False Impersonation	1
	0-338Y20004899.0 210.140 Resisting/Interfering...	1
	0-389N20165499.0 385.060 failure to display plates	6
	304.010-004N1999 SPEED EXCEED 11-15 MPH	1
	304.019-002N1975 FAILED TO SIGNAL	1
	304.351-007N1975 FAIL STOP AT STOP SIGN	1
	<b>Total for this officer:</b>	<b>111</b>



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01/01/2019 to 01/01/2020

Officer	Offense	Total
HOG.. Chief Bryan Hogan		
	0-079Y20003599.0-A 210.530 possession of controlled..	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	2
	560.156-999Y1955 STEALING \$50 OR MORE	1
	Misc. Incident Miscellaneous Incident	1



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Officer	Offense	Total
ANML	Animal Control	
	0-001Y20005599.0 205.070 Animal Health and Safety	1
	0-002Y20005599.0 205.065 Animal Cruelty/ Abuse	1



**Total Incidents By Officer & Offense**

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Officer	Offense	Total
BIS... Benaiah Bishop		
	0-009Y20001399.0 210.010 Assault, Simple	2
	0-010Y20001399.0 210.015 Domestic Assault, Simple	1
	0-039Y20005499.0 385.020 No Valid License	1
	0-057Y20005499.0 385.010 Driving while...	3
	0-076Y20003599.0 210.520 Possess Marijuana	1
	0-151N20005499.0 375.220 Person Under 18 Riding in...	1
	0-254N20005499.0 Miscellaneous Non-Moving Violation	1
	0-272N20005399.0 210.210 Peace Disturbance	1
	0-278N20005399.0 210.215 Private Peace Disturbance	1
	0-283Y20002999.0 210.300 Property Damage	1
	0-284N20165799.0 210.320 Trespassing 1st degree	1
	0-285N20002999.0 210.290-4 Tampering w/ City...	1
	0-289N20005499.0 385.050 Failed to Registered Vehicle	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	2
	0-333Y20002999.0 210.290 Tampering w/motor vehicle	1
	0-338Y20004899.0 210.140 Resisting/Interfering...	1
	0-343Y20004899.0-C 210.155 Interference with legal...	1
	302.321-005Y2017 DRIVING WHILE REVOKED/SUSPENDED	1
	455.085-996Y1986 VIOLATE EX PARTE ORDER	1
	560.156-998Y1955 STEALING PROPERTY-LESS THAN \$50	2
	569.170-001Y1979 BURGLARY 2ND DEG	7
	570.030-009Y2002 THEFT-\$500/MORE-LESS \$25000	1
	Warrant Arrest Warrant Arrest	1



**Total Incidents By Officer & Offense**

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Officer	Offense	Total
ELL...	Asst. Chief Wes Ellison	
	0-010Y20001399.0 210.015 Domestic Assault, Simple	1
	0-076Y20003599.0 210.520 Possess Marijuana	1
	0-174N20035599.0 215.020 Nuisance Ordinance Violation	1
	0-274N20005399.0 210.221 Disorderly Conduct	1
	0-27520035399.0 210.030 Harrassment (calls or Txt)	1
	0-283Y20002999.0 210.300 Property Damage	1
	0-289N20005499.0 385.050 Failed to Registered Vehicle	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	1
	0-391N20162999.0 210.300 Property damage 2nd degree	1
	195.202-001Y1989 POSS CONTROLLED SUBSTANCE-FELONY	1
	302.321-975Y1995 DRIVING WHILE REVOKED	1
	302.321-978Y1995 DWR (SUSPENDED FOR POINTS)	1
	559.036-001Y1975 PROBATION VIOLATION	1
	569.170-001Y1979 BURGLARY 2ND DEG	2
	570.030-002Y2009 STEALING MOTOR FUEL	2
	570.130-001Y1965 FRAUD USE CRED/DEBIT DEVICE (VALUE...	1
	Deceased Person Deceased Person	2
	Misc. Incident Miscellaneous Incident	2
	Warrant Arrest Warrant Arrest	4



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Officer	Offense	Total
HED... Jim Hedlesten		
	0-009Y20001399.0 210.010 Assault, Simple	1
	0-099Y20002699.0 210.240 Passing Bad Checks	1
	0-283Y20002999.0 210.300 Property Damage	2
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	6
	0-333Y20002999.0 210.290 Tampering w/motor vehicle	1
	560.156-998Y1955 STEALING PROPERTY-LESS THAN \$50	2
	560.156-999Y1955 STEALING \$50 OR MORE	2
	570.103-001Y1998 COUNTERFEITING	1
	Misc. Incident Miscellaneous Incident	2



