

# City of Willow Springs

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## Regular Council Meeting

### AGENDA

Thursday, May 21, 2020

City Hall Council Chambers

- I. CALL TO ORDER**  
Announcement of Quorum  
Approval of Agenda
- II. CONSENT AGENDA**  
Approval of Minutes (RM 4/16) Pg. 2  
Approval of Bills for Payment Pg. 5  
Receipt of Financial Reports Pg. 7  
YMCA, Department Head's & Board's Reports
- III. NEW BUSINESS**  
A. May 4, 2020 Weather Event Update Pg. 12  
B. MoDOT District 9 Headquarters Sublease Agreement Pg. 16  
    Bill No. 68-20, Resolution No. 20-68 Pg. 19  
C. Purchase Order Increase; Bill No. 54-20, Ordinance No. 1554 Pg. 24
- IV. OLD BUSINESS**  
A. COVID-19 Update Pg. 26  
B. DR-4317 Update

Pursuant to RSMo 610.021 (1) Legal, (2) Real Estate, (3) Personnel

# City of Willow Springs

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## Regular Council Meeting

Thursday, April 16, 2020

City Hall, 5:00 p.m.

**Present:** Mayor Brooke Fair, Alderman Danny Bradley, Alderman Susan Rackley, Alderman Troy Yonker, Alderman Phill Knott, City Administrator Beverly Hicks, City Clerk Alicia Worley, City Attorney Zane Privette, City Marshal Bryan Hogan.

### ANNOUNCEMENT OF QUORUM

Announcement of Quorum: City Clerk Alicia Worley called the roll.

Mayor Fair opened the April meeting of the Board of Alderman at 5:03pm with a quorum present

### AGENDA APPROVAL

**Add item 'B' under New Business: Liquor License approval.**

**Motion by Alderman Knott, seconded by Alderman Bradley to approve the agenda as amended. Motion carried 4-0.**

### CONSENT AGENDA

**Motion by Alderman Knott, seconded by Alderman Bradley to approve the Consent Agenda which included Approval of Minutes – (RM 2/20, EM 3/22), Approval of Bills for Payment, Receipt of Financial Reports, and YMCA, Department Head's & Board's Reports. Motion carried 4-0.**

### NEW BUSINESS

**COVID-19 Emergency Declaration:** City Administrator Beverly Hicks gives an update:

- There are 5,111 positive cases in Missouri.
- There are 5 positive cases in Howell County (4 in West Plains, 1 in Mountain View).
- 10% of all testing in Missouri is positive.
- 2% of all testing in Howell County is positive.
- The State has extended the Stay at Home Order until 11:59pm May 3<sup>rd</sup>.
- The State will reopen the economy slowly in phases.
- Social Distancing will not change when the Stay at Home Order is lifted.
- City wide cleanup will be next week and WCA is still on board.
- City Hall lobby, Police Department lobby, city's public bathrooms, playground equipment, pavilions, Golf Course pro-shop, and airport lounge remain closed. We are also not renting carts at the Golf Course.
- Utility bills went out on the 1<sup>st</sup> and people will have until the 24<sup>th</sup> to pay their