City of Willow Springs

Regular Council Meeting
AGENDA
Thursday, April 16, 2020
City Hall Council Chambers

I. CALL TO ORDER
Announcement of Quorum
Approval of Agenda

II. CONSENT AGENDA
Approval of Minutes (RM 2/20, EM 3/22)
Approval of Bills for Payment
Receipt of Financial Reports
YMCA, Department Head's & Board's Reports

III. NEW BUSINESS
A. COVID-19 Emergency Declaration

Pursuant to RSMo 610.021 (1) Legal, (2) Real Estate, (3) Personnel

City of Willow Springs

Regular Council Meeting

Thursday, February 20, 2020, 2020
City Hall, 5:00 p.m.

Present: Alderman Danny Bradley, Alderman Susan Rackley, Alderman Troy Yonker, Alderman Phill Knott, City Clerk Alicia Worley, City Marshal Bryan Hogan.

Guest: Sandra K. Smith, Tom White, Amanda Mendez

ANNOUNCEMENT OF QUORUM
Announcement of Quorum: City Clerk Alicia Worley called the roll.
Mayor Pro Tem Troy Yonker opened the February meeting of the Board of Alderman at 5:02 pm with a quorum present.

AGENDA APPROVAL
Motion by Alderman Knott, seconded by Alderman Bradley to approve the agenda as presented. Motion carried 4-0.

CONSENT AGENDA
Motion by Alderman Rackley, seconded by Alderman Bradley to approve the Consent Agenda which included Approval of Minutes – (RM 1/16), Approval of Bills for Payment, Receipt of Financial Reports, and YMCA, Department Head's & Board's Reports. Motion carried 4-0.

NEW BUSINESS
Airport Board Appointment: City Clerk Alicia Worley informed council there is a vacancy on the Airport Board. The Airport Board is recommending to council appointing Sandy Smith to replace Rip.

Mayor Brooke Fair arrived at the meeting at 5:06 pm and took her seat as Mayor.

Motion by Alderman Rackley to appoint Sandy Smith to the Airport Board. Seconded by Alderman Bradley. Motion carried 4-0.

Increase Purchase Order Minimum Discussion: City Clerk Alicia Worley informed council there is a policy in place that has the limit set at $250 and anything over that requires a purchase order. We did find an ordinance on the books that has the limit set at $500. Council reviewed the information gathered from other cities. Council asked Worley to prepare an ordinance for the next council meeting with a new minimum of $750.

City Attorney Zane Privette arrived at the meeting at 5:11 pm.

Highway Safety Grant: City Clerk Alicia Worley informed council this is a grant we have applied for in past through the Missouri Highway Safety Program.

Motion by Alderman Knott, seconded by Alderman Rackley to read Bill No. 67-20 as Resolution No. 20-67. Motion carried 4-0 and the clerk read Bill No 67-20.

Bill No. 67-20 **Resolution No. 20-67**

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOW SPRINGS, MISSOURI TO EXECUTE AN APPLICATION TO PARTICIPATE IN MISSOURI'S HIGHWAY SAFETY PROGRAM

Motion by Alderman Knott, seconded by Alderman Rackley to adopt Resolution No. 20-67. A roll call vote was taken:

Ayes: Bradley, Rackley, Yonker, Knott
Nays: None

Sanitation Service Bid Discussion: City Clerk Alicia Worley informed council that our contract with WCA will be up at the end of this year. We have been working on a request for bid. We will be putting it out soon to give companies time to review our numbers and put together a bid. We are hoping to bring the bids to council a few months prior to our contract running out that way if it is a new company, they will have time to prepare for the transition and it will be smooth for the residents.

Demolition Bid Discussion: City Clerk Alicia Worley informed council we will be going out for bid for the demolition of 206 N. Grand. There was an order agreed upon at the July 2019 meeting. The order was signed on 8/15/2019. We would like to have the bids in and opened before the March meeting that way we can present them to council and a decision be made in March.

March Council Meeting Date & Time: There are some conflicts with the current March date. Council asked City Clerk Alicia Worley to check and see if March 16th or March 30th would work for the City Administrator.

EXECUTIVE SESSION

Motion by Alderman Yonker to move to executive session for (1) Legal §610.021. Alderman Knott seconded the motion and a roll call vote was taken:

Ayes: Rackley, Yonker, Knott, Bradley
Nays: None

Motion by Alderman Knott, seconded by Alderman Yonker to adjourn executive session. Motion carried 4-0.

The meeting moved into Executive Session at 5:30: p.m. and adjourned at 5:41: p.m. with no action taken.

Motion by Alderman Bradley, seconded by Alderman Rackley to adjourn open session at 5:42p.m. Motion carried 4-0.

CITY OF WILLOW SPRINGS

ATTEST:

Brooke Fair, Mayor

Alicia Worley, City Clerk

City of Willow Springs

Emergency Meeting
AGENDA
Sunday, March 22, 2020
City Hall, 5:00 P.M.

Present: Mayor Brooke Fair, Alderman Danny Bradley, Alderman Susan Rackley, Alderman Troy Yonker, Alderman Phill Knott, City Administrator Beverly Hicks, City Clerk Alicia Worley, City Attorney Zane Privette, City Marshal Bryan Hogan, Assistant Police Chief Wes Ellison, Officer Ben Bishop, Officer Mike Huffman.

ANNOUNCEMENT OF QUORUM
Announcement of Quorum: City Clerk Alicia Worley called the roll.
Mayor Fair opened the Emergency Meeting of the Board of Alderman at 5:02pm with a quorum present.

We were unable to give a full 24-hour notice for this meeting because; the information is rapidly changing regarding the COVID-19 pandemic, this was the only time Council was available and they need to discuss how to move forward with City business. This meeting was streamed live on the City's Facebook page.

NEW BUSINESS
COVID-19 Discussion: (Please keep in mind information is changing daily. This is the most current information at the time of this meeting)

City Administrator Beverly Hicks gave an update on information she has currently received.

- There are zero positive COVID-19 tests in Howell County.
- There have been 24 tests in Howell County and 17 of those test results are still pending.
- There are 90 positive COVID-19 tests in the State of Missouri.
- There is a back log on the tests so the numbers will likely increase as more testing is done and processed.

Today at 3:00pm, Governor Parson will be giving his daily media briefing and will open his remarks by discussing an order from Dr. Randall Williams, director of DHSS, that will go in effect at 12:01am on Monday, March 23, 2020.

Local public health authorities are being directed to carry out and enforce the provisions of this Order by means of civil proceedings. Provisions of this order are outlined below.

1. In accordance with the guidelines from the President and the Centers of Disease Control and Prevention, every person in the State of Missouri shall avoid social gatherings of more than ten (10) people. For purposes of this Order, "social gatherings" shall mean any planned or spontaneous event or convening that would bring together more than ten (10) people in a single space at the same time.
2. In accordance with the guidelines from the President and the Centers of Disease Control and Prevention, every person in the State of Missouri shall avoid eating or drinking at

restaurants, bars, or food courts; provided, however, that the use of drive-thru, pickup, or delivery options is allowed throughout the duration of this Order.

3. In accordance with the guidelines from the President and the Centers of Disease Control and prevention, people shall not visit nursing homes, long-term care facilities, retirement homes, or assisted living homes unless to provide critical assistance.
4. In accordance with the guidelines from the President and the Centers of Disease Control and Prevention, schools shall remain closed.

This Order does **not** prohibit people from visiting a variety of places, including grocery stores, gas stations, parks, and banks, so long as necessary precautions are taken and maintained to reduce the transmission of COVID-19, including maintaining at least six feet (6') of distance between all individuals that are not family members. For offices and workplaces that remain open, individuals shall practice good hygiene and, where feasible, work from home in order to achieve optimum isolation from COVID-19. The more that people reduce their public contact, the sooner COVID-19 will be contained and the sooner this Order will expire.

This Order shall be in effect beginning 12:01am Monday, March 23, 2020, and shall remain in effect until 12:01am Monday, April 6, 2020 unless extended by further order of the Director of the Department of Health and Senior Services.

City Administrator Beverly Hicks: We need to discuss and start thinking about for the future is at some point we will need to declare a state of emergency. "I want to be clear that this is for procurement reasons only." This will assist the City in getting PPE for our First Responders. FEMA & SEMA have said that they will reimburse the expenses incurred during this time for PPE for Police Officers and First Responders. As a City and because we are small enough to do this, I can go around to the businesses and find out what their plans are during this time. Other items I would like us to discuss:

- Should we close City Hall to foot traffic? There are other options we have available for residents to pay their bills without coming inside the building.
- Sales tax could decrease while Use tax could increase, it may be 2-3 months before we see the affects.
- Possible job reduction in town as businesses make decisions on their operating procedures during this time.
- Reducing purchases on non-essential items for our nonvital departments.

Hicks also went over a preparedness plan she put together, please see attached.

Hicks: What are your thoughts on closing City Hall and the Police Department to foot traffic. We have encouraged the public to not come in, but we have not locked the doors. There are 6 full time employees and 1 part time employee in City Hall. Our offices are spread out enough that we do not sit on top of each other.
City Attorney Zane Privette: I would suggest placing envelopes by the drop box that way people who want to pay cash will have something to put it in.
Hicks: People can also go to willowspringsmo.com and pay online. Alicia has been in contact with GWorks, our software company, to temporarily waive the convenience fees for credit card payments. We are hoping they can have that completed before the new bills come out.
Privette: We need to publish these options on the website, Facebook, and door of City Hall.
Hicks: We are a small town and we need to keep track of our residents. We are going to do everything we possibly can to make sure that if there is someone who we know normally pays cash and then they show up on our disconnect, we need to send an officer or make a phone call to check on them. Should they need someone to come pick up their money, we will do that. We

will not collect money for someone who is capable and has the means to get out and bring it to the drop box themselves.
Alderman Phill Knott: We need to explain everything that was said on the door of City Hall and not in fine print. It needs to be big enough for when people pull up.
Alderman Knott and Alderman Susan Rackley asked Hicks about disconnecting utilities for nonpayment.
Hicks: We are part of Missouri Public Utility Alliance, MPUA. MPUA has been talking with larger non-public utility companies, investor owned. We do not fall under those guidelines. MPUA is also working to make sure we get the information we need so we do stay complaint during this time. One thing I want to be careful of when talking about people not paying their utilities is our cash flow. We collect around $300,000 in utilities a month. We pay out $150,000 - $200,000 in mandatory expenses a month. That would be $500,000 a month we would have to pay out no matter what. You want to do the right thing, but we also need to make sure we stay financially sound at the City. This coming week will be the lowest foot traffic for the office because of the time of the month. The week following will be busy because of the new bills coming out on the 1st. There was more foot traffic Wednesday, Thursday, and Friday than normal. We have had weather issues going on during this time as well. We have had a lot of water come through. We had people coming in telling us about potholes. Those are non-essential to us during this time. We do want to fix those things and need to know about them but there are other ways for them to contact us. If we are going to do this, let's do it. I'm not saying it must be tomorrow, but it could be by Thursday or Friday.

Motion by Alderman Knott we close City Hall by the end of the week and spell it out on the door for people that come in. Alderman Yonker seconds. Motion passed 4-0.

Rackley: Would you like a more specific date than just the end of the week.
Knott: By Friday
Hicks: So, you're saying make it effective Friday morning.
Knott: Yes.
Police Chief Hogan: For the Police Department I would like to stay open to the public.
Hicks: If you do that then you need to take them into a private office and get them away from some others that may come in. You have more barriers in place than we do in City Hall.
Hogan: We do that anyway and we will monitor who is coming in. We do a lot of stuff by email anyway so if the majority of people coming in are for non-essential things then we may shut the door at that time.

Hicks: I want to talk about employees and how we will handle if a case comes that someone gets sick. I will tell you what I have already been sharing with the employees and that is if you don't feel good, stay home. Don't take the chance. That's why the City gives sick leave. Some of us feel like we just need to come to work because that just what we do. It's not about you, it's about your neighbor. I have directed the supervisors to send someone home if they show up to work asymptomatic. My concern is if someone is asymptomatic and we make them go home, for how long? Should there be a quarantine period? When do you let them come back? Is it the full 14 days? If so, do we make them use sick leave since we would be making mandatory for them to stay home? I have been talking with the West Plains City Administrator about what they are doing. He said they are still in discussion about it. If someone still has symptoms and we let them come back are they exposing other people? If an employee goes to Springfield or chooses to travel during this time, comes back, and chooses to self-quarantine for 14 days how do we handle that?

Mayor Brooke Fair: I think you do need to set a distance for essential workers. They can't expect to go on vacation and then come back and quarantine for 14 days and expect the City to pay for that. It was their choice to travel.
Hicks: I absolutely agree with that. So, if they choose to go on vacation and they come back, and we say I'm sorry, but you can't come back to work for 14 days. They should use their sick leave if they have it. My issue is if we send someone home because we think they are asymptomatic. Do we keep them home for 'x' amount of days? My opinion is if they can get cleared from a doctor and be fine in 5-7 days.
Fair: There is a DHSS Hotline they can call and be screened. So, I think that would be one thing they need to utilize. They will go through what symptoms you have had. Have you been swabbed for the flu? They will screen you for that. They need to have spoken with their physician or the hotline number if they have true symptoms.
Knott: I feel that if we send them home with the symptoms you think they have they should stay in the quarantine time.
Hicks: The full 14 days?
Knott: Yes ma'am.
Hicks: If we do that than do, we make them use their sick leave?
Knott: I thought the President said you give them 12 weeks.
Hicks: That hasn't been handed to us quite yet. There are a lot of ideas out there, but no one has settled it for this particular State. Regards to those policies we are on our own right now but that could change.
Fair: If you don't require them to go to the doctor and you just quarantine them for 2 weeks, we are still in flu season. We are still having positive flu cases. If I have the flu I don't want to be gone for 14 days nor do I need to be gone for 14 days. We have to have some kind of confirmation. We do suspect that you have it or no you just have the flu.
Hicks: Some Cities are making that requirement. If you have been sent home or if you have chosen to stay home because you are asymptomatic then you would have to have something from a physician stating, you can come back to work.
Privette: I will say that in recent discussions I've heard, employers are in a precarious position here. There needs to be some statement from their doctor stating they can come back to work versus just making them quarantine for 14 days. I don't know if that is the best course of action but, that is where as employers there are some limitations and risks we take there.
Hicks: We have a responsibility to the rest of the employees. If you don't have something in place, then you have the risk of liabilities to our employees. I do believe if someone travels and comes back, they do not need to be mixed in with the rest of the population.
Fair: I think that we need to have something in place that you are saying as the City Administrator you are halting all vacations at least.
Hicks: I believe we need to make the radius 50 miles. Other cities are doing that. We have 35 employees and even if they come down with the flu, we will struggle to lose a few employees in any department. Are you guys ok with me using my best judgement until we can get it set? I have worked in HR for many years so I will not go against State and Federal law. HIPAA rules have been relaxed for awhile to allow certain questions to be asked.
Alderman Danny Bradley: Can we go back just a little bit? We are going to close City Hall. How are we going to handle our other facilities for example the Golf Course, Airport, or City Parks? Are we going to put signage out or enter at your own risk?
Hicks: We are not going to be renting the OPO Hall but I'm not sure how much risk someone would be on an 80-acre Golf Course, but that would be up to you all. We will put the order on every one of the buildings. Closure I think it needs to be for high traffic areas.
Bradley: I do feel like we would be spread out enough in those areas.

Hicks: Moving on to the financial issues. You are all in agreement with essential spending only for the time being. We will be monitoring it closely. I am concerned on the receipts we will be seeing when it comes to sales tax. We need to keep accounts payable as low as possible that way we can keep the vital departments going.
Council agreed

Hicks: Purchasing PPE. It has been difficult to find the things we need. There are two pots that the State pulls from. They have dipped into the Law Enforcement and Public Safety pot from SEMA to provide supplies to the Medical facilities. The guys have pretty much what they need right now but I'm looking into the future, a few months from now we may not have what we need.