**Total Incidents By Officer & Offense**

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Officer	Offense	Total
HUF... Sgt. Michael Huffman		
	0-010Y20001399.0 210.015 Domestic Assault, Simple	1
	0-028N20005499.0 340.160 Careless and Imprudent...	1
	0-057Y20005499.0 385.010 Driving while...	2
	0-102Y19802699.0 Miscellaneous fraud offense	2
	0-272N20005399.0 210.210 Peace Disturbance	1
	0-274N20005399.0 210.221 Disorderly Conduct	2
	0-27520035399.0 210.030 Harrassment (calls or Txt)	1
	0-278N20005399.0 210.215 Private Peace Disturbance	1
	0-283Y20002999.0 210.300 Property Damage	2
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	9
	0-333Y20002999.0 210.290 Tampering w/motor vehicle	1
	195.202-998Y1989 POSSESS C/S PRIOR OFFEND	1
	304.012-002N1996 C & I INVOLVE ACCIDENT	1
	455.085-996Y1986 VIOLATE EX PARTE ORDER	1
	560.156-999Y1955 STEALING \$50 OR MORE	2
	563.230-999Y1949 SODOMY	1
	565.052-001Y2017 ASSAULT - 2ND DEGREE	1
	565.074-003Y2017 DOMESTIC ASSAULT - 3RD DEGREE	2
	565.090-002Y2008 HARASSMENT	1
	565.115-001Y2004 CHILD KIDNAPPING	1
	565.150-001Y1979 INTERFER WITH CUSTODY	2
	566.032-001Y2017 STATUTORY RAPE OR ATTEMPTED...	1
	566.067-001Y2017 CHILD MOLESTATION - 1ST DEGREE	1
	566.068-002Y1995 CHILD MOLEST-2ND DEGREE	2
	566.090-999Y1979 SEXUAL MISCONDUCT-1ST	1
	569.080-002Y2005 TAMPER WITH MOTOR VEH-1ST DEG	2
	569.170-001Y1979 BURGLARY 2ND DEG	3
	570.030-009Y2002 THEFT-\$500/MORE-LESS \$25000	1
	570.090-001Y1937 FORGERY	1
	570.103-001Y1998 COUNTERFEITING	1
	574.010-999N1900 PEACE DISTURBANCE	1
	Misc. Incident Miscellaneous Incident	2
	Psych Hold 96 Hour Hold	1
	Suicide Suicide	1
	Warrant Arrest Warrant Arrest	3



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HUE... HUFFMA		
	565.050-002Y1979 ASSAULT 1ST DEGREE OR ATTEMPT	1
	569.055-001Y1979 KNOWINGLY BURN OR EXPLOD	1
	569.170-001Y1979 BURGLARY 2ND DEG	1



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Officer	Offense	Total
JAC... Cpl. Brian Jackson		
	0-008N20005599.0 Miscellaneous Animal Violation	1
	0-009Y20001399.0 210.010 Assault, Simple	2
	0-010Y20001399.0 210.015 Domestic Assault, Simple	2
	0-039Y20005499.0 385.020 No Valid License	1
	0-057Y20005499.0 385.010 Driving while...	7
	0-073Y19875499.0 385.010 Driving While Revoked /...	2
	0-076Y20003599.0 210.520 Possess Marijuana	1
	0-085Y20005499.0 342.020 DWI - ALCOHOL	1
	0-181N20094199.0 600.060D Minor visibly...	1
	0-274N20005399.0 210.221 Disorderly Conduct	2
	0-283Y20002999.0 210.300 Property Damage	3
	0-284N20165799.0-A 210.330 trespass 2nd degree	1
	0-285N2000299.0 Miscellaneous Property Violation	1
	0-289N20005499.0 385.050 Failed to Registered Vehicle	2
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	9
	195.202-001Y1989 POSS CONTROLLED SUBSTANCE-FELONY	2
	195.202-002Y2010 POSS CNTRL SUB EXCPT 35G>CANBNOID	1
	195.202-999Y1989 POSS C/S PERSISTENT OFFE	1
	195.211-002Y1989 DIST DEL MANUF CONTR SUB	1
	302.321-005Y2017 DRIVING WHILE REVOKED/SUSPENDED	1
	302.321-975Y1995 DRIVING WHILE REVOKED	6
	302.321-978Y1995 DWR (SUSPENDED FOR POINTS)	1
	302.321-987Y1975 DRIVERS LIC SUSPENDED	1
	455.085-997Y1989 VIO EXP/FULL ORDER PROT	1
	559.036-001Y1975 PROBATION VIOLATION	1
	560.156-999Y1955 STEALING \$50 OR MORE	3
	565.050-002Y1979 ASSAULT 1ST DEGREE OR ATTEMPT	1
	565.054-002Y2017 ASSAULT - 3RD DEGREE	1
	565.073-003Y1998 DOMESTIC ASSAULT-2ND DEGREE	2
	565.074-003Y2017 DOMESTIC ASSAULT - 3RD DEGREE	1
	565.081-001Y1989 ASSLT/ATMPT ON L/E, ETC.-1ST DEG	1
	566.050-998Y1979 SEXUAL ASLT 2ND DEG	1
	566.067-001Y2017 CHILD MOLESTATION - 1ST DEGREE	1
	568.060-995Y1984 ABUSE OF CHILD	1
	569.055-001Y1979 KNOWINGLY BURN OR EXPLOD	1



