

City of Willow Springs

Public Safety Advisory Committee

AGENDA

Monday, April 6, 2026

City Hall Council Chambers

Open Session at 6:00 PM

1. Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes dated September 8, 2025
4. New Business
 - A. 2025 Annual Report

PSAC Meeting Minutes

Monday September 7, 2025

Present: Tyler Morris, Dylan Carter, Dean Aye, Robert Hollis, Greg Chaney, Kim McCormick, Brendan Wilson (1812), Bev Hicks, Chief Ellison, Deputy Chief Boyle, Chief Logan

Call to Order @ 1801 hours

Quorum announced

Dean moved to approve agenda; Tyler second; motion passed

Dean moved to approve August minutes; Greg second; motion passed

New Business:

Capital Plan

Bev discussed the proposed Capital Plan for the police department vehicle replacement program. After much discussion Dean motioned to recommend the Capital plan, Tyler second, motion passed.

Discussion regarding Public Comment and Public Forum

Robert discussed that this committee was under Sunshine laws and as such prevents the committee from discussing issues brought up that are not on the agenda. More discussion was had about the avenues in place for people to address concerns. No action taken.

Public Comment:

There was no public comment.

The next meeting would be October 6, however due to it being budget time, the committee will meet instead at a Council Budget Workshop to participate in that process. This will be set at the Council meeting on September 18th.

Greg motioned to adjourn; Dean second; motion passed.

Meeting adjourned at 1903 hours.

City of Willow Springs
Board of Alderman
900 W. Main Street, PO Box 190
Willow Springs MO 65793
Attn: Beverly Hicks, City Administrator

Re: Public Safety Advisory Committee (the "Committee") / Written report to the Board of Alderman

Dear Members of the Board of Alderman,

Pursuant to Chapter 123, Article IV, Section 123.330(7) of the Ordinances of the City of Willow Springs, Missouri, the Committee is required to submit a written report to the Board of Alderman discussing activities and updates from the Committee on or before December 31 of each year. As the Committee has not met since September (and, at that time, was unaware that it would not meet prior to the end of the calendar year), this report is being submitted as early as possible in conjunction with the most recent meeting of the Committee where this report was considered and approved.

In calendar year 2025, due to the inability to create quorums, the Committee first met on June 2. The primary purpose of the meeting was to constitute Committee membership with individuals capable of attending Committee meetings. At that meeting, a general report from Fire Chief Logan was heard and there was a discussion about the one-way glass in the foyer of the police headquarters. No recommendations were made.

At two other meetings, the Committee discussed capital plans related to police vehicles and approved recommendations with respect to same from the City Administrator to the Board of Alderman.

At subsequent meetings, the Committee addressed the issue of the Committee (and City staff) participating in public forums hosted by Howell County News. The Committee agreed to participate but City staff indicated a reluctance to participate. The issue arose as to whether the general purposes of such forums could be accomplished at regularly scheduled meetings of the Committee. In other words, if there are no public forums hosted by a third party, can the Committee meetings be utilized in a manner to accomplish the same purposes of those forums? A summary of the Committee's response to that issue is as follows: the Committee meetings are open to the public; the Committee encourages participation from the public at every meeting; Committee meetings will be conducted in the most liberal way possible under applicable laws to facilitate communication with the public; the Committee also encourages the public to approach individual Committee members outside of scheduled meetings; and, Missouri law applicable to public meetings limits what the Committee may address at each meeting to those matters which appear on advance notice of each meeting.

Respectfully Submitted,

Robert Hollis, Chairman