Hicks: We are falling under the Emergency Act of the State of Missouri right now. There may be a need for us to have a declaration and we may need to do that via Skype, email, or however we can get it done.

Motion by Alderman Rackley, seconded by Alderman Yonker to adjourn the emergency meeting at 6:05pm. Motion carried 4-0.

CITY OF WILLOW SPRINGS

ATTEST:

_____
Brooke Fair, Mayor

_____
Alicia Worley, City Clerk

CITY OF WILLOW SPRINGS
PREPAREDNESS PLAN

PANDEMIC VIRUS

CONTINGENCY PLAN FOR
MITIGATING THE SPREAD OF PANDEMIC VIRUS
AND
AN ACTION PLAN

2020

PLAN OBJECTIVES

In response to the threat of a pandemic virus, the City of Willow Springs has prepared this plan to meet the following objectives:

1. Establish departmental service continuity and employment plans in the event of pandemic virus in order to insure delivery of public safety and basic city services.
2. Mitigate the spread of pandemic virus among employees and public.
3. Assist employees and their families in managing personal illnesses during a pandemic virus outbreak.
4. Partner with other community organizations, schools, faith-based organizations, businesses and civic groups to mitigate and combat the needs of the public.
5. Identifying and responding to the loss of staff, depleting resources, injured economics and a nervous public.

ASSUMPTIONS

A pandemic virus is unlike any crisis the City has encountered. Caution requires that they City plan for a worst-case scenario and this plan is based on the following assumptions:

1. Many of the city's employees could become ill during this pandemic; others may refuse to report to work, either because they fear becoming ill or because they are caring for afflicted family members.
2. Knowing this pandemic probably will affect other areas of the nation and the Federal or State governments will not be able to provide all necessary supplies, therefore, we know that many situations will have to be remedied by our own local assets.
3. Any City office or any local businesses may be closed due to staffing shortages or community quarantine.

CITY ADMINISTRATION-DECLARATIONS, PARTNERSHIPS AND IDENTIFYING ASSETS

The City of Willow Springs will partner and work with County wide assets like health care professionals, the Howell County Health Department, Howell County Emergency Management, area school officials, law enforcement, EMS, Fire Departments and other civic organizations to address pandemic health issue. It may be necessary for the Mayor and Board of Alderman to declare the pandemic a city emergency to be able to use emergency procurement of materials and supplies per Section 135.150 of the City of Willow Springs Municipal Code and to possibly open a funding source from State and Federal for public assistance. It may be necessary for the Mayor and Board of Alderman to shut down public facilities owned by the City, including City Hall and the Police Department, to help with "social distancing", as well, during any pandemic.

The following is a list of partnerships that could be activated for any emergency situation including a pandemic virus that may face the city at any time:

1. Howell County Health Department-Chris Gilliam
2. Howell County Emergency Management-Mike Coldiron
3. Howell County Sheriff-Mike Shannon
4. Howell County Commission-Mark Collins
5. Willow Springs Schools-Superintendent Bill Hall
6. Willow Springs Ambulance-Jeff Ward
7. Willow Springs Churches Coalition-David Lovan, Dennis Walton, Joel Hinds and Scott Williamson
8. Medical services for Willow Springs-Medical Clinic of Willow Springs, Mercy Clinic , Westwood Clinic and Willow Springs Nursing Home
9. City of West Plains- City Administrator Tom Stehn
10. City of Mountain View-City Administrator Mike Wake
11. City of Cabool- City Administrator Ron Sheets
12. Missouri Highway Patrol- Bruce Fiske
13. West Plains EMD-Steve Monticello

The City will use a combination of sources for medical consultation and advice, including the Center for Disease Control (CDC), Howell County Health Departments, Missouri Health Association, Missouri Governor's office and the Department of Health and Senior Services. As pandemic issues evolve and an increase in the threat to our community increases, we will make new policies and protocols to handle the threat level. The City Administrator has the authority to implement changes as needed per the approval, direction and guidance of the Mayor and Board of Alderman.

The City of Willow Springs will promote methods to help reduce the spread of the virus at the worksite and in the public and provide education on other ways to reduce the exposure to the virus:

1. Frequent hand washing
2. Using hand sanitizing lotion
3. Masks
4. Covering a cough with arm or a tissue; immediately discarding the tissue
5. Social and worksite distancing—exclude yourself from public gatherings
6. Discontinue the practice of handshaking
7. Discontinue attending non-essential meetings
8. Disinfect all rooms, doorknobs, tables, chairs, phones, etc.

9. Businesses---use drive-thrus, drop-boxes, pick-up only, intentional spacing, use of technology like Livestream/Facebook live, online ordering and etc., or even temporary shut-down

Sick leave/Hygiene/Meeting Attendance

Employees of the City of Willow Springs should be conscious of their own health; those who experience flu like symptoms should notify their immediate supervisor and stay home. If symptoms begin at work, employees should notify their immediate supervisor of potential exposure and go home. Sick leave will be used per the Willow Springs personnel policy. When warranted the Willow Springs Board of Alderman may enact exemptions or other policies to help with mandatory quarantine or "isolate at home" to help mitigate the spread of the pandemic virus, as long is does not violate State or Federal policies.

Employees at the City of Willow Springs must enact the methods listed above to prevent the spread of the virus. Employees are required to wash their hands after leaving any essential meetings. Departments must keep their areas clean and disinfected using good house keeping techniques such as disinfecting the table, chairs, phones, doorknobs, their vehicles, computers. As directed by the City Administrator, travel to non-essential meetings is prohibited, however, you are encouraged to attend via technology, webinar or Live stream if available. Employees should be aware of their surroundings at all times, exercising social distancing with the public and fellow employees as well. Supervisors should enact polices or procedures approved by the City Administrator, within their department specifically to address social distancing.

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME							
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1	US BANK - GEN/AP							
237358	3/04/2020	382	W.T. HASS	650.00				
237359	3/04/2020	388	HOWELL-OREGON ELEC COOP	2,113.21				
237360	3/04/2020	907	TOADERTRONIX LLC	800.00				
237361	3/10/2020	220	CITY OF WILLOW SPRINGS	.00			VOID:	
237362	3/10/2020	220	CITY OF WILLOW SPRINGS	8,991.80				
237363	3/10/2020	9999999999	MTN VIEW MUNICIPAL COURT	200.00				
237364	3/11/2020	526	MO DEPARTMENT OF REVENUE	292.33				
237365	3/12/2020	1518	AIRGAS USA, LLC	1,732.19				
237366	3/12/2020	1602	ALLGEIER, MARTIN & ASSOC, INC	3,212.69				
237367	3/12/2020	83	AMERIPRIDE	.00			VOID:	
237368	3/12/2020	83	AMERIPRIDE	.00			VOID:	
237369	3/12/2020	83	AMERIPRIDE	.00			VOID:	
237370	3/12/2020	83	AMERIPRIDE	1,031.82				
237371	3/12/2020	1046	ANIXTER, INC	242.20				
237372	3/12/2020	1359	BARKER PHILLIPS JACKSON	1,968.75				
237373	3/12/2020	1574	BROOKE FAIR	80.00				
237374	3/12/2020	1123	BROWN'S LAWN AND GARDEN	198.69				
237375	3/12/2020	1401	CABLE AMERICA	723.83				
237376	3/12/2020	181	CAWVEYS ELEC MTR SERVICE	8,913.48				
237377	3/12/2020	1596	CORE & MAIN LP	93.00				
237378	3/12/2020	162	CUSTOMFORM	933.76				
237379	3/12/2020	1644	DANA SAFETY SUPPLY, INC	495.00				
237380	3/12/2020	1246	DANNY BRADLEY	75.00				
237381	3/12/2020	233	GWORKS	370.37				
237382	3/12/2020	330	FABICK SOUTHWEST	366.18				
237383	3/12/2020	1438	FEI-WW BROKEN ARROW 1895	6,861.05				
237384	3/12/2020	1645	FLEET SAFETY	381.45				
237385	3/12/2020	310	FLETCHER-REINHARDT CO	29,101.44				
237386	3/12/2020	9999999999	FRANKLIN COUNTY COURT	199.00				
237387	3/12/2020	1539	FREDA CARR	19.95				
237388	3/12/2020	329	FRIGA TIRE SERVICE INC	179.50				
237389	3/12/2020	336	G&W FOODS	50.50				
237390	3/12/2020	1598	GREENS PRO, INC	7,840.36				
237391	3/12/2020	374	HARRY COOPER SUPPLY CO	964.40				
237392	3/12/2020	1607	HERITAGE TRACTOR, INC	781.25				
237393	3/12/2020	377	HIRSCH FEED & FARM SUPPLY	180.96				
237394	3/12/2020	401	HOWELL CO SHERIFF'S DEPT	640.00				
237395	3/12/2020	1145	HOWELL COUNTY FIRECHIEFS ASS	25.00				
237396	3/12/2020	1631	HOWELL COUNTY NEWS	14.25				
237397	3/12/2020	1618	INDIAN CREEK MATERIALS LLC	1,406.29				
237398	3/12/2020	9999999999	INGHAM COUNTY SHERIFF	131.46				
237399	3/12/2020	1399	JOHNNIE RENEGAR	350.00				
237400	3/12/2020	9999999999	L&B ELECTRONICS	125.00				
237401	3/12/2020	1588	L&J MUNICIPAL SUPPLY, INC	822.72				
237402	3/12/2020	1581	LANDMARK BANK	.00			VOID:	
237403	3/12/2020	1581	LANDMARK BANK	1,099.78				
237404	3/12/2020	1481	LARSON GROUP	355.05				
237405	3/12/2020	515	LAW ENFORCEMENT SYSTEMS, INC	151.00				
237406	3/12/2020	501	LEE'S TIRE SHOP	127.00				
237407	3/12/2020	1211	LIBERTY NATIONAL	82.40				
237408	3/12/2020	9999999999	MAVERICK HOOD	270.00				

BANK# CHECK#	BANK NAME DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
237409	3/12/2020	542	MFA AGRI SERVICES	293.96				
237410	3/12/2020	1132	MFA OIL	1,703.98				
237411	3/12/2020	1625	MIDWAY TOWING	100.00				
237412	3/12/2020	1446	MILLER ELECTRIC	2,182.88				
237413	3/12/2020	551	MIRMA	70.00				
237414	3/12/2020	572	MISSOURI ONE CALL SYSTEM INC	37.50				
237415	3/12/2020	526	MO DEPARTMENT OF REVENUE	41.00				
237416	3/12/2020	564	MO PST INSURANCE FUND	375.00				
237417	3/12/2020	1565	MO SHERIFF'S RETIREMENT FUND	123.00				
237418	3/12/2020	589	MO STATE AGENCY - SURPLUS PROP	1,784.00				
237419	3/12/2020	549	MO VOCATIONAL ENTERPRISES	42.94				
237420	3/12/2020	646	O'REILLY AUTOMOTIVE INC	.00			VOID:	
237421	3/12/2020	646	O'REILLY AUTOMOTIVE INC	.00			VOID:	
237422	3/12/2020	646	O'REILLY AUTOMOTIVE INC	1,066.78				
237423	3/12/2020	655	OLSON PRECAST CONCRETE PRODUCT	85.00				
237424	3/12/2020	1098	OZARK AWARDS CO	4.75				
237425	3/12/2020	652	OZARK FAMILY YMCA	1,551.00				
237426	3/12/2020	1646	PADEN TURNBULL	89.61				
237427	3/12/2020	1135	PDC LABORATORIES	83.00				
237428	3/12/2020	674	PENMAC PERSONNEL SERVICES INC	15.00				
237429	3/12/2020	1575	PHILL KNOTT	75.00				
237430	3/12/2020	685	PIPE PLUS	1,484.24				
237431	3/12/2020	1616	PROF. LAW ENFORCEMENT ASSOC	58.30				
237432	3/12/2020	1550	POLLARDWATER	226.57				
237433	3/12/2020	691	POTTER EQUIP CO INC	8,775.26				
237434	3/12/2020	701	QUILL CORP	183.92				
237435	3/12/2020	794	RANDY'S AUTO REPAIR	414.48				
237436	3/12/2020	780	RANDY'S SAW SHOP	52.50				
237437	3/12/2020	161	S & H FARM SUPPLY	123.84				
237438	3/12/2020	1643	SCHREIMANN,RACKERS & FRANKA LL	1,281.75				
237439	3/12/2020	1609	SECTION 8 EXTERMINATE	250.00				
237440	3/12/2020	836	SOLOMON ELECTRIC	7,550.00				
237441	3/12/2020	1620	STARGUARD ELITE	4,100.00				
237442	3/12/2020	670	PRIVETTE LAW OFFICE	1,398.36				
237443	3/12/2020	786	SUSAN RACKLEY	75.00				
237444	3/12/2020	9999999999	TECHLINE,INC	977.22				
237445	3/12/2020	907	TOADERTRONIX LLC	50.00				
237446	3/12/2020	640	TOX REVIEW	90.00				
237447	3/12/2020	1590	TRACTOR SUPPLY CREDIT PLAN	.00			VOID:	
237448	3/12/2020	1590	TRACTOR SUPPLY CREDIT PLAN	934.62				
237449	3/12/2020	1300	TROY YONKER	75.00				
237450	3/12/2020	922	USA BLUE BOOK	339.34				
237451	3/12/2020	949	WAGGONER TRUE VALUE HOME CTR	.00			VOID:	
237452	3/12/2020	949	WAGGONER TRUE VALUE HOME CTR	.00			VOID:	
237453	3/12/2020	949	WAGGONER TRUE VALUE HOME CTR	1,366.81				
237454	3/12/2020	1236	WCA WASTE CORPORATION	125.27				
237455	3/12/2020	1487	AUCA WESTERN FIRST AID &	461.97				
237456	3/12/2020	992	WHITE INDUSTRIES, INC	8.34				
237457	3/12/2020	1278	WILL-CO DISPOSAL	11,014.65				
237458	3/12/2020	986	WILLOW SPRINGS LIBRARY	3,743.47				
237459	3/12/2020	1128	XEROX CORPORATION	1,209.65				
237460	3/13/2020	9999999999	KYLEA LANE	10.00				
237461	3/18/2020	158	CENTURYLINK	687.22				

BANK#	BANK NAME								
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID	
237462	3/18/2020	1537	ELITE AIRE, LLC	360.42					
237463	3/18/2020	297	FOSTER'S AUTO BODY & MUFFLER	50.00					
237464	3/18/2020	1625	MIDWAY TOWING	85.00					
237465	3/18/2020	1299	MO OFFICE OF PROSECUTION SERV	175.00					
237466	3/18/2020	841	SUMMIT NATURAL GAS OF MO	4,250.54					
237467	3/18/2020	1360	UNITED FIRE GROUP	6,970.00					
237468	3/20/2020	1647	JOHNNY FULKERSON	150.00					
* 237469 Thru 237475									
237476	3/24/2020	9999999999	TEXAS COUNTY CIRCUIT CRT	10.00					

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	154,487.25
CLEARED	.00
BANK 1 TOTAL	154,487.25
VOIDED	.00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
10	GENERAL	27,422.97	27,422.97	.00	.00
20	ELECTRIC	40,633.23	40,633.23	.00	.00
21	WATER / SEWER FUND	37,689.34	37,689.34	.00	.00
23	SANITATION	11,290.70	11,290.70	.00	.00
25	GOLF COURSE	13,047.11	13,047.11	.00	.00
30	PARKS/RECREATION	8,755.97	8,755.97	.00	.00
31	LIBRARY	3,743.47	3,743.47	.00	.00
32	ECONOMIC DEVELOPMENT	9,658.16	9,658.16	.00	.00
50	MAINTENANCE SHED	1,464.23	1,464.23	.00	.00
60	CEMETERY	782.07	782.07	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

BANK#	BANK NAME	
CHECK#		DESCRIPTION
1	US BANK - GEN/AP	
237358 Thru	237468	Accounts Payable Checks
237469 Thru	237475	Utility Billing Checks
237476		Accounts Payable Checks