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**Total Incidents By Officer & Offense**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Offense</b>	<b>Total</b>
JAC.. Cpl. Brian Jackson		
	569.080-002Y2005 TAMPER WITH MOTOR VEH-1ST DEG	1
	569.120-001N2016 PROPERTY DAMAGE - 2ND DEGREE	1
	569.170-001Y1979 BURGLARY 2ND DEG	3
	570.080-001Y2011 RECEIVING STOLEN PROPERTY	1
	573.037-002Y2008 POSSESSION OF CHILD PORNOGRAPHY	1
	577.010-032Y2017 DWI	1
	Misc. Incident Miscellaneous Incident	7
	Psych Hold 96 Hour Hold	2
	Suicide (Attempt) Suicide (Attempt)	1
	Warrant Arrest Warrant Arrest	15



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**Total Incidents By Officer & Offense**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Offense</b>	<b>Total</b>
MCC... Paul McCormick		
	0-010Y20001399.0 210.015 Domestic Assault, Simple	1
	0-039Y20005499.0 385.020 No Valid License	1
	560.156-999Y1955 STEALING \$50 OR MORE	1
	569.120-999N1900 PROP DAMAGE 3RD DEGREE	1
	569.170-001Y1979 BURGLARY 2ND DEG	3



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**Total Incidents By Officer & Offense**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Offense</b>	<b>Total</b>
MOO... Glen Moore		
	0-009Y20001399.0 210.010 Assault, Simple	2
	571.030-997N1995 UNLAWFUL USE OF WEAPON	2
	Agency Assist Agency Assist - Referred to other...	1
	Misc. Incident Miscellaneous Incident	2



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**Total Incidents By Officer & Offense**

01/01/2019 to 01/01/2020

Officer	Offense	Total
TUR... Paden Turnbull		
	0-028N20005499.0 340.160 Careless and Imprudent...	1
	0-039Y20005499.0 385.020 No Valid License	2
	0-057Y20005499.0 385.010 Driving while...	4
	0-073Y19875499.0 385.010 Driving While Revoked /...	1
	0-076Y20003599.0 210.520 Possess Marijuana	2
	0-077Y20003599.0 210.540 Possess Drug Paraphernalia	4
	0-085Y20005499.0 342.020 DWI - ALCOHOL	4
	0-087Y20005499.0 342.020 DUI - Drug Intoxication	1
	0-272N20005399.0 210.210 Peace Disturbance	1
	0-274N20005399.0 210.221 Disorderly Conduct	1
	0-27520035399.0 210.030 Harrassment (calls or Txt)	1
	0-283Y20002999.0 210.300 Property Damage	2
	0-284N20165799.0 210.320 Trespassing 1st degree	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	2
	195.202-001Y1989 POSS CONTROLLED SUBSTANCE-FELONY	1
	195.202-002Y2010 POSS CNTRL SUB EXCPT 35G>CANBNOID	1
	195.211-002Y1989 DIST DEL MANUF CONTR SUB	1
	302.321-975Y1995 DRIVING WHILE REVOKED	3
	455.085-002Y2009 VIOL ORDER PROTECTION FOR ADULT	1
	560.156-999Y1955 STEALING \$50 OR MORE	1
	565.150-001Y1979 INTERFER WITH CUSTODY	1
	565.153-003Y1988 PARENTAL KIDNAPPING	1
	568.060-995Y1984 ABUSE OF CHILD	1
	569.170-001Y1979 BURGLARY 2ND DEG	3
	570.030-009Y2002 THEFT-\$500/MORE-LESS \$25000	1
	571.070-001Y2017 UNLAWFUL POSSESSION OF A FIREARM	1
	575.150-998Y2002 RESIST ARREST BY FLEEING	1
	577.010-005Y1975 DWI/ALCOHOL	3
	577.010-030Y2017 DWI - PRIOR	1
	Misc. Incident Miscellaneous Incident	14
	Suicide (Attempt) Suicide (Attempt)	1
	Warrant Arrest Warrant Arrest	15