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME							
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1	US BANK - GEN/AP							
237477	4/01/2020	644	ODC	11,250.00				
237478	4/09/2020	9999999999	DARLENA MCDANIEL	50.00				
237479	4/10/2020	526	MO DEPARTMENT OF REVENUE	385.02				
237480	4/10/2020	73	ADAMS WELDING SERVICE	30.00				
237481	4/10/2020	1602	ALLGEIER, MARTIN & ASSOC, INC	179.00				
237482	4/10/2020	83	AMERIPRIDE	.00			VOID:	
237483	4/10/2020	83	AMERIPRIDE	.00			VOID:	
237484	4/10/2020	83	AMERIPRIDE	.00			VOID:	
237485	4/10/2020	83	AMERIPRIDE	1,033.16				
237486	4/10/2020	1046	ANIXTER, INC	27,302.46				
237487	4/10/2020	1474	BEVERLY HICKS	14.40				
237488	4/10/2020	1520	BICK GROUP	500.00				
237489	4/10/2020	137	BROCAW BEARING & DRIVE INC.	62.35				
237490	4/10/2020	1574	BROOKE FAIR	80.00				
237491	4/10/2020	1123	BROWN'S LAWN AND GARDEN	280.89				
237492	4/10/2020	1401	CABLE AMERICA	723.83				
237493	4/10/2020	1648	CALVIN WOOD	200.00				
237494	4/10/2020	192	CAPITAL SAND COMPANY	1,069.11				
237495	4/10/2020	181	CAWVEYS ELEC MTR SERVICE	577.30				
237496	4/10/2020	1596	CORE & MAIN LP	23,966.94				
237497	4/10/2020	189	CREDIT BUREAU ASSOCIATES	439.96				
237498	4/10/2020	162	CUSTOMFORM	140.84				
237499	4/10/2020	1057	D.C. PLUMBING & BACKHOE	855.00				
237500	4/10/2020	1644	DANA SAFETY SUPPLY, INC	397.00				
237501	4/10/2020	1246	DANNY BRADLEY	75.00				
237502	4/10/2020	9999999999	DOLLAR GENERAL	9.50				
237503	4/10/2020	1438	FEI-WW BROKEN ARROW 1895	709.07				
237504	4/10/2020	310	FLETCHER-REINHARDT CO	595.00				
237505	4/10/2020	1539	FREDA CARR	110.35				
237506	4/10/2020	336	G&W FOODS	6.21				
237507	4/10/2020	1598	GREENS PRO, INC	4,182.93				
237508	4/10/2020	374	HARRY COOPER SUPPLY CO	372.95				
237509	4/10/2020	1323	HAWKINS INC	938.48				
237510	4/10/2020	377	HIRSCH FEED & FARM SUPPLY	12.25				
237511	4/10/2020	378	HOFFCOMP	258.00				
237512	4/10/2020	322	HOWELL CO RECORDER OF DEEDS	27.00				
237513	4/10/2020	9999999999	HOWELL COUNTY HEALTH DEPT	576.00				
237514	4/10/2020	1631	HOWELL COUNTY NEWS	128.25				
237515	4/10/2020	388	HOWELL-OREGON ELEC COOP	1,952.81				
237516	4/10/2020	1618	INDIAN CREEK MATERIALS LLC	1,839.23				
237517	4/10/2020	9999999999	JENNI WORLEY	100.00				
237518	4/10/2020	1588	L&J MUNICIPAL SUPPLY, INC	822.72				
237519	4/10/2020	1581	LANDMARK BANK	.00			VOID:	
237520	4/10/2020	1581	LANDMARK BANK	3,731.11				
237521	4/10/2020	1481	LARSON GROUP	22.76				
237522	4/10/2020	501	LEE'S TIRE SHOP	334.08				
237523	4/10/2020	1211	LIBERTY NATIONAL	82.40				
237524	4/10/2020	542	MFA AGRI SERVICES	338.77				
237525	4/10/2020	543	MFA OIL PETRO CARD	4,102.00				
237526	4/10/2020	1446	MILLER ELECTRIC	293.55				
237527	4/10/2020	572	MISSOURI ONE CALL SYSTEM INC	23.75				

BANK# CHECK#	BANK NAME DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
237528	4/10/2020	526	MO DEPARTMENT OF REVENUE	54.00				
237529	4/10/2020	1565	MO SHERIFF'S RETIREMENT FUND	162.00				
237530	4/10/2020	550	MOCCFOA-C/O CITY OF OVERLAND	40.00				
237531	4/10/2020	627	NAEGLER	6,141.79				
237532	4/10/2020	622	BURO, LLC	93.06				
237533	4/10/2020	646	O'REILLY AUTOMOTIVE INC	.00			VOID:	
237534	4/10/2020	646	O'REILLY AUTOMOTIVE INC	.00			VOID:	
237535	4/10/2020	646	O'REILLY AUTOMOTIVE INC	1,286.50				
237536	4/10/2020	652	OZARK FAMILY YMCA	1,400.50				
237537	4/10/2020	1135	PDC LABORATORIES	228.00				
237538	4/10/2020	674	PENMAC PERSONNEL SERVICES INC	45.00				
237539	4/10/2020	1575	PHILL KNOTT	75.00				
237540	4/10/2020	1259	PITNEY BOWES GLOBAL	200.55				
237541	4/10/2020	1616	PROF. LAW ENFORCEMENT ASSOC	58.30				
237542	4/10/2020	691	POTTER EQUIP CO INC	989.32				
237543	4/10/2020	701	QUILL CORP	379.33				
237544	4/10/2020	770	R&L ELECTRONICS	927.80				
237545	4/10/2020	780	RANDY'S SAW SHOP	37.25				
237546	4/10/2020	1643	SCHREIMANN,RACKERS & FRANKA LL	143.00				
237547	4/10/2020	838	SOUTH CENTRAL CCFOA	60.00				
237548	4/10/2020	670	PRIVETTE LAW OFFICE	1,482.36				
237549	4/10/2020	786	SUSAN RACKLEY	75.00				
237550	4/10/2020	9999999999	TECHLINE,INC	311.75				
237551	4/10/2020	877	TERRY'S EXPRESS	55.00				
237552	4/10/2020	907	TOADERTRONIX LLC	1,160.00				
237553	4/10/2020	889	TOWN & COUNTRY	29.39				
237554	4/10/2020	1448	TRAC MATERIALS INC	440.35				
237555	4/10/2020	1590	TRACTOR SUPPLY CREDIT PLAN	262.98				
237556	4/10/2020	1300	TROY YONKER	75.00				
237557	4/10/2020	923	US POSTMASTER	208.00				
237558	4/10/2020	922	USA BLUE BOOK	1,399.26				
237559	4/10/2020	382	W.T. HASS	650.00				
237560	4/10/2020	949	WAGGONER TRUE VALUE HOME CTR	.00			VOID:	
237561	4/10/2020	949	WAGGONER TRUE VALUE HOME CTR	.00			VOID:	
237562	4/10/2020	949	WAGGONER TRUE VALUE HOME CTR	1,280.17				
237563	4/10/2020	1430	WESTWOOD RURAL HEALTH	85.00				
237564	4/10/2020	1278	WILL-CO DISPOSAL	11,077.38				
237565	4/10/2020	986	WILLOW SPRINGS LIBRARY	3,393.45				
237566	4/10/2020	1128	XEROX CORPORATION	228.49				

See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	125,716.41
CLEARED	.00
BANK 1 TOTAL	125,716.41
VOIDED	.00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
10	GENERAL	21,962.66	21,962.66	.00	.00
20	ELECTRIC	31,203.57	31,203.57	.00	.00

BANK# BANK NAME CHECK# DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
	21	WATER / SEWER FUND	36,865.48	36,865.48		.00	.00
	23	SANITATION	11,213.72	11,213.72		.00	.00
	25	GOLF COURSE	6,364.12	6,364.12		.00	.00
	30	PARKS/RECREATION	2,571.65	2,571.65		.00	.00
	31	LIBRARY	3,393.45	3,393.45		.00	.00
	32	ECONOMIC DEVELOPMENT	11,912.28	11,912.28		.00	.00
	50	MAINTENANCE SHED	202.48	202.48		.00	.00
	60	CEMETERY	27.00	27.00		.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

BANK#	BANK NAME	
CHECK#		DESCRIPTION
1	US BANK - GEN/AP	
237477 Thru	237566	Accounts Payable Checks

GENERAL REVENUE FUND BALANCE SHEET
CITY OF WILLOW SPRINGS

BALANCE AS OF 02/29/2020		**$1,043,962.38**	
REVENUES			
DAILY DEPOSITS- MARCH 2020		$317,642.10	
SALES/USE TAX REVENUES		$0.00	
	GEN SALES TAX	$41,812.26	
	CAPITAL IMP TAX	$20,906.06	
	PARK TAX	$9,783.23	
	USE TAX	$7,517.62	
	MOTOR FUEL TAX-DOR	$6,391.55	
UTILITIES RECEIVED-ACH		$29,733.89	
GRANTS-DR-4317 REIMB		$19,592.65	
TOTAL REVENUE FOR MARCH 2020		**$453,379.36**	
EXPENSES			
A/P FOR MARCH 2020		$158,250.38	
MPUA ELECTRIC POWER		$148,406.54	
PAYROLL AND TAXES		$91,124.16	
EMPLOYEE BENEFITS		$31,225.99	
SERVICE CHARGE		$439.85	
SALES TAX		$7,786.32	
RETURN CHECKS		$221.51	
FREIGHT/POSTAGE		$420.49	
DEPOSITS PAYABLE		$1,193.23	
COP BOND PAYMENT-WELLS FARGO		$144,078.13	
TOTAL EXPENDITURES FOR MARCH 2020			**$583,146.60**
INTEREST ON MONEY		**$144.10**	
BALANCE 3/31/2020		**$914,339.24**	

GENERAL REVENUE FUND BALANCE SHEET
CITY OF WILLOW SPRINGS

BALANCE AS OF 01/31/2020		**$1,053,987.46**	
REVENUES			
DAILY DEPOSITS- FEB 2020		$339,205.16	
SALES/USE TAX REVENUES		$0.00	
	GEN SALES TAX	$35,681.64	
	CAPITAL IMP TAX	$17,840.85	
	PARK TAX	$8,282.21	
	USE TAX	$13,360.27	
	MOTOR FUEL TAX-DOR	$7,385.94	
UTILITIES RECEIVED-ACH		$31,588.49	
GRANTS-POLICE		$0.00	
TOTAL REVENUE FOR FEB 2020		**$453,344.56**	
EXPENSES			
A/P FOR FEB 2020		$162,488.64	
MPUA ELECTRIC POWER		$159,186.62	
PAYROLL AND TAXES		$95,541.60	
EMPLOYEE BENEFITS		$36,211.40	
SERVICE CHARGE		$424.74	
SALES TAX		$8,494.51	
RETURN CHECKS		$43.33	
FREIGHT/POSTAGE		$376.20	
DEPOSITS PAYABLE		$684.87	
COST SHARE/MODOT REPAVEMENT		$0.00	
TOTAL EXPENDITURES FOR FEB 2020			**$463,451.91**
INTEREST ON MONEY		**$82.27**	
BALANCE 2/29/2020		**$1,043,962.38**	

REVENUE /EXPENSE FOR ALL FUNDS 2020
RE-CAP THROUGH MARCH 31, 2020

DEPARTMENT	ACTUAL REVENUE 3/31/2020	BUDGETED REVENUE	PERCENTAGE OF BUDGET	ACTUAL EXPENSE 3/31/2020	BUDGETED EXPENSE	% OF BUDGET
ADMINISTRATION	$219,960.87	$1,144,200.00	19.22%	$96,281.22	$317,410.00	30.33%
MUNICIPAL COURT	$15,403.56	$50,000.00	30.81%	$11,399.86	$71,150.00	16.02%
AIRPORT	$6,199.47	$21,500.00	28.83%	$2,026.10	$29,000.00	6.99%
POLICE	$444.50	$10,500.00	4.23%	$163,529.60	$555,300.00	29.45%
ANIMAL CONTROL	$81.00	$1,000.00	8.10%	$9,484.47	$25,100.00	37.79%
FIRE	$300.00	$34,000.00	0.88%	$17,857.47	$154,200.00	11.58%
STREETS		$0.00		$46,974.58	$349,135.00	13.45%
GENERAL TOTAL	**$242,389.40**	**$1,261,200.00**	**19.22%**	**$347,553.30**	**$1,501,295.00**	23.15%
ELECTRIC FUND TOTAL	**$758,720.15**	**$3,239,500.00**	**23.42%**	**$565,815.86**	**$2,611,555.00**	21.67%
WATER	$104,872.04	$426,400.00	24.59%	$171,957.03	$519,450.00	33.10%
SEWER	$95,217.28	$386,800.00	24.62%	$75,632.21	$270,900.00	27.92%
WWTP		$0.00		$68,840.59	$226,900.00	30.34%
WATER/SEWER FUND TOTAL	**$200,089.32**	**$813,200.00**	**24.61%**	**$316,429.83**	**$1,017,250.00**	31.11%
SOLID WASTE	$39,840.09	$157,700.00	25.26%	$22,285.99	$131,000.00	17.01%
RECYCLE	$0.00	$0.00		$482.52	$3,000.00	16.08%
LAND FILL		$0.00		$0.00	$0.00	#DIV/0!
SANITATION FUND TOTAL	**$39,840.09**	**$157,700.00**	**25.26%**	**$22,768.51**	**$134,000.00**	16.99%
PARKS/POOL/GC/CEMETERY	$42,810.88	$264,100.00	16.21%	$108,931.36	$528,450.00	20.61%
CAPITAL IMPROVEMENT TAX	$60,485.27	$278,000.00	21.76%		$0.00	
ECONOMIC DEVELOP	$2,000.00	$16,300.00	12.27%	$18,341.93	$91,500.00	20.05%
MAINTENANCE SHED	$0.00	$0.00	#DIV/0!	$17,168.34	$106,950.00	16.05%
LIBRARY	$0.00	$0.00	#DIV/0!	$9,750.00	$39,000.00	25.00%
TOTALS	***$1,346,335.11***	***$6,030,000.00***	***22.33%***	***$1,406,759.13***	***$6,030,000.00***	***23.33%***

CITY OF WILLOW SPRINGS

GENERAL SALES TAX

RECVD:	2014	2015	2016	2017	2018	2019	2020
JAN	21,206.54	29,286.15	181,840.33	39,279.33	34,873.47	45,413.40	33,328.20
FEB	23,966.14	19,084.54	28,310.29	25,008.62	36,831.44	44,660.31	35,681.64
MAR	31,456.39	424,913.04	48,537.81	50,186.19	51,618.71	47,547.05	41,812.26
APR	24,428.51	36,927.91	42,663.62	39,834.01	39,223.30	44,195.72	54,534.22
MAY	25,895.64	30,220.14	40,451.73	26,697.78	29,306.03	37,064.11	
JUN	27,856.40	47,885.21	58,888.42	43,333.10	47,872.67	55,788.18	
JUL	35,936.02	39,476.67	74,095.15	50,008.37	49,635.79	42,863.48	
AUG	18,981.09	31,706.73	37,919.36	26,044.10	34,819.57	32,689.50	
SEP	33,403.72	46,346.47	56,220.02	51,244.58	45,435.10	57,344.89	
OCT	28,099.27	43,886.20	45,397.04	36,902.51	24,676.52	43,255.57	
NOV	22,043.27	29,398.23	25,903.83	26,221.56	36,908.57	28,636.15	
DEC	31,274.07	53,579.66	48,974.29	60,847.48	51,784.54	58,034.24	
	$324,547.06	**$832,710.95**	**$689,201.89**	**$475,607.63**	**482,985.71**	**$537,492.60**	

CAPITAL IMPROVEMENT TAX

RECVD:	2014	2015	2016	2017	2018	2019	2020
JAN	10,603.89	14,643.19	90,920.03	19,639.81	17,436.86	22,706.53	16,664.17
FEB	11,983.03	9,542.21	14,155.24	12,504.36	18,415.79	22,330.19	17,840.85
MAR	15,728.16	212,456.52	24,260.22	25,093.05	25,809.37	23,773.72	20,906.06
APR	12,214.18	18,463.84	21,331.98	19,917.32	19,611.62	22,097.78	27,267.16
MAY	12,947.80	15,110.38	20,225.82	13,348.98	14,652.93	18,532.01	
JUN	13,928.15	$23,942.62	29,444.21	21,666.64	23,936.46	27,894.13	
JUL	17,968.31	19,738.39	37,047.64	25,004.19	24,817.92	21,431.72	
AUG	9,490.42	15,853.36	18,959.62	13,022.06	17,409.82	16,344.82	
SEP	16,702.06	$23,173.36	28,110.34	25,622.40	22,717.52	28,672.33	
OCT	14,049.54	21,943.24	22,698.55	18,451.11	12,341.03	21,627.79	
NOV	11,021.63	14,699.17	12,952.03	13,110.66	18,454.38	14,318.15	
DEC	15,638.34	26,789.81	24,487.23	30,423.80	25,892.37	29,017.00	
	$162,275.51	**$416,356.09**	**$344,592.91**	**237,804.38**	**241,496.07**	**$268,746.17**	

PARK SALES TAX

RECVD:	2014	2015	2016	2017	2018	2019	2020
JAN	4,839.06	6,755.35	45,111.79	9,530.89	7,878.30	10,767.02	7,833.37
FEB	5,699.36	4,139.64	6,638.19	5,653.57	8,664.53	10,594.97	8,282.21
MAR	6,802.95	105,623.07	11,258.45	11,367.17	11,856.14	10,894.28	9,783.23
APR	5,124.73	7,993.90	9,967.53	9420.16	9,056.80	10,335.86	12,980.01
MAY	5,561.90	6,951.26	9,790.08	6,435.56	6,898.81	8,812.23	
JUN	6,377.08	$11,445.11	14,229.05	10,333.14	11,403.77	13,359.51	
JUL	8,678.65	9,613.98	18,194.62	12,150.85	12,087.43	10,451.14	
AUG	4,377.76	7,789.86	9,234.37	6,238.28	8,410.05	7,886.24	
SEP	7,909.58	$10,915.22	13,626.33	12,332.70	10,954.40	13,970.99	
OCT	6,555.59	10,553.95	10,903.30	9,156.60	5,771.46	10412.35	
NOV	5,024.56	7,004.04	6229.05	6,438.75	8,867.52	6,847.49	
DEC	7,347.77	13,032.26	11,893.63	14,539.49	12,554.49	14,126.33	
	$74,298.99	**$201,817.64**	**$167,076.39**	**113,597.16**	**114,403.70**	**$128,458.41**	

USE TAX DISTRIBUTION
CITY OF WILLOW SPRINGS
USE TAX DISTRIBUTION

GENERAL USE TAX

RECVD:	2018	2019	2020
JAN		2,370.82	$2,062.30
FEB		2,377.37	$7,674.90
MAR		9,684.81	$4,295.77
APR		2,624.50	$2,030.73
MAY		1,244.90	
JUN		3,181.98	
JUL		1,809.79	
AUG	$0.00	3,857.60	
SEP	$336.18	3,001.40	
OCT	$1,024.28	1,205.75	
NOV	$1,458.07	8,512.94	
DEC	$1,802.82	4,202.86	
	$4,621.35	**$44,074.72**	**$16,063.70**

CAPITAL IMPROVEMENT USE TAX

RECVD:	2018	2019	2020
JAN		$1,185.36	$1,031.15
FEB		$1,188.76	$3,790.25
MAR		$4,842.52	$2,147.91
APR		$1,312.25	$1,015.24
MAY		$622.42	
JUN		$1,591.02	
JUL		$904.80	
AUG	$0.00	$1,928.78	
SEP	$168.11	$1,422.80	
OCT	$512.04	$602.89	
NOV	$729.03	$4,256.44	
DEC	$901.50	$2,101.47	
	$2,310.68	**$21,959.51**	**$7,984.55**

PARK USE TAX

RECVD:	2018	2019	2020
JAN		$592.66	$515.57
FEB		$594.36	$1,895.12
MAR		$2,421.13	$1,073.93
APR		$656.01	$507.77
MAY		$311.21	
JUN		$795.48	
JUL		$452.48	
AUG	$0.00	$964.35	
SEP	$84.03	$711.36	
OCT	$256.07	$301.44	
NOV	$364.48	$2,128.20	
DEC	$450.75	$1,050.68	
	$1,155.33	**$10,979.36**	**$3,992.39**

2019

WILLOW SPRINGS

PART OF MMMPEP GROUP

	January	February	March	April	May	June	July	August	September	October	November	December
CAPACITY												
Peak Demand (MW)	6.5	5.8	6.7	5.3	6	6.6	7.3	7.8	7.2	7.00	6	5.8
Day	30	19	4	1	23	5	18	20	18	2	12	18
Hour	11	11	11	11	16	15	15	16	16	15	11	11
Demand Costs												
Billed Demand (kW)	7,400	7,400	7,400	7,400	7,400	7,400	6,400	6,400	6,400	6,400	6,400	6,400
Wholesale Demand Charge ($/kW)	8.4504	9.9239	8.3915	9.1514	8.5858	8.0063	9.7897	7.9965	8.1422	8.0271	10.5975	7.7464
Wholesale Demand Costs ($)	$62,532.94	$73,436.76	$62,096.86	$67,720.54	$63,534.64	$59,246.38	$62,654.23	$51,177.89	$52,109.93	$51,373.50	$67,823.78	$49,576.79
ENERGY												
Energy Costs												
Billed Energy & Losses (kWh)	3,275,805	2,821,376	2,890,177	2,389,738	2,643,542	2,789,169	3,254,298	3,266,496	3,107,280	2,543,497	2,684,095	2,894,564
Billed Energy & Losses ($/kWh)	0.025247	0.023187	0.025016	0.022832	0.016021	0.019736	0.020960	0.018752	0.021141	0.017739	0.025064	0.022832
Wholesale Energy Costs ($)	$82,704.25	$65,419.25	$72,300.67	$54,562.50	$42,352.19	$55,047.04	$68,210.09	$61,253.33	$65,691.01	$45,119.09	$67,274.16	$66,088.69
POWER												
Wholesale Capacity & Energy Costs ($)	$145,237.19	$138,856.01	$134,397.53	$122,283.04	$105,886.83	$114,293.42	$130,864.31	$112,431.23	$117,800.93	$96,492.60	$135,097.94	$115,665.47
All-in Costs ($/kWh) (does not include local transmission)	0.044336	0.049216	0.046501	0.051170	0.040055	0.040978	0.040213	0.034420	0.037911	0.037937	0.050333	0.039960
LOCAL TRANSMISSION												
Peak (KW)	6,365	5,870	6,718	5,226	5,959	6,380	7,175	7,634	7,245	7,009	5,979	5,822
Transmission Rate ($/kW)	4.54	4.54	4.54	4.69	4.69	4.69	4.69	4.69	4.69	4.69	4.69	4.69
Total Transmission Cost ($)	$28,895.28	$26,650.71	$30,497.45	$24,508.53	$27,945.83	$29,923.61	$33,648.87	$35,804.87	$33,977.64	$32,873.15	$28,040.57	$27,305.65
All-in Costs ($/kWh) (including local transmission)	$0.053157	$0.058662	$0.057054	$0.061426	$0.050626	$0.051706	$0.050553	$0.045381	$0.048846	$0.050861	$0.060780	$0.049393

Updated : 4/9/2020				Population #	2016 Median	2020	Annual	2020	Annual			
FINAL v1		2016	2010	has increased	Household	Water	Water	Sewer	Sewer			
		US Census	US Census	or (decreased)	Income	Bill	Billing	Bill	Billing	Water Bill	Sewer Bill	
Community		Population	Population	people since 2010	2016 ACS 5-yr	Monthly		Monthly		as % of MHI	as % of MHI	County
Adrian	C	1,618	1,677	(59)	$ 37,500	$ 93.78	$ 1,125.36	$ 23.50	$ 282.00	3.00%	0.75%	Bates
Advance	C	1,365	1,347	18	$ 30,500	$ 18.00	$ 216.00	$ 14.50	$ 174.00	0.71%	0.57%	Stoddard
Albany	C	1,699	1,730	(31)	$ 38,508	$ 32.19	$ 386.28	$ 39.41	$ 472.92	1.00%	1.23%	Gentry
Anderson	C	1,979	1,961	18	$ 40,000	$ 41.66	$ 499.92	$ 46.59	$ 559.08	1.25%	1.40%	McDonald
Appleton City	C	1,074	1,127	(53)	$ 35,975	$ 44.48	$ 533.76	$ 44.06	$ 528.72	1.48%	1.47%	St. Clair
Archie	C	1,210	1,170	40	$ 46,250	$ 82.05	$ 984.60	$ 22.00	$ 264.00	2.13%	0.57%	Cass
Ash Grove	C	1,450	1,472	(22)	$ 38,142	$ 31.79	$ 381.48	$ 31.75	$ 381.00	1.00%	1.00%	Greene
Ava	C	2,927	2,993	(66)	$ 19,375	$ 19.06	$ 228.72	$ 56.14	$ 673.68	1.18%	3.48%	Douglas
Belle	C	1,510	1,545	(35)	$ 27,647	$ 14.44	$ 173.28	$ 31.40	$ 376.80	0.63%	1.36%	Maries
Bel-Nor	V	1,466	1,499	(33)	$ 63,125	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.63%	1.06%	St. Louis
Bel-Ridge	V	2,686	2,737	(51)	$ 30,912	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.28%	2.16%	St. Louis
Bernie	C	1,933	1,958	(25)	$ 33,077	$ 24.45	$ 293.40	$ 30.74	$ 368.88	0.89%	1.12%	Stoddard
Bethany	C	3,122	3,292	(170)	$ 36,447	$ 73.77	$ 885.24	$ 36.89	$ 442.68	2.43%	1.21%	Harrison
Billings	C	1,092	1,035	57	$ 37,368	$ 38.87	$ 466.44	$ 61.37	$ 736.44	1.25%	1.97%	Christian
Bismarck	C	1,491	1,546	(55)	$ 33,900	$ 63.00	$ 756.00	$ 50.40	$ 604.80	2.23%	1.78%	St. Francois
Bloomfield	C	1,881	1,933	(52)	$ 37,760	$ 35.00	$ 420.00	$ 21.40	$ 256.80	1.11%	0.68%	Stoddard
Bourbon	C	1,612	1,632	(20)	$ 31,250	$ 28.12	$ 337.44	$ 30.50	$ 366.00	1.08%	1.17%	Crawford
Buckner	C	3,055	3,076	(21)	$ 47,628	$ 43.42	$ 521.04	$ 27.75	$ 333.00	1.09%	0.70%	Jackson
Buffalo	C	3,049	3,084	(35)	$ 31,250	$ 22.25	$ 267.00	$ 38.50	$ 462.00	0.85%	1.48%	Dallas
Byrnes Mill	C	2,929	2,781	148	$ 62,656	PWSD		PWSD		0.00%	0.00%	Jefferson
Cabool	C	2,136	2,146	(10)	$ 21,000	$ 33.27	$ 399.24	$ 12.71	$ 152.52	1.90%	0.73%	Texas
Calverton Park	V	1,284	1,293	(9)	$ 40,927	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.96%	1.63%	St. Louis
Campbell	C	1,897	1,992	(95)	$ 25,263	*$ 44.13*	$ 529.56	*$ 23.50*	$ 282.00	2.10%	1.12%	Dunklin
Canton	C	2,377	2,377	0	$ 37,604	$ 46.35	$ 556.20	$ 40.10	$ 481.20	1.48%	1.28%	Lewis
Carterville	C	1,893	1,891	2	$ 37,092	$ 47.80	$ 573.60	$ 37.49	$ 449.88	1.55%	1.21%	Jasper
Cassville	C	3,340	3,266	74	$ 33,134	$ 34.81	$ 417.72	$ 51.81	$ 621.72	1.26%	1.88%	Barry
Chaffee	C	2,948	2,955	(7)	$ 37,447	$ 38.00	$ 456.00	$ 30.00	$ 360.00	1.22%	0.96%	Scott
Charlack	C	1,363	1,363	0	$ 49,904	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.79%	1.34%	St. Louis
Clarkson Valley	C	2,628	2,632	(4)	$ 164,286	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.24%	0.41%	St. Louis
Clarkton	C	1,212	1,288	(76)	$ 25,592	$ 31.40	$ 376.80	$ 34.81	$ 417.72	1.47%	1.63%	Dunklin
Claycomo	V	1,471	1,430	41	$ 39,400	KC Water		KC Water		0.00%	0.00%	Clay
Clever	C	2,631	2,139	492	$ 49,715	$ 28.50	$ 342.00	$ 29.92	$ 359.04	0.69%	0.72%	Christian
Cole Camp	C	1,114	1,121	(7)	$ 36,667	$ 38.50	$ 462.00	$ 43.65	$ 523.80	1.26%	1.43%	Benton
Concordia	C	2,385	2,450	(65)	$ 51,472	$ 42.40	$ 508.80	$ 14.53	$ 174.36	0.99%	0.34%	Lafayette
Cool Valley	C	1,175	1,196	(21)	$ 48,611	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.81%	1.37%	St. Louis
Country Club	V	2,468	2,449	19	$ 72,679	$ 40.23	$ 482.76	$ 118.70	$ 1,424.40	0.66%	1.96%	Andrew
Country Club Hills	C	1,266	1,274	(8)	$ 28,167	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.40%	2.37%	St. Louis
Crane	C	1,351	1,462	(111)	$ 29,088	$ 34.24	$ 410.88	$ 21.47	$ 257.64	1.41%	0.89%	Stone