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**Total Incidents By Officer & Offense**

01/01/2019 to 01/01/2020

<b>Officer</b>	<b>Offense</b>	<b>Total</b>
WAKE Logan Wake		
	0-283Y20002999.0 210.300 Property Damage	1
	571.030-997N1995 UNLAWFUL USE OF WEAPON	1



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**Total Incidents By Officer & Offense**

01/01/2019 to 01/01/2020

Officer	Offense	Total
WEA... Travis Weaver		
	0-009Y20001399.0 210.010 Assault, Simple	2
	0-039Y20005499.0 385.020 No Valid License	4
	0-057Y20005499.0 385.010 Driving while...	1
	0-076Y20003599.0 210.520 Possess Marijuana	1
	0-079Y20003599.0-A 210.530 possession of controlled...	1
	0-087Y20005499.0 342.020 DUI - Drug Intoxication	1
	0-128N20005499.0 340.190 Fail to Signal/Gave Wrong...	1
	0-183N20034199.0 600.130 Open Container in Vehicle	1
	0-274N20005399.0 210.221 Disorderly Conduct	1
	0-283Y20002999.0 210.300 Property Damage	1
	0-284N20165799.0 210.320 Trespassing 1st degree	1
	0-329Y20002399.0 210.360 Stealing/Theft (less then...	3
	0-333Y20002999.0 210.290 Tampering w/motor vehicle	2
	0-338Y20004899.0 210.140 Resisting/Interfering...	1
	476.110-001Y1975 CRIM CONTEMPT COURT	2
	559.036-001Y1975 PROBATION VIOLATION	1
	565.054-002Y2017 ASSAULT - 3RD DEGREE	1
	565.090-002Y2008 HARASSMENT	1
	569.080-002Y2005 TAMPER WITH MOTOR VEH-1ST DEG	1
	569.140-001N2016 TRESPASS - 1ST DEGREE	2
	569.170-001Y1979 BURGLARY 2ND DEG	2
	570.080-001Y2011 RECEIVING STOLEN PROPERTY	1
	571.070-001Y2017 UNLAWFUL POSSESSION OF A FIREARM	2
	573.037-002Y2008 POSSESSION OF CHILD PORNOGRAPHY	1
	575.150-998Y2002 RESIST ARREST BY FLEEING	2
	Misc. Incident Miscellaneous Incident	2
	Psych Hold 96 Hour Hold	1
	Suicide (Attempt) Suicide (Attempt)	1
	Warrant Arrest Warrant Arrest	5

# Street Department

## Summary 2019

We have done a lot of overlays and patching potholes across town, trying to start with the worse ones first.

We updated our school zones with proper color signs and adding “when children are present” to our current 15 M.P.H. signs around school properties.

We have cleaned many ditches throughout town.

## Goals 2020

Our #1 priority is the safety of our community, we want to patch as many potholes and over lay as many streets as we can.

We would like to see every tree with limbs hanging over city streets trimmed for several reasons:

1. They shade the salt in the winter not allowing it to work to its full potential.
2. The leaves that fall from them clog up culverts causing problems with storm water removal.
3. They often fall during storms causing potential hazards.

We would also like to get the Beltz burn site cleaned up and ashes hauled away making it more efficient and presentable to the community.