Crocker	C	1,053	1,110	(57)	$ 42,955	$ 42.85	$ 514.20	$ 30.29	$ 363.48	1.20%	0.85%	Pulaski
Cuba	C	3,340	3,356	(16)	$ 28,864	$ 13.40	$ 160.80	$ 28.50	$ 342.00	0.56%	1.18%	Crawford
Dixon	C	1,472	1,549	(77)	$ 28,616	$ 44.47	$ 533.64	$ 45.75	$ 549.00	1.86%	1.92%	Pulaski
Doniphan	C	1,991	1,997	(6)	$ 30,563	$ 19.60	$ 235.20	$ 22.45	$ 269.40	0.77%	0.88%	Ripley
Duenweg	C	1,301	1,121	180	$ 40,699	$ 20.86	$ 250.32	$ 113.06	$ 1,356.72	0.62%	3.33%	Jasper
Duquesne	V	1,731	1,763	(32)	$ 39,811	$ 40.23	$ 482.76	$ 19.41	$ 232.92	1.21%	0.59%	Jasper
East Prairie	C	3,106	3,176	(70)	$ 24,906	$ 30.50	$ 366.00	$ 28.50	$ 342.00	1.47%	1.37%	Mississippi
Edina	C	1,112	1,176	(64)	$ 26,719	$ 50.00	$ 600.00	$ 63.50	$ 762.00	2.25%	2.85%	Knox
Elsberry	C	1,993	1,934	59	$ 37,581	$ 68.90	$ 826.80	$ 48.78	$ 585.36	2.20%	1.56%	Lincoln
Fair Grove	C	1,447	1,393	54	$ 44,792	PWSD		$ 45.80	$ 549.60	0.00%	1.23%	Greene
Fayette	C	2,695	2,688	7	$ 37,083	$ 63.75	$ 765.00	$ 57.50	$ 690.00	2.06%	1.86%	Howard
Forsyth	C	2,413	2,255	158	$ 36,360	$ 29.90	$ 358.80	$ 30.90	$ 370.80	0.99%	1.02%	Taney
Four Seasons	V	2,239	1,601	638	$ 66,974	PWSD		No Municipal Sewer		0.00%	0.00%	Camden
Gallatin	C	1,731	1,786	(55)	$ 37,181	$ 67.95	$ 815.40	$ 43.50	$ 522.00	2.19%	1.40%	Daviess
Garden City	C	1,630	1,642	(12)	$ 37,356	$ 62.12	$ 745.44	$ 40.57	$ 486.84	2.00%	1.30%	Cass
Gerald	C	1,312	1,345	(33)	$ 40,583	$ 22.13	$ 265.56	$ 33.37	$ 400.44	0.65%	0.99%	Franklin
Gideon	C	1,022	1,093	(71)	$ 26,111	$ 37.18	$ 446.16	$ 37.20	$ 446.40	1.71%	1.71%	New Madrid
Glasgow	C	1,091	1,103	(12)	$ 4,600	$ 57.38	$ 688.56	$ 35.10	$ 421.20	14.97%	9.16%	Howard
Goodman	C	1,229	1,248	(19)	$ 41,354	$ 33.16	$ 397.92	$ 31.28	$ 375.36	0.96%	0.91%	McDonald
Gower	C	1,498	1,526	(28)	$ 56,548	$ 59.87	$ 718.44	$ 66.00	$ 792.00	1.27%	1.40%	Clinton
Granby	C	2,124	2,134	(10)	$ 33,542	$ 37.80	$ 453.60	$ 43.65	$ 523.80	1.35%	1.56%	Newton
Green Park	C	2,627	2,622	5	$ 51,094	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.77%	1.31%	St. Louis
Greenfield	C	1,319	1,371	(52)	$ 25,250	$ 31.10	$ 373.20	$ 40.90	$ 490.80	1.48%	1.94%	Dade
Hallsville	C	1,536	1,491	45	$ 46,736	$ 33.35	$ 400.20	$ 39.35	$ 472.20	0.86%	1.01%	Boone
Hamilton	C	1,724	1,809	(85)	$ 32,632	$ 61.48	$ 737.76	$ 35.97	$ 431.64	2.26%	1.32%	Caldwell
Hanley Hills	V	2,115	2,101	14	$ 33,654	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.17%	1.98%	St. Louis
Hayti	C	2,718	2,639	79	$ 24,566	$ 34.84	$ 418.08	$ 23.74	$ 284.88	1.70%	1.16%	Pemiscot
Hermann	C	2,366	2,431	(65)	$ 38,938	$ 39.30	$ 471.60	$ 39.75	$ 477.00	1.21%	1.23%	Gasconade
Hillsboro	C	3,131	2,821	310	$ 52,115	$ 32.63	$ 391.56	$ 43.39	$ 520.68	0.75%	1.00%	Jefferson
Hillsdale	V	1,560	1,478	82	$ 23,750	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.66%	2.81%	St. Louis
Holden	C	2,242	2,252	(10)	$ 41,711	$ 57.17	$ 686.04	$ 48.19	$ 578.28	1.64%	1.39%	Johnson
Houston	C	2,093	2,081	12	$ 24,350	$ 33.36	$ 400.32	$ 35.50	$ 426.00	1.64%	1.75%	Texas
Humansville	C	1,035	1,048	(13)	$ 22,813	$ 41.30	$ 495.60	$ 35.70	$ 428.40	2.17%	1.88%	Polk
Huntsville	C	1,516	1,564	(48)	$ 41,023	$ 80.03	$ 960.36	$ 41.61	$ 499.32	2.34%	1.22%	Randolph
Ironton	C	1,377	1,460	(83)	$ 26,958	$ 52.50	$ 630.00	$ 19.75	$ 237.00	2.34%	0.88%	Iron
Kahoka	C	2,007	2,078	(71)	$ 40,924	$ 39.00	$ 468.00	$ 20.50	$ 246.00	1.14%	0.60%	Clark
Kimberling City	C	2,312	2,400	(88)	$ 45,729	PWSD		$ 65.25	$ 783.00	0.00%	1.71%	Stone
King City	C	1,002	1,013	(11)	$ 38,500	$ 65.22	$ 782.64	$ 29.47	$ 353.64	2.03%	0.92%	Gentry
Knob Noster	C	2,734	2,709	25	$ 42,878	$ 21.85	$ 262.20	$ 20.00	$ 240.00	0.61%	0.56%	Johnson
La Monte	C	1,131	1,140	(9)	$ 38,482	$ 30.00	$ 360.00	$ 18.75	$ 225.00	0.94%	0.58%	Pettis
La Plata	C	1,319	1,366	(47)	$ 36,118	$ 75.01	$ 900.12	$ 65.00	$ 780.00	2.49%	2.16%	Macon
Lake Lotawana	C	2,047	1,939	108	$ 90,221	PWSD		$ 121.22	$ 1,454.64	0.00%	1.61%	Jackson
Lake Ozark	C	1,785	1,586	199	$ 48,250	$ 36.30	$ 435.60	$ 31.55	$ 378.60	0.90%	0.78%	Miller
Lake Winnebago	C	1,160	1,131	29	$ 100,625	$ 58.29	$ 699.48	$ 55.15	$ 661.80	0.70%	0.66%	Cass

Lakeshire	C	1,415	1,432	(17)	$ 46,161	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.86%	1.44%	St. Louis
Lathrop	C	2,046	2,086	(40)	$ 53,711	$ 48.76	$ 585.12	$ 41.00	$ 492.00	1.09%	0.92%	Clinton
Lawson	C	2,604	2,473	131	$ 54,000	$ 64.45	$ 773.40	$ 24.75	$ 297.00	1.43%	0.55%	Ray
Leadwood	C	1,184	1,282	(98)	$ 30,109	$ 54.32	$ 651.84	$ 39.36	$ 472.32	2.16%	1.57%	St. Francois
Licking	C	3,116	3,124	(8)	$ 22,075	$ 26.84	$ 322.08	$ 22.26	$ 267.12	1.46%	1.21%	Texas
Lilbourn	C	1,118	1,190	(72)	$ 23,106	$ 32.40	$ 388.80	$ 27.16	$ 325.92	1.68%	1.41%	New Madrid
Lincoln	C	1,181	1,190	(9)	$ 26,316	$ 35.50	$ 426.00	$ 34.25	$ 411.00	1.62%	1.56%	Benton
Linn	C	1,429	1,459	(30)	$ 36,563	$ 34.25	$ 411.00	$ 35.26	$ 423.12	1.12%	1.16%	Osage
Lone Jack	C	1,160	1,050	110	$ 71,250	PWSD		$ 94.25	$ 1,131.00	0.00%	1.59%	Jackson
Louisiana	C	3,281	3,364	(83)	$ 36,523	$ 34.38	$ 412.56	$ 49.93	$ 599.16	1.13%	1.64%	Pike
Mansfield	C	1,261	1,296	(35)	$ 21,510	$ 34.20	$ 410.40	$ 38.25	$ 459.00	1.91%	2.13%	Wright
Marble Hill	C	1,464	1,477	(13)	$ 29,500	$ 43.40	$ 520.80	$ 44.00	$ 528.00	1.77%	1.79%	Bollinger
Marceline	C	2,129	2,233	(104)	$ 36,020	$ 76.56	$ 918.72	$ 57.12	$ 685.44	2.55%	1.90%	Linn
Marionville	C	2,198	2,225	(27)	$ 32,872	Empire		$ 46.00	$ 552.00	0.00%	1.68%	Lawrence
Marlborough	V	2,177	2,179	(2)	$ 37,403	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.06%	1.78%	St. Louis
Marthasville	C	1,181	1,136	45	$ 58,977	$ 16.00	$ 192.00	$ 18.00	$ 216.00	0.33%	0.37%	Warren
Maysville	C	1,087	1,114	(27)	$ 31,917	$ 60.50	$ 726.00	$ 21.00	$ 252.00	2.27%	0.79%	DeKalb
Memphis	C	1,854	1,822	32	$ 35,965	$ 76.53	$ 918.36	$ 34.40	$ 412.80	2.55%	1.15%	Scotland
Merriam Woods	V	1,769	1,761	8	$ 29,034	$ 31.00	$ 372.00	$ 47.00	$ 564.00	1.28%	1.94%	Taney
Milan	C	1,824	1,960	(136)	$ 36,806	$ 51.45	$ 617.40	$ 41.09	$ 493.08	1.68%	1.34%	Sullivan
Moline Acres	C	2,406	2,442	(36)	$ 35,492	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.11%	1.88%	St. Louis
Monroe City	C	2,441	2,531	(90)	$ 34,688	$ 45.00	$ 540.00	$ 45.00	$ 540.00	1.56%	1.56%	Marion
Montgomery City	C	2,712	2,834	(122)	$ 38,333	$ 31.68	$ 380.16	$ 50.45	$ 605.40	0.99%	1.58%	Montgomery
Moscow Mills	C	2,600	2,509	91	$ 39,198	$ 40.50	$ 486.00	$ 69.75	$ 837.00	1.24%	2.14%	Lincoln
Mound City	C	1,049	1,159	(110)	$ 42,396	$ 48.74	$ 584.88	$ 31.70	$ 380.40	1.38%	0.90%	Holt
Mountain View	C	2,678	2,719	(41)	$ 23,484	$ 46.00	$ 552.00	$ 26.50	$ 318.00	2.35%	1.35%	Howell
New Franklin	C	1,068	1,089	(21)	$ 29,219	$ 51.77	$ 621.24	$ 42.25	$ 507.00	2.13%	1.74%	Howard
New Haven	C	2,090	2,089	1	$ 49,044	$ 25.19	$ 302.28	$ 43.12	$ 517.44	0.62%	1.06%	Franklin
New Madrid	C	2,957	3,116	(159)	$ 34,375	$ 22.31	$ 267.72	$ 24.61	$ 295.32	0.78%	0.86%	New Madrid
Noel	C	1,816	1,832	(16)	$ 29,118	$ 39.26	$ 471.12	$ 24.25	$ 291.00	1.62%	1.00%	McDonald
Oakland	C	1,376	1,381	(5)	$ 111,667	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.35%	0.60%	St. Louis
Oran	C	1,266	1,294	(28)	$ 38,125	$ 25.45	$ 305.40	$ 4.20	$ 50.40	0.80%	0.13%	Scott
Oronogo	C	2,475	2,381	94	$ 66,016	$ 34.50	$ 414.00	$ 37.00	$ 444.00	0.63%	0.67%	Jasper
Owensville	C	2,620	2,676	(56)	$ 32,969	$ 18.20	$ 218.40	$ 42.00	$ 504.00	0.66%	1.53%	Gasconade
Pagedale	C	3,292	3,304	(12)	$ 27,000	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.46%	2.47%	St. Louis
Paris	C	1,174	1,220	(46)	$ 35,347	$ 55.48	$ 665.76	$ 35.26	$ 423.12	1.88%	1.20%	Monroe
Piedmont	C	1,938	1,977	(39)	$ 31,271	$ 29.50	$ 354.00	$ 23.60	$ 283.20	1.13%	0.91%	Wayne
Pierce City	C	1,297	1,292	5	$ 40,625	$ 25.00	$ 300.00	$ 40.00	$ 480.00	0.74%	1.18%	Lawrence
Plattsburg	C	2,285	2,319	(34)	$ 47,125	$ 47.22	$ 566.64	$ 37.55	$ 450.60	1.20%	0.96%	Clinton
Pleasant Valley	C	3,067	2,961	106	$ 53,782	PWSD		$ 46.96	$ 563.52	0.00%	1.05%	Clay
Portageville	C	3,109	3,228	(119)	$ 28,727	$ 25.86	$ 310.32	$ 24.00	$ 288.00	1.08%	1.00%	New Madrid
Potosi	C	2,643	2,660	(17)	$ 31,250	$ 40.28	$ 483.36	$ 28.31	$ 339.72	1.55%	1.09%	Washington
Princeton	C	1,127	1,166	(39)	$ 31,667	$ 57.88	$ 694.56	$ 48.72	$ 584.64	2.19%	1.85%	Mercer
Purdy	C	1,102	1,098	4	$ 41,400	$ 45.00	$ 540.00	$ 70.00	$ 840.00	1.30%	2.03%	Barry

Rich Hill	C	1,332	1,396	(64)	$ 31,059	$ 82.50	$ 990.00	$ 82.00	$ 984.00	3.19%	3.17%	Bates
Richland	C	1,801	1,863	(62)	$ 28,125	$ 21.00	$ 252.00	$ 24.54	$ 294.48	0.90%	1.05%	Pulaski
Riverside	C	3,227	2,937	290	$ 28,750	$ 40.23	$ 482.76	KC Water		1.68%	0.00%	Platte
Riverview	V	2,803	2,856	(53)	$ 36,371	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.09%	1.83%	St. Louis
Rock Port	C	1,227	1,318	(91)	$ 40,341	$ 92.00	$ 1,104.00	$ 38.75	$ 465.00	2.74%	1.15%	Atchison
Salisbury	C	1,544	1,618	(74)	$ 32,768	$ 29.72	$ 356.64	$ 22.29	$ 267.48	1.09%	0.82%	Chariton
Sarcoxie	C	1,294	1,330	(36)	$ 42,188	$ 26.28	$ 315.36	$ 19.86	$ 238.32	0.75%	0.56%	Jasper
Senath	C	1,691	1,767	(76)	$ 32,500	$ 38.95	$ 467.40	$ 30.00	$ 360.00	1.44%	1.11%	Dunklin
Seneca	C	2,407	2,336	71	$ 36,299	$ 43.40	$ 520.80	$ 39.55	$ 474.60	1.43%	1.31%	Newton
Seymour	C	1,987	1,921	66	$ 29,329	$ 20.98	$ 251.76	$ 39.45	$ 473.40	0.86%	1.61%	Webster
Shelbina	C	1,623	1,704	(81)	$ 34,000	$ 50.66	$ 607.92	$ 44.27	$ 531.24	1.79%	1.56%	Shelby
Slater	C	1,805	1,856	(51)	$ 36,029	$ 34.50	$ 414.00	$ 26.65	$ 319.80	1.15%	0.89%	Saline
Sparta	C	1,864	1,756	108	$ 39,310	$ 42.00	$ 504.00	$ 48.50	$ 582.00	1.28%	1.48%	Christian
St. George	C	1,336	1,337	(1)	$ 45,081	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.88%	1.48%	St. Louis
St. Martins	C	1,177	1,140	37	$ 66,771	PWSD		PWSD		0.00%	0.00%	Cole
St. Paul	C	2,195	1,829	366	$ 103,269	$ 34.50	$ 414.00	No Municipal Sewer		0.40%	0.00%	St. Charles
Stanberry	C	1,181	1,185	(4)	$ 40,950	$ 47.82	$ 573.84	$ 58.20	$ 698.40	1.40%	1.71%	Gentry
Steele	C	2,051	2,172	(121)	$ 37,250	$ 23.55	$ 282.60	$ 32.30	$ 387.60	0.76%	1.04%	Pemiscot
Steelville	C	1,684	1,642	42	$ 30,313	$ 34.75	$ 417.00	$ 29.00	$ 348.00	1.38%	1.15%	Crawford
Stockton	C	1,879	1,819	60	$ 32,938	$ 27.91	$ 334.92	$ 79.93	$ 959.16	1.02%	2.91%	Cedar
Stover	C	1,075	1,094	(19)	$ 24,861	$ 46.00	$ 552.00	$ 54.44	$ 653.28	2.22%	2.63%	Morgan
Strafford	C	2,340	2,358	(18)	$ 45,469	$ 18.68	$ 224.16	$ 61.26	$ 735.12	0.49%	1.62%	Greene
Sugar Creek	C	3,304	3,345	(41)	$ 35,919	$ 27.79	$ 333.48	$ 79.45	$ 953.40	0.93%	2.65%	Jackson
Sweet Springs	C	1,446	1,484	(38)	$ 40,000	$ 66.78	$ 801.36	$ 22.11	$ 265.32	2.00%	0.66%	Saline
Taos	C	1,139	878	261	$ 78,427					0.00%	0.00%	Cole
Tarkio	C	1,473	1,583	(110)	$ 36,463	$ 73.00	$ 876.00	$ 19.00	$ 228.00	2.40%	0.63%	Atchison
Thayer	C	2,211	2,243	(32)	$ 26,580	$ 26.85	$ 322.20	$ 29.73	$ 356.76	1.21%	1.34%	Oregon
Tipton	C	3,378	3,262	116	$ 47,188	$ 24.00	$ 288.00	$ 37.00	$ 444.00	0.61%	0.94%	Moniteau
Unionville	C	1,811	1,865	(54)	$ 30,183	$ 62.87	$ 754.44	$ 56.00	$ 672.00	2.50%	2.23%	Putnam
Velda City	C	1,387	1,420	(33)	$ 33,819	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.17%	1.97%	St. Louis
Velda Village Hills	V	1,052	1,055	(3)	$ 32,667	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.21%	2.04%	St. Louis
Versailles	C	2,456	2,482	(26)	$ 28,031	$ 24.50	$ 294.00	$ 47.00	$ 564.00	1.05%	2.01%	Morgan
Vinita Park	C	1,875	1,880	(5)	$ 32,589	$ 32.91	$ 394.92	$ 55.57	$ 666.84	1.21%	2.05%	St. Louis
Wardsville	V	1,550	1,506	44	$ 79,583	$ 40.23	$ 482.76	$ 58.13	$ 697.56	0.61%	0.88%	Cole
Warsaw	C	2,120	2,127	(7)	$ 24,565	$ 43.50	$ 522.00	$ 46.31	$ 555.72	2.12%	2.26%	Benton
Warson Woods	C	1,940	1,962	(22)	$ 118,889	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.33%	0.56%	St. Louis
Weatherby Lake	C	1,923	1,723	200	$ 97,750	$ 50.80	$ 609.60	$ 75.00	$ 900.00	0.62%	0.92%	Platte
Wellston	C	2,293	2,313	(20)	$ 18,056	$ 32.91	$ 394.92	$ 55.57	$ 666.84	2.19%	3.69%	St. Louis
Wellsville	C	1,163	1,217	(54)	$ 34,688	$ 48.44	$ 581.28	$ 50.00	$ 600.00	1.68%	1.73%	Montgomery
Weston	C	1,753	1,641	112	$ 58,947	$ 61.06	$ 732.72	$ 57.16	$ 685.92	1.24%	1.16%	Platte
Willow Springs	C	2,152	2,184	(32)	$ 32,944	$ 36.08	$ 432.96	$ 37.01	$ 444.12	1.31%	1.35%	Howell
Winchester	C	1,526	1,547	(21)	$ 60,052	$ 32.91	$ 394.92	$ 55.57	$ 666.84	0.66%	1.11%	St. Louis
Windsor	C	2,785	2,901	(116)	$ 38,875	$ 32.24	$ 386.88	$ 36.61	$ 439.32	1.00%	1.13%	Henry
Winfield	C	1,437	1,404	33	$ 49,792	$ 35.78	$ 429.36	$ 44.60	$ 535.20	0.86%	1.07%	Lincoln

Winona	C	1,296	1,335	(39)	$ 18,887	$ 29.30	$ 351.60	$ 36.50	$ 438.00	1.86%	2.32%	Shannon

Missouri Communities between 1,000 and 3,500 :	Total Population	323,532	Cities = 157	
No. of Missouri Communities between 1,000 and 3,500 :	Count	171	Towns = 0	
Grouped Communities Surveyed :	Population	320,477	Villages = 14	
Number of Grouped Communities Surveyed :	Count	170	171	
% of Grouped Entities' Population Surveyed Compared to MO Total :	%	99.1%	**Average for Size Group**	**1.37%** **Water Rates** / **1.41%** **Sewer Rates**
No. of Communities Surveyed (providing Municipal Water) :	Count	160		
% of Communities Surveyed (providing Municipal Water) :	%	94.1%		
No. of Communities Surveyed (providing Municipal Wastewater) :	Count	166		
% of Communities Surveyed (providing Municipal Wastewater) :	%	97.6%		
Communities Surveyed (serving Municipal Water) :	Population	300,430		
Communities Surveyed (serving Municipal Wastewater) :	Population	311,673		
Communities Surveyed (serving Municipal Water) :	Connections	122,126	(2.46 people / Household)	
Communities Surveyed (serving Municipal Wastewater) :	Connections	126,696	(2.46 people / Household)	

aworley@willowspringsmo.com

From: John Bailey <john@baileychevy.com>
Sent: Monday, March 23, 2020 8:49 AM
To: 'Alicia Worley'
Subject: for next packet...thanks..john

Meeting was posted 24 hrs prior to comply with sunshine law.

Present: . J Bailey, , T White. S Smith. H Carter M White

1. Minutes 02/13/2020 were read...motion by Bailey 2nd by M White . passed

2. Status reports from ongoing work orders/ improvements needed as follows:

The boards opinion is to start looking into the runway surface with MODOT. Darrel Goth of MODOT is to be contacted by board/city to ask some questions of concern. A report is to be given at the April board meeting on the status of the surface. The status of a city owned "retired police car" to be left at airport needs updated. WIFI possibility is needing a status update. A status update on the parking lot ongoing safety/appearance and future updates is needed.

3.Safety issues. The board is still recommending "safety" improvements at the airport to be addressed by City. The opinion of the board is as follows: not having lighting at the Taxi Apron/Ramp is a safety liability to the City. The board recommends lights be installed on new poles at each hangars end. These new LED lights will point toward the "flammable fuel area" and the " tie down" area. The board thanks Chipper Wood for replacing the old sodium with LED lighting over the Howard Burchard Building . Wood also put 1 bulb in the wind sock light that had been burned out for several weeks. More of this good work in lighting is needed ASAP in the boards opinion. Pictures from 12/20 /19 were made available to the board and city showing a $1 million dollar Beach King Air 200 10 passenger plane unloading folks and luggage in the complete dark at Willow Springs Airport.

- 4.General Maintenance : We sold a good 250 gals in February. We should still have 2000 gals left .... Good job to all the area pilots for flying more in 2019. Good job Airport Manager White for telling as many pilots to fly to Willow Springs to buy City of WS fuel. Board asks if now would be a good time to check for 2,000 gallon of gasoline purchase as prices are low.

•5 New business: The motion was made by City Council at the last city council meeting to elect Sandy Smith to the airport board. We all welcome Sandy Smiths passion and aviation experience to the

Airport Board. It brings us all a new outlook for good things for the future of the airport. Thank you Sandy. Chase Foster was in attendance for a short time and was invited to join us as a full time board member.

. Next meeting 4/09/2020 . Motion to adjourn at 6:49by M White2nd Carter ..passed

City of Willow Springs
900 W. Main
P.O. Box 190
Willow Springs, MO 65793
Phone: (417) 469-2107
***Fax*:** (417) 469-4789

April 16, 2020

Updates from the City of Willow Springs regarding COVID-19:

Current numbers as of 4/13/2020:

The Missouri Department of Health and Senior Services (DHSS) has currently confirmed:

- Deaths: 114
- Positives: 4388
- **Patients tested in Missouri (by all labs): approximately 45,064**

COVID-19 Testing Report Provided by the Howell County Health Department.

REPORT REFLECTS NOTIFICATIONS TO THE DEPT. AS OF 11:45 P.M. 4/13/20

Number Tested:	311
Negative Results (virus not detected)	292
Positive Results (virus detected)	4 (All in the West Plains area)
Pending Results	15

City clean-up week is still set for next week starting April 20th running through the 24th and city crews are beginning to pick up large debris around the city. Our employees

are using precautions associated with the pickup of debris, however, WCA will be picking up most of the trash.

Along with City Hall lobby and PD lobby, we have closed all city public bathrooms, the playground equipment and pavilions. We have also closed the pro-shop at the golf course, airport lounge and no longer are renting carts for golf.

Utility bills went out as usual on the 1st of the month and people will have until the 24th to pay their bills without incurring any penalties. Shut-offs will be scheduled for April 27th. We have waived credit card fees and have sent out information regarding LIHEAP and Ozark action for people that may require some assistance in paying their bill.

Currently, all employees are healthy and the city is fully staffed at this point. We are moving along with projects with added precautions. Police and fire are also taking universal precautions when responding to calls. City services have not been interrupted, just changed slightly, and appreciate the residents for their cooperation.

I have circulated lots of information, which is enclosed, to our businesses regarding the Small Business Owner's Guide to the CARES Act in hopes that this will help struggling or temporarily closed area businesses. The feedback that I have been given from owner's is their frustration when trying to contact the SBA to get good answers or just checking on application status.

Below is the Small Business Association office that serves Willow Springs.

Kansas City District Office (Springfield Branch Office)
SBA District Office
830 E. Primrose St. suite 101
Springfield, MO 65807
417-890-8501

As talks are ongoing about trying to re-open the country for business, below is a link to a series just for community leaders to help strategize on the best practices for re-opening our jurisdictions. Area city administrators have been actively meeting by teleconference every week discussing current issues and ideas to stimulate the economy post pandemic. We know that our area will survive the pandemic virus but have many concerns about our economic future, so we must brainstorm with each other to help Howell County and surrounding counties to come back strong.

Monday, April 13, 2020

2 p.m. to 3 p.m. CST

Join the U.S. Chamber Foundation as they kick off a new series of programs, ***Path Forward***, designed to help America think about how we can prepare to restart the economy and get millions of people back to work. This series is for all who are preparing for the re-mobilization of American business.

As public health authorities across the United States begin to control the spread of COVID-19, the country is bracing for a phased and gradual reopening of the economy that requires planning and novel support. *Path Forward* will foster dialogue on topics from barriers to reopening, to big questions about immunity and liability, to ways employers can incorporate innovative approaches to safety into the workplace.

Featuring deep-dive conversations with a cross-sector of experts led by the **U.S. Chamber of Commerce President Suzanne Clark**, *Path Forward* will air twice-weekly on **Mondays and Thursdays at 2 p.m. CST** to explore the complex issues that must be considered as part of a responsible reopening strategy.

Register Here

Enclosed is lots of information for you to have if you are approached with questions from the public. Feel free to send them my way if needed.

Thank you

Beverly Hicks, City Administrator

City of Willow Springs
900 W. Main
P.O. Box 190
Willow Springs, MO 65793
Phone: (417) 469-2107
Fax: (417) 469-4789

April 16, 2020

Pool discussion as it pertains to COVID-19:

There is no evidence that COVID-19 can be spread to humans using pools, hot tubs or spas, or water playgrounds. Proper operation, maintenance, and disinfection (e.g., with chlorine and bromine) of pools, hot tubs or spas, and water playgrounds should inactivate the virus that causes COVID-19, however, we must ask the question:

Even if the "stay-at-home" order is not extended, should we open the pool knowing this could lead to the ongoing spread or resurgence of COVID-19 by not following the guidelines of "social distancing" and "6-foot apart"?

I have been listening to the recommendations by the medical professionals and the one message that continues to be shared. It will be sometime before we can go back to "normal" with our day-to-day freedoms and we must be aware of what we are doing, how we are doing it, where we are going and what effect our actions have on the community.

The following is a statement that I received by e-mail from the MIRMA director, Matthew Brodersen when I asked his opinion and he stated,

Bev,

"I cannot image that pools will be allowed to open this summer. Although I expect them to start relaxing the stay at home orders fairly soon, I think the social distancing and limitations on group sizes will remain until a vaccine is developed and distributed.

As such I think this will be a moot point. However if the state and federal restrictions allow for the opening of the pools, MIRMA will not advise against it from a risk management standpoint.

From a practical standpoint it will be up to each member, but I think the difficulty in finding and training staff mid-summer, and the other expenses involved with opening the pool would be hard to

justify for a short season, especially when the cities are facing declining revenues. Unfortunately, your citizens are probably going to be pushing hard for it.

Matthew

Some decisions are hard to make, but we must base our decision on the community betterment and do what we can to keep our residents healthy and safe, however, we also should take into consideration the finances of the City.

I would appreciate your input.

Thank you

Beverly Hicks

City Administrator

EMERGENCY GOVERNMENT PROCLAMATION AND/OR RESOLUTION OF A STATE OF EMERGENCY IN HOWELL COUNTY

RESOLUTION – 2020-R01

WHEREAS, in December 2019, medical professionals detected a novel coronavirus, now designated as "SARS-CoV-2," which causes a disease known as "coronavirus disease 2019" abbreviated and popularly known as "COVID-19"; and

WHEREAS, on January 30, 2020, the World Health Organization Director General declared an outbreak of COVID-19 as a Public Health Emergency of International Concern, advising countries to prepare for containment, detection, isolation and case management, contact tracing and prevention of onward spread of the disease; and

WHEREAS, on March 11, 2020, the World Health Organization Director General characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, the President of the United States declared the COVID-19 outbreak a national emergency; and

WHEREAS, On March 23 2020, The Governor of the State of Missouri has issued a State of Emergency Executive order 20-02 in identity of the Coronavirus (COVID-19) affecting the State of Missouri Citizens health and safety: (see attached); and,

WHEREAS, On March 30, 2020, The Howell County Health Department Board of Directors have issued a Public Health Emergency Order for updated guidelines for restaurants and public gatherings, (see attached); and

WHEREAS, the existence of this has resulted in the declaration of a worldwide pandemic and declared an Emergency in the State of Missouri, and in according to the guidelines from the President and the Centers of Disease Control and Prevention it is appropriate and necessary to take appropriate action to reduce the possibility of exposure to COVID-19 and to reduce the spread of COVID-19; and

WHEREAS, COVID-19 is highly contagious, and is spread through close contact between persons by respiratory transmission and poses a serious health risk for Howell County Residents and visitors, and Large gatherings of persons may accelerate the spread of infection in Howell County posing risk of health of our community which requires emergency actions; and,

WHEREAS, that areas within the boundaries of Howell County, Missouri, are immediately threatened with COVID-19 resulting in mild or severe symptoms with the elderly population and those with serious underlying medical conditions being most at risk of which some cases could be fatal, with attempts of curtailing the spread for the protection of the Health and Safety of residents and visitors in Howell County, Missouri, and an emergency exists:

NOW THEREFORE, we, Howell County Board of County Commissioners, Howell County, Missouri, hereby declare that a state of emergency exists in Howell County, Missouri, and we hereby invoke and declare in full force and effect in Howell County, Missouri, if need, all laws, statutes, of the State of Missouri, and Howell County, for the exercise of all necessary emergency authority for the protection of

the lives and property of the people of Howell County, Missouri, and the restoration of local government with a minimum of interruption; and

As pursuant with Chapter 44 of the Revised Missouri State Statutes, and County Court Orders, as pertinent to: Chapter 192.300 RSMo and CSR 20-20.050.3, the Howell County Commission and the Howell County Health Board are authorized to promulgate orders intended to enhance the public health and prevent the entrance of infections, contagious, communicable, or dangerous diseases such as COVID-19 into Howell County, a declaration that a state of emergency exists in Howell County Missouri; and,

All public offices and employees of Howell County, Missouri, are hereby directed to exercise the utmost diligence in discharge of duties required of them for the duration of the emergency and in the execution of emergency laws, regulations, and directives state, and local not to conflict with any rules or regulations authorized by the Department of Health or Department of Social Services under Chapter 198 RSMo.; and

All citizens are called upon and directed to comply with necessary emergency measures, to cooperate with public officials and to obey and comply with the lawful directions of properly identified public offices.

IT IS FURTHER ORDERED that the Howell County Health Department may promulgate such mandatory or advisory rules, policies, and guidance as is necessary and appropriate to implement this Order. Mandatory rules and policies so promulgated shall have the force of law to the greatest extent permitted Federal, State and County law.

IT IS FURTHER ORDERED this state of emergency **shall be effective at 12:01 a.m. on March 30, 2020, and shall expire at 12:01 a.m. April 13, 2020**, to coincide with actions previously taken by the Order of the Health Department. This order may be extended if necessary or terminated upon subsequent order declaring the emergency no longer exists. A copy of this Order shall be filed in the office of the Howell County Clerk before 5:00pm this date and copies of said order shall be printed and available for the distribution to the public in the Office of the Howell County Clerk

In witness, we have hereunto set our hand at 1:28pm hours, the 27th day of March, 2020 A.D.