# **WASTEWATER 12 MONTH SUMMARY**

## **January/December 2019**

- All seven days each week the wells, towers and lift stations are checked and the data is recorded in both log books and on the computer. There are also daily, weekly and monthly samples taken from the plant for testing, some is completed in the lab at the plant and some are sent in for testing at a private lab. Weekly maintenance is performed on the plant equipment.
- All year end, quarterly and monthly reports have been sent into DNR by e-reports.
- We have been attending classes when offered in our area to keep up with our certifications.
- I have had several issues with the Z hwy lift station these include the alarm which needed a replacement battery installed. We replaced the mechanical seal on pump #1. Approximately every week or two we have had to pull the #1 pump to remove rags that have lodged in the pump causing it not to work.
- In January during a high flow the north filter bridge quit traveling. Our first thoughts were the drive motor had failed. However, after further investigation, it was found that the primary gear box seal failed losing all lubrication causing the gears to wear down, making it slip. We called Brocaw with the part number on the gear box to order a replacement. We were told that the part number was no good and the transmission was outdated. We were shocked to find it was outdated because this was the filter that was replaced after the tornado in 2010. We had to then identify the dimensions, primary gear box location, gear box data, and the frame size in order to get a replacement. We were not looking forward to replacing the whole gear box. We waited for a transmission for 1 ½ months. Upon receiving the transmission we had looked it over and everything was identical to the old one except the part number. We removed the primary gear box and installed it on the secondary one on the bridge. Everything matched up and worked. Since I had a good part number I ordered another primary to go on the new gear box, therefore keeping a spare in stock. A week after we brought the filter back in service we started tripping the overload on the motor. We found that all the oil that was lost from the primary gear box was sent into the motor

causing the overload issues. I turned the overload trip to a higher setting and ordered a new motor to replace it.

- We had an electrical disconnect box on the west aerator burn up due to corrosion and age. I had Chipper order a new one and this replaced.
- We have replaced several chain couples on the east and west aerator. I think it is because of poor steel that causes them to break because they are not binding up.
- During another high flow situation I had the wash water pump on the south filter begin blowing fuses and single phasing. Therefore, the filter had to be drained and the pump removed. We replaced it with a spare pump that really doesn't fit so we chained it in. The old pump was taken to Cawvey's for repair. This is also a 2010 pump that has been repaired several times. I was told this pump was being discontinued and parts are not going to be available in the future. We will probably need to replace this pump with an updated one which will cost approximately \$7500.00.
- For the first 14 days of May the plant was in high flow. This caused several filter issues and delayed our maintenance on our clarifiers. We finally got a 5 day reprieve to get the filters somewhat cleaned up before the high flows hit again. The plant had several days so far with high flow conditions, which really works the older equipment at the plant.
- As I was checking the plant one afternoon I noticed the lights on the control panel for the aeration and clarifier sluice gates were off. Since this was a weekend I disconnected the power until we could get some assistance from the electric department to trouble shoot the problem. We found that the 480V wires that operate the gate motors had burnt into inside the underground conduit. Chipper helped me replace these wires however that didn't solve the problem. Being the fact that there are 28 control wires in the same conduit we thought there were additional issues. I called Scott Stilley to see if he had time to replace those wires. He was here the next morning with his crew to work on the situation. They replaced all the wires and this fixed part of the problem. We had also then discovered that the PC controller had one of the contacts burnt. A wire was swapped on that which restored the 110 power to the gate controls. The gates still didn't operate. I then called Cawvey's to come and check the gate motors. John and I began troubleshooting the contacts in the gate and found that the #6

and #9 wires needed to be reversed. This restored the power in the proper sequence to allow the gates to operate properly.

We did lose another contactor in the PC unit. John corrected this and recommended that we get a PC contactor programmed and ready to be installed because this unit has had a high voltage surge, because of this and the age of the sluice gates we don't know if there is any further damage to the internal limiting switches with these units. Parts for these will be almost impossible to find therefore, if something happens these will need to be replaced with updated units.

- Brad has to replace the pump at the lift station by Tractor Supply. We keep these pumps in stock because they are cheaper to replace than to rebuild. We have a new one on order.
- During the mowing season we keep up with the mowing at the wells, towers, and lift stations as well as the treatment plant area.
- We had a DNR inspection at the end of July. Everything was good except our e-coli were out of compliance. I immediately began making corrections to the UV system to resolve this issue. I called the representative for this system with concerns about the bulb life as I felt we weren't getting the appropriate hour length for the bulbs. We also pulled them and manually cleaned them and refilled the wiper canisters with fresh cleaning solution. We also replaced the UV bulbs in the B bank. This corrected the problem temporarily. The maintenance person from Ray Lindsey came to check the system stating we needed to rebuild our wipers and we were operating them too often. We did rebuild the wipers and changed the hours of operation on the system. This lengthened the time that we needed to pull the lamps for manual cleaning which we are still doing.
- A follow up DNR inspection was completed three months later in which they collected samples again and our e coli and all others tests were good.
- We purchased a 2014 truck to be used at the plant and were able to order a crane. Brad worked several days over a period of months getting the crane mounted on the truck. This has worked fabulous and we needed this years ago!
- We have had several issues at the Z hwy lift station still in which rags plug up the pumps and have to be removed manually this also causes the mechanical seals to go bad. We have replaced these seals twice in the last three months on the #2 pump