COUNTY OF HOWELL MISSOURI

Presiding Commissioner Mark Collins

Northern Commissioner William Lovelace

Southern Commissioner Billy Sexton

Attest:

Kelly Waggoner
Howell County Clerk

Chris Gilliam
Director of Howell County Health Department

Mike Coldiron
Emergency Management Director

HOWELL COUNTY HEALTH DEPARTMENT
IN COOPERATION WITH THE
MISSOURI DEPARTMENT OF HEALTH & SENIOR SERVICES

FOR IMMEDIATE RELEASE

Coronavirus Disease (COVID-19) Public Health Emergency Order for Howell County, Missouri
Updated guidelines for restaurants and public gatherings

HOWELL COUNTY, MO (March 30, 2020) – Howell County Health Department Director, Chris Gilliam – in consultation with the Howell County Health Department Board of Trustees – today issued a public health emergency order in alignment with the Centers of Disease Control and Prevention (CDC) latest COVID-19 guidance.

Effective 12:01 a.m. on March 30, 2020 until 12:01 a.m. on April 13, 2020:

- All restaurants, dining facilities, bars, taverns, clubs are to be closed to the public. Establishments may continue to provide curbside, drive-through and delivery services.
- All large public gatherings of more than ten (10) people are prohibited. Exceptions include governmental and judicial functions, healthcare facilities and private business operations.

As of today, Howell County has no confirmed cases of COVID-19. We are continuously monitoring the evolving situation and working to ensure our community is prepared.

To reduce risk and prevent the spread of COVID-19, continue to follow these basic preventative measures:

- Wash hands often with soap and water for at least 20 seconds or use a hand sanitizer that contains at least 60% alcohol
- Avoid touching eyes, nose and mouth with unwashed hands
- Stay home if you are sick
- Cover coughs and sneezes using your elbow or shoulder rather than your hands
- Clean and disinfect high-touched surfaces frequently

If you suspect that you have COVID-19 or have been exposed to someone with COVID-19, call your healthcare provider to let them know before seeking care. It is critical that your provider is aware you may have COVID-19 prior to your arrival at a healthcare facility, and that you follow all instructions for arriving at a healthcare facility.

For more information please visit the Department of Health & Senior Services website at:
https://health.mo.gov/living/healthcondiseases/communicable/novel-coronavirus/

Chris Gilliam
Director

U.S. Senate Committee on
Small Business & Entrepreneurship

Senator Ben Cardin
Ranking Member

The Small Business Owner's Guide to the *CARES Act*

The programs and initiatives in the *Coronavirus Aid, Relief, and Economic Security (CARES) Act* that was just passed by Congress are intended to assist business owners with whatever needs they have right now. When implemented, there will be many new resources available for small businesses, as well as certain non-profits and other employers. This guide provides information about the major programs and initiatives that will soon be available from the Small Business Administration (SBA) to address these needs, as well as some additional tax provisions that are outside the scope of SBA.

To keep up to date on when these programs become available, please stay in contact with your local Small Business Administration (SBA) District Office, which you can locate here.

Struggling to get started? The following questions might help point you in the right direction. Do you need:

- **Capital to cover the cost of retaining employees?** Then the Paycheck Protection Program might be right for you.
- **A quick infusion of a smaller amount of cash to cover you right now?** You might want to look into an Emergency Economic Injury Grant.
- **To ease your fears about keeping up with payments on your current or potential SBA loan?** The Small Business Debt Relief Program could help.
- **Just some quality, free counseling to help you navigate this uncertain economic time?** The resource partners might be your best bet.

Already know what resources you're looking for? The table of contents can direct you to more information about the program or assistance product you need.

Table of Contents

Paycheck Protection Program Loans	2
Small Business Debt Relief Program	6
Economic Injury Disaster Loans and Emergency Economic Injury Grants	7
Small Business Counseling	9
Small Business Contracting	10
Small Business Tax Provisions	11

Paycheck Protection Program (PPP) Loans

The program would provide cash-flow assistance through 100 percent federally guaranteed loans to employers who maintain their payroll during this emergency. If employers maintain their payroll, the loans would be forgiven, which would help workers remain employed, as well as help affected small businesses and our economy snap-back quicker after the crisis. PPP has a host of attractive features, such as forgiveness of up to 8 weeks of payroll based on employee retention and salary levels, no SBA fees, and at least six months of deferral with maximum deferrals of up to a year. Small businesses and other eligible entities will be able to apply if they were harmed by COVID-19 between February 15, 2020 and June 30, 2020. This program would be retroactive to February 15, 2020, in order to help bring workers who may have already been laid off back onto payrolls. **Loans are available through June 30, 2020.**

FREQUENTLY ASKED QUESTIONS	
QUESTION:	**What types of businesses and entities are eligible for a PPP loan?**
Answer:	• Businesses and entities must have been in operation on February 15, 2020. • Small business concerns, as well as any business concern, a 501(c)(3) nonprofit organization, a 501(c)(19) veterans organization, or Tribal business concern described in section 31(b)(2)(C) that has fewer than 500 employees, or the applicable size standard in number of employees for the North American Industry Classification System (NAICS) industry as provided by SBA, if higher. • Individuals who operate a sole proprietorship or as an independent contractor and eligible self-employed individuals. • Any business concern that employs not more than 500 employees per physical location of the business concern and that is assigned a NAICS code beginning with 72, for which the affiliation rules are waived. • Affiliation rules are also waived for any business concern operating as a franchise that is assigned a franchise identifier code by the Administration, and company that receives funding through a Small Business Investment Company.
QUESTION:	**What are affiliation rules?**
Answer:	Affiliation rules become important when SBA is deciding whether a business's affiliations preclude them from being considered "small." Generally, affiliation exists when one business controls or has the power to control another or when a third party (or parties) controls or has the power to control both businesses. Please see this resource for more on these rules and how they can impact your business's eligibility.
QUESTION:	**What types of non-profits are eligible?**
Answer:	In general, 501(c)(3) and 501(c)(19) non-profits with 500 employees or fewer as most non-profit SBA size standards are based on revenue, not employee number. You can check here.

FAQ's continue on the next page!

QUESTION: **How is the loan size determined?**

Answer: Depending on your business's situation, the loan size will be calculated in different ways (see below). The maximum loan size is always **$10 million**.

- **If you were in business February 15, 2019 – June 30, 2019:** Your max loan is equal to 250 percent of your average monthly payroll costs during that time period. If your business employs seasonal workers, you can opt to choose March 1, 2019 as your time period start date.
- **If you were not in business between February 15, 2019 – June 30, 2019:** Your max loan is equal to 250 percent of your average monthly payroll costs between January 1, 2020 and February 29, 2020.
- **If you took out an Economic Injury Disaster Loan (EIDL) between February 15, 2020 and June 30, 2020** and you want to refinance that loan into a PPP loan, you would add the outstanding loan amount to the payroll sum.

QUESTION: **What costs are eligible for payroll?**

Answer:

- Compensation (salary, wage, commission, or similar compensation, payment of cash tip or equivalent)
- Payment for vacation, parental, family, medical, or sick leave
- Allowance for dismissal or separation
- Payment required for the provisions of group health care benefits, including insurance premiums
- Payment of any retirement benefit
- Payment of State or local tax assessed on the compensation of employees

QUESTION: **What costs are not eligible for payroll?**

Answer:

- Employee/owner compensation over $100,000
- Taxes imposed or withheld under chapters 21, 22, and 24 of the IRS code
- Compensation of employees whose principal place of residence is outside of the U.S.
- Qualified sick and family leave for which a credit is allowed under sections 7001 and 7003 of the *Families First Coronavirus Response Act*

QUESTION: **What are allowable uses of loan proceeds?**

Answer:

- Payroll costs (as noted above)
- Costs related to the continuation of group health care benefits during periods of paid sick, medical, or family leave, and insurance premiums
- Employee salaries, commissions, or similar compensations (see exclusions above)
- Payments of interest on any mortgage obligation (which shall not include any prepayment of or payment of principal on a mortgage obligation)
- Rent (including rent under a lease agreement)
- Utilities
- Interest on any other debt obligations that were incurred before the covered period

FAQ's continue on the next page!

QUESTION:	**What are the loan term, interest rate, and fees?**
Answer:	For any amounts not forgiven, the maximum term is 10 years, the maximum interest rate is 4 percent, zero loan fees, zero prepayment fee (SBA will establish application fees caps for lenders that charge).
QUESTION:	**How is the forgiveness amount calculated?**
Answer:	Forgiveness on a covered loan is equal to the sum of the following payroll costs incurred during the covered 8 week period compared to the previous year or time period, proportionate to maintaining employees and wages (excluding compensation over $100,000): • Payroll costs **plus** any payment of interest on any covered mortgage obligation (not including any prepayment or payment of principal on a covered mortgage obligation) **plus** any payment on any covered rent obligation **plus** and any covered utility payment.
QUESTION:	**How do I get forgiveness on my PPP loan?**
Answer:	You must apply through your lender for forgiveness on your loan. In this application, you must include: • Documentation verifying the number of employees on payroll and pay rates, including IRS payroll tax filings and State income, payroll and unemployment insurance filings. • Documentation verifying payments on covered mortgage obligations, lease obligations, and utilities. • Certification from a representative of your business or organization that is authorized to certify that the documentation provided is true and that the amount that is being forgiven was used in accordance with the program's guidelines for use.
QUESTION:	**What happens after the forgiveness period?**
Answer:	Any loan amounts not forgiven are carried forward as an ongoing loan with max terms of 10 years, at a maximum interest rate of 4%. Principal and interest will continue to be deferred, for a total of 6 months to a year after disbursement of the loan. The clock does not start again.
QUESTION:	**Can I get more than one PPP loan?**
Answer:	No, an entity is limited to one PPP loan. Each loan will be registered under a Taxpayer Identification Number at SBA to prevent multiple loans to the same entity.
QUESTION:	**Where should I go to get a PPP loan from?**
Answer:	All current SBA 7(a) lenders (see more about 7(a) here) are eligible lenders for PPP. The Department of Treasury will also be in charge of authorizing new lenders, including non-bank lenders, to help meet the needs of small business owners.

FAQ's continue on the next page!

QUESTION:	**How does the PPP loan coordinate with SBA's existing loans?**
Answer:	Borrowers may apply for PPP loans and other SBA financial assistance, including Economic Injury Disaster Loans (EIDLs), 7(a) loans, 504 loans, and microloans, and also receive investment capital from Small Business Investment Corporations (SBICs). However, you cannot use your PPP loan for the same purpose as your other SBA loan(s). For example, if you use your PPP to cover payroll for the 8-week covered period, you cannot use a different SBA loan product for payroll for those same costs in that period, although you could use it for payroll not during that period or for different workers.
QUESTION:	**How does the PPP loan work with the temporary Emergency Economic Injury Grants and the Small Business Debt Relief program?**
Answer:	Emergency Economic Injury Grant and Economic Injury Disaster Loan (EIDL) recipients and those who receive loan payment relief through the Small Business Debt Relief Program may apply for and take out a PPP loan as long as there is no duplication in the uses of funds. Refer to those sections for more information.

Small Business Debt Relief Program

This program will provide immediate relief to small businesses with non-disaster SBA loans, in particular 7(a), 504, and microloans. Under it, SBA will cover all loan payments on these SBA loans, including principal, interest, and fees, for six months. This relief will also be available to new borrowers who take out loans within six months of the President signing the bill into law.

FREQUENTLY ASKED QUESTIONS	
QUESTION:	**Which SBA loans are eligible for debt relief under this program?**
Answer:	7(a) loans not made under the Paycheck Protection Program (PPP), 504 loans, and microloans. Disaster loans are not eligible (see p. 7 for more information on these).
QUESTION:	**How does debt relief under this program work with a PPP loan?**
Answer:	Borrowers may separately apply for and take out a PPP loan, but debt relief under this program will not apply to a PPP loan.
QUESTION:	**How do I know if I'm eligible for a 7(a), 504, or microloan?**
Answer:	In general, businesses must meet size standards, be based in the U.S., be able to repay, and have a sound business purpose. To check whether your business is considered small, you will need your business's 6-digit North American Industry Classification System (NAICS) code and 3-year average annual revenue. Each program has different requirements, see https://www.sba.gov/funding-programs/loans for more details.
QUESTION:	**What is a 7(a) loan and how do I apply?**
Answer:	7(a) loans are an affordable loan product of up to $5 million for borrowers who lack credit elsewhere and need access to versatile financing, providing short-term or long-term working capital and to purchase an existing business, refinance current business debt, or purchase furniture, fixtures and supplies. In the program, banks share a portion of the risk of the loan with SBA. There are many different types of 7(a) loans, you can visit this site to find the one that's best for you. You apply for a 7(a) loan with a bank or a mission-based lender. SBA has a free referral service tool called Lender Match to help find a lender near you.
QUESTION:	**What is a 504 loan and how do I apply?**
Answer:	The 504 Loan Program provides loans of up to $5.5 million to approved small businesses with long-term, fixed-rate financing used to acquire fixed assets for expansion or modernization. It is a good option if you need to purchase real estate, buildings, and machinery. You apply through a Certified Development Company, which is a nonprofit corporation that promotes economic development. SBA has a free referral service tool called Lender Match to help find a lender near you.
QUESTION:	**What is a microloan and how do I apply?**
Answer:	The Microloan Program provides loans up to $50,000 to help small businesses and certain not-for-profit childcare centers to start up and expand. The average microloan is about $13,000. These loans are delivered through mission-based lenders who are also able to provide business counseling. SBA has a free referral service tool called Lender Match to help find a microlender near you.
QUESTION:	**I am unfamiliar with SBA loans, can anyone help me apply?**
Answer:	Yes, SBA resource partners are available to help guide you through the loan application process. You can find your nearest Small Business Development Center (SBDC) or Women's Business Center here.

Economic Injury Disaster Loans & Emergency Economic Injury Grants

These grants provide an emergency advance of up to $10,000 to small businesses and private non-profits harmed by COVID-19 within three days of applying for an SBA Economic Injury Disaster Loan (EIDL). To access the advance, you first apply for an EIDL and then request the advance. **The advance does not need to be repaid under any circumstance**, and may be used to keep employees on payroll, to pay for sick leave, meet increased production costs due to supply chain disruptions, or pay business obligations, including debts, rent and mortgage payments.

FREQUENTLY ASKED QUESTIONS	
QUESTION:	**Are businesses and private non-profits in my state eligible for an EIDL related to COVID-19?**
Answer:	Yes, those suffering substantial economic injury in all 50 states, DC, and the territories may apply for an EIDL.
QUESTION:	**What is an EIDL and what is it used for?**
Answer:	EIDLs are lower interest loans of up to $2 million, with principal and interest deferment at the Administrator's discretion, that are available to pay for expenses that could have been met had the disaster not occurred, including payroll and other operating expenses.
QUESTION:	**Who is eligible for an EIDL?**
Answer:	Those eligible are the following with 500 or fewer employees: • Sole proprietorships, with or without employees • Independent contractors • Cooperatives and employee owned businesses • Tribal small businesses Small business concerns and small agricultural cooperatives that meet the applicable size standard for SBA are also eligible, as well as most private non-profits of **any** size. See below for more info on size standards.
QUESTION:	**My private non-profit is not a 501(c)(3). Is it still eligible for an EIDL and a grant?**
Answer:	Yes, if you are a private non-profit with an effective ruling letter from the IRS, granting tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code of 1954, **or** if you can provide satisfactory evidence from the State that the non-revenue producing organization or entity is a non-profit one organized or doing business under State law. However, a recipient that is principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities is not eligible to receive an EIDL. If you are uncertain whether you qualify, please consult with legal counsel to determine whether your organization meets program criteria.
QUESTION:	**Who is eligible for an Emergency Economic Injury Grant?**
Answer	Those eligible for an EIDL and who have been in operation since **January 31, 2020**, when the public health crisis was announced.

FAQ's continue on the next page!

QUESTION:	**How long are Emergency Economic Injury Grants available?**
Answer:	**January 31, 2020 – December 31, 2020.** The grants are backdated to January 31, 2020 to allow those who have already applied for EIDLs to be eligible to also receive a grant.
QUESTION:	**If I get an EIDL and/or an Emergency Economic Injury Grant, can I get a PPP loan?**
Answer:	Whether you've already received an EIDL unrelated to COVID-19 or you receive a COVID-19 related EIDL and/or Emergency Grant between January 31, 2020 and June 30, 2020, you may also apply for a PPP loan. If you ultimately receive a PPP loan or refinance an EIDL into a PPP loan, any advance amount received under the Emergency Economic Injury Grant Program would be subtracted from the amount forgiven in the PPP. However, you cannot use your EIDL for the same purpose as your PPP loan. For example, if you use your EIDL to cover payroll for certain workers in April, you cannot use PPP for payroll for those same workers in April, although you could use it for payroll in March or for different workers in April.
QUESTION:	**How do I know if my business is a small business?**
Answer:	Please visit https://www.sba.gov/size-standards/ to find out if your business meets SBA's small business size standards. You will need the 6-digit North American Industry Classification Code for your business and your business's 3-year average annual revenue.
QUESTION:	**How do I apply for an economic injury disaster loan?**
Answer:	To apply for an EIDL online, please visit https://disasterloan.sba.gov/ela/. Your SBA District Office is an important resource when applying for SBA assistance.
QUESTION:	**I am unfamiliar with the EIDL process, can anyone help me apply?**
Answer:	Yes, SBA resource partners are available to help guide you through the EIDL application process. You can find the nearest Small Business Development Center (SBDC), Women's Business Center, or SCORE mentorship chapter at https://www.sba.gov/local-assistance/find/.

Counseling & Training

If you, like many small business owners, need a business counselor to help guide you through this uncertain time, you can turn to your local Small Business Development Center (SBDC), Women's Business Center (WBC), or SCORE mentorship chapter. These resource partners, and the associations that represent them, will receive additional funds to expand their reach and better support small business owners with counseling and up-to-date information regarding COVID-19. There will soon be a joint platform that consolidates information and resources related to COVID-19 in order to provide consistent, timely information to small businesses. To find a local resource partner, visit https://www.sba.gov/local-assistance/find/.

In addition, the Minority Business Development Agency's Business Centers (MBDCs), which cater to minority business enterprises of all sizes, will also receive funding to hire staff and provide programming to help their clients respond to COVID-19. Not every state has a MBDC. To find out if there is one that services your area, visit this site.

FREQUENTLY ASKED QUESTIONS	
QUESTION:	**Do I have to pay for counseling and training through SBDCs, WBCs, and MBDCs?**
Answer:	Counseling is free and training is low-cost with these partners. The additional funds that Congress provided will help keep this possible. Mentorship through SCORE is always free.
QUESTION:	**What is a SBDC?**
Answer:	SBDCs are a national network of nearly 1,000 centers that are located at leading universities, colleges, state economic development agencies and private partners. They provide counseling and training to new and existing businesses. Each state has a lead center that coordinates services specifically for that state, which you can find by clicking the link above. To find out more about SBDCs, visit https://americassbdc.org/about-us/.
QUESTION:	**What is a WBC; is it only for women?**
Answer:	WBCs are a national network of more than 100 centers that offer one-on-one counseling, training, networking, workshops, technical assistance and mentoring to entrepreneurs on numerous business development topics. In addition to women, WBCs are mandated to serve the needs of underserved entrepreneurs, including low-income entrepreneurs. They often offer flexible hours to meet the needs of their diverse clientele. To find out more about WBCs, visit https://www.awbc.org/.
QUESTION:	**What is SCORE?**
Answer	SCORE provides free, confidential business advice through our volunteer network of 10,000+ business experts. You can meet with a mentor online. Find out more here.
QUESTION:	**Who do MBDCs serve?**
Answer:	MBDCs are a good option for minority-owned businesses (including those owned by Black, Hispanic, Asian American/Pacific Islander, and American Indian business owners), especially those seeking to penetrate new markets — domestic & global — and grow in size and scale.

Contracting

If you are a government contractor, there are a number of ways that Congress has provided relief and protection for your business. Agencies will be able to modify terms and conditions of a contract and to reimburse contractors at a billing rate of up to 40 hours per week of any paid leave, including sick leave. The contractors eligible are those whose employees or subcontractors cannot perform work on site and cannot telework due to federal facilities closing because of COVID-19.

If you need additional assistance, please reach out to your local Small Business Development Center, Women's Business Center, SCORE chapter, or SBA District Office. You should also work with your agency's contracting officer, as well as the agency's Office of Small and Disadvantaged Business Utilization (OSDBU).

Small Business Tax Provisions

Employee Retention Credit for Employers Subject to Closure or Experiencing Economic Hardship

This provision would provide a refundable payroll tax credit for 50 percent of wages paid by eligible employers to certain employees during the COVID-19 crisis. The credit is available to employers, including non-profits, whose operations have been fully or partially suspended as a result of a government order limiting commerce, travel or group meetings. The credit is also provided to employers who have experienced a greater than 50 percent reduction in quarterly receipts, measured on a year-over-year basis.

Wages of employees who are furloughed or face reduced hours as a result of their employer's closure or economic hardship are eligible for the credit. For employers with 100 or fewer full-time employees, all employee wages are eligible, regardless of whether an employee is furloughed. The credit is provided for wages and compensation, including health benefits, and is provided for the first $10,000 in wages and compensation paid by the employer to an eligible employee. Wages do not include those taken into account for purposes of the payroll credits for required paid sick leave or required paid family leave, nor for wages taken into account for the employer credit for paid family and medical leave (IRC sec. 45S).

- **The credit is not available to employers receiving assistance through the Paycheck Protection Program. The credit is provided through December 31, 2020.**

Delay of Payment of Employer Payroll Taxes

This provision would allow taxpayers to defer paying the employer portion of certain payroll taxes through the end of 2020, with all 2020 deferred amounts due in two equal installments, one at the end of 2021, the other at the end of 2022. Payroll taxes that can be deferred include the employer portion of FICA taxes, the employer and employee representative portion of Railroad Retirement taxes (that are attributable to the employer FICA rate), and half of SECA tax liability.

- **Deferral is not provided to employers receiving assistance through the Paycheck Protection Program.**

City of Willow Springs
900 W. Main
P.O. Box 190
Willow Springs, MO 65793
Phone: (417) 469-2107
Fax: (417) 469-4789

Disaster Recovery Cost Documentation

BACKGROUND:

Many governments each year must face the challenge of disasters. Financial assistance frequently is available from one or more levels of government (e.g., Federal Emergency Management Agency FEMA, state). Accountants in the public sector must ensure that the governments they serve collect and maintain adequate documentation on reimbursable costs to take full advantage of this assistance.

RECOMMENDATION:

GFOA urges state and local government financial managers to take all necessary steps to ensure that they will be able to collect and maintain adequate documentation on disaster-related costs to support maximum reimbursement from all levels of government that offer such assistance, including the following:

1. Establish Formal Policies and Procedures for the documentation of disaster-related costs

- Every government should establish written policies and procedures on how to account for disaster-related reimbursable costs. These policies and procedures should be:
  - included within the government s overall disaster recovery plan,
  - reviewed *and tested* annually,
  - updated at least once every three years;
- Both financial and nonfinancial staff should receive training on these policies and procedures;
- Financial and nonfinancial staff also should receive training on FEMA requirements and guidelines, as well as those of other assistance providers;[1]
- Finance staff should review and approve all costs submitted by program staff before those costs are assigned to an emergency account;
- An emergency disaster clause should be incorporated into all contracts for goods and services that might be needed in the event of a disaster to ensure that those goods and services will be available on a timely basis at a reasonable price. Also, vendors should be required to supply the necessary level of detail in their billing to support reimbursement (e.g., detailed breakdown of labor v. materials);
- Bids and contracts should be reviewed in advance for compliance with relevant reimbursement requirements;
- Adequate controls should be set in place for inventories of emergency supplies;

- Any provision for changes in compensation levels for salaried staff who work long hours in the event of a disaster should be properly approved and documented before a disaster occurs;
- Audit(s) from those providing reimbursement should be sought as soon as possible (e.g., request a separate audit of immediate response costs) to minimize the possibility of disallowance because additional requested documentation is no longer available; and
- If a government plans to use nonprofit organizations to provide certain types of assistance in the event of an emergency, it may wish to consider obligating itself by contract to using the services of selected nonprofit organizations so those costs can be eligible for reimbursement.

2. Ensure Adequate Detail to Support Claims

- To ensure sufficiently detailed documentation to support reimbursement of disaster-related costs, governments should:
    - Establish a supplemental chart of accounts specifically designed to collect data on disaster-related costs, including payroll, at a level of detail sufficient to meet grantor documentation requirements. The supplemental chart of accounts should, for example:
        - classify projects based on categories used by the government offering reimbursement (e.g., large projects v. small projects; emergency repairs v. permanent repairs)
        - track costs, at a minimum, at the project worksheet level
        - for staff hours, specify name, title, dates, times, and rates;
    - Educate program staff in the various departments on the level of detail on costs required to substantiate claims for reimbursement;
    - Collect and maintain appropriate nonfinancial data to support claims for reimbursement, such as the following:
        - before and after photographs of each repair, labeled by location (with map, as needed) and date
        - relevant correspondence
        - precise information on materials used (e.g., number of bricks v. square footage);
- Track volunteer hours (applicable to local share, even if not reimbursable); and
- Track local equipment usage (by hours actually used).

“

Water and COVID-19 FAQs

Information about Drinking Water, Recreational Water and Wastewater

Updated April 3, 2020

Can the COVID-19 virus spread through drinking water?
The virus that causes COVID-19 has not been detected in drinking water. Conventional water treatment methods that use filtration and disinfection, such as those in most municipal drinking water systems, should remove or inactivate the virus that causes COVID-19.

Is the COVID-19 virus found in feces?
The virus that causes COVID-19 has been detected in the feces of some patients diagnosed with COVID-19. The amount of virus released from the body (shed) in stool, how long the virus is shed, and whether the virus in stool is infectious are not known.

The risk of transmission of the virus that causes COVID-19 from the feces of an infected person is also unknown. However, the risk is expected to be low based on data from previous outbreaks of related coronaviruses, such as severe acute respiratory syndrome (SARS) and Middle East respiratory syndrome (MERS). There has been no confirmed fecal-oral transmission of COVID-19 to date.
Can the COVID-19 virus spread through pools, hot tubs or spas, and water playgrounds?

Can the COVID-19 virus spread through sewerage systems?
CDC is reviewing all data on COVID-19 transmission as information becomes available. At this time, the risk of transmission of the virus that causes COVID-19 through sewerage systems is thought to be low. Although transmission of the virus that causes COVID-19 through sewage may be possible, there is no evidence to date that this has occurred. This guidance will be updated as necessary as new evidence is assessed.

SARS, a similar coronavirus, has been detected in untreated sewage for up to 14 days. In the 2003 SARS outbreak, there was documented transmission associated with sewage aerosols. The available information suggests that standard municipal

wastewater system chlorination practices may be sufficient to inactivate coronaviruses, as long as utilities monitor free available chlorine during treatment to ensure it has not been depleted.

Wastewater and sewage workers should use standard practices, practice basic hygiene precautions, and wear personal protective equipment (PPE) as prescribed for current work tasks.

If my utility has issued a Boil Water Advisory, can I still use tap water to wash my hands?

Should wastewater workers take extra precautions to protect themselves from the COVID-19 virus?

Wastewater treatment plant operations should ensure workers follow routine practices to prevent exposure to wastewater. These include using engineering and administrative controls, safe work practices, and PPE normally required for work tasks when handling untreated wastewater. No additional COVID-19–specific protections are recommended for employees involved in wastewater management operations, including those at wastewater treatment facilities.

BILL NO. 20-68 **RESOLUTION NO. 68-20**

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOW SPRINGS, MISSOURI, TO DECLARE A STATE OF EMERGENCY FOR THE CITY OF WILLOW SPRINGS, MISSOURI

WHEREAS, Section 135.150 and section 225.050 of the Municipal Code of the City of Willow Springs authorizes the Board of Alderman and Mayor respectively to procure necessary supplies and equipment during a state of emergency without restrictions imposed by competitive bidding; and

WHEREAS, in December 2019, a novel coronavirus known as SARS-CoV-2 was detected and is known to cause the coronavirus disease 2019, which is abbreviated as COVID-19; and

WHEREAS, the President of the United States of America issued a proclamation declaring COVID-19 a national emergency, the World Health Organization has characterized the same as a global pandemic, and the Governor of Missouri has declared a State of Emergency as a result of COVID-19; and

WHEREAS, the COVID-19 virus is highly contagious, is spread by respiratory transmission through people in close contact, poses a serious health risk for the City's residents and visitors, and can result in mild or severe symptoms, which may be fatal in some cases; and

WHEREAS, large gathering of persons may accelerate the spread of infection from the COVID-19 virus and pose a risk to the health of the City's residents and visitors; and

WHEREAS, the continued spread of the COVID-19 virus constitutes a natural calamity and presents an imminent threat of widespread illness, which requires emergency action; and

WHEREAS, the proclamation of a State of Emergency provides the City of Willow Springs the ability to take measures to reduce the possibility of exposure to disease, control the risk, and promote the health and safety of Willow Springs residents; and

WHEREAS, the City of Willow Springs wishes to employ all means available under the law to protect public life, health, safety and property to limit the development, contraction and spread of the COVID-19 virus creating this emergency.

NOW, THEREFORE, pursuant to the authority vested in us as the Board of Aldermen and Mayor of Willow Springs, Missouri, under Chapters 44 and 79 of the Revised Statutes of Missouri and Sections 135.150 and 225.050 of the Municipal Code of the City of Willow Springs, Missouri, IT IS ORDERED AS FOLLOWS:

1. The potential further spread of the COVID-19 virus has caused a state of emergency for the City of Willow Springs and there is a need to control the spread of the COVID-19 virus, and this Order is necessary to protect the safety and welfare of the residents thereof.

2. That the Board of Alderman hereby declare a state of emergency for the City of Willow Springs, Missouri, due to the outbreak and spread of the COVID-19 virus, which creates a substantial threat to the life, safety, and well-being of the residents of the City of Willow Springs, Missouri.

3. That pursuant to Section 135.150 of the Municipal Code of the City of Willow Springs, Missouri, the Board of Alderman are authorized to proceed to obtain such necessary supplies or contract for such services as will abate said emergency without the process of competitive bidding.

4. That pursuant to Section 225.050 of the Municipal Code of the City of Willow Springs, Missouri, the Mayor is authorized to appropriate such funds and make such expenses and contracts, as well as, to take all action authorized thereby to provide for the health and safety of persons and property of the City of Willow Springs and to further coordinate the development of plans and programs as appropriate thereunder.

5. That as a result of this declaration the City requests the assistance of County, State and Federal authorities and authorizes the City Administrator and the Chief of Police, or their duly-appointed designees, to request assistance from and provide assistance to other local jurisdictions and political subdivisions, as they deem appropriate and necessary, to the extent such authorization is required under law.

6. That as a result of this declaration the City may proceed to obtain such necessary supplies or contract for services as will abate said emergency, without the process of competitive bidding.

7. That the costs incurred by the City of Willow Springs in preparation of this imminent emergency prior to the effectiveness of this declaration may be governed by the powers exercised herein and related provisions of the Municipal Code of the City of Willow Springs, Missouri and the laws of this state, to the fullest extent allowed under law.

8. This Order shall be in effect immediately and shall remain in effect until removed by the Mayor, the Board of Aldermen, or by operation of ordinance.

9. The City Clerk shall make this order available to the public.

PASSED AND APPROVED this _____ day of March, 2020.

CITY OF WILLOW SPRINGS, MISSOURI

_____

Brooke Fair, Mayor

BOARD OF ALDERMEN:

_____ _____

Susan Rackley Danny Bradley

_____ _____

Troy Yonkers Phil Knott

ATTEST:

Alicia Worley, City Clerk

APPROVED AS TO FORM:

Zane Privette, City Attorney