- We had Bryan come out and help dip the lift station at the plant to remove grease and debris. This was put on our drying bed for about a week to de-water it and dry out. This is then bagged and put in the dumpster for disposal. We also have to do this at Z hwy lift station and instead of Bryan helping Richard got the pleasure. After a couple of gag sessions he did alright! I guess you figured that is extremely disgusting.
- We have been taking one of our sand filters out of service in order to clean it after each high flow. We use HTH then allow it to dry for a few days and then we have to manually remove any solids that have collected on the surface of the sand. This seems to be keeping our filters operating at a peak performance.
- The bearing went out of one of our 20 hp pumps at the main lift station at the plant. This was pulled and sent out for repairs. I am still waiting to hear if it can be rebuilt or if it will need to be replaced. With the increase in pump prices I have seen over the past few years I am concerned this will be costly, very costly! In the meantime we are running on just two pumps and unfortunately one of the other pumps is making some concerning noises indicating a bearing failure as well.
- At the end of the year we added another person Nate Lee began coming out to work with us at the plant.

# 2020 Goals

## Water Towers/Wells

- ❖ Maintain tower inspections by a licensed contractor each year.
- ❖ Making sure that all testing required by the state is completed.
- ❖ Taking care of all the ground maintenance, to make the facilities looking presentable.
- ❖ Get the leg guards installed on the High Street tower to reduce the ability for people to climb and vandalize the tower, and have the vandalism repainted that has been done on this tower.
- ❖ The interior of the well houses and piping needs to be repainted.
- ❖ Remove the pipe and old wiring at Well 4 after the pump had been replaced.

## Lift Stations

- ❖ Taking care of the ground maintenance, to keep the facilities looking presentable.
- ❖ Continue our regular cleaning maintenance.
- ❖ Purchase some parts to keep in stock for all lift stations.
- ❖ Continue the daily checks and recording of data for all lift stations.

## Wastewater Treatment

- ❖ Keep up with the maintenance of all the equipment.
- ❖ Taking care of the ground maintenance, to keep the facilities looking presentable.
- ❖ Make sure all the in house and private laboratory testing is done and reported to the state.
- ❖ Keeping all records ongoing and in compliance with the state.
- ❖ Keep a supply of spare pumps and electrical parts on hand for necessary and immediate repairs.
- ❖ Get the older sludge truck #24 tuned up and in shape to haul bio solids as our back up truck, in the event that truck #29 cannot be used due to mechanical and safety issues.
- ❖ Continue looking for a replacement truck for #29.
- ❖ Continue looking for quality/cheaper replacement pumps that are needed at the plant since the Flygt prices have become so outrageous.
- ❖ Finish the painting of the interior building at the plant.
- ❖ Continue to work with our engineers and DNR over the plant permit and possible plant growth or expansion.

## **PROGRESS REPORT ON WATER/SEWER**

**I feel that we had a banner year (despite adversity) with the completion of Loves Travel Stop and Bear Drive water and sewer extensions. We finished the water project on 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and Grand Streets but lack most of the reconnects.**

**This coming year looks promising as well, with the utility extension for McIntosh Trucking and hopefully other new businesses.**

**This coming year's water project is planned to encompass a portion of 3<sup>rd</sup> to east main, from Whites Industries to just east of Bailey's Chevy with a road bore to Pine, from Pine Street to the storage business on east main, from Pine Street on Lane to Sunshine, and from Pine to Grand.**

**On sewer this year I would like to rehabilitate the sewer main's that flow into the Sunshine lift station and eliminate the lift station to gravity flow to the lift station by Tractor Supply, or get the engineering process started . The lift station at tractor supply would have to be upgraded to accommodate the additional flow, but it needs an upgrade anyway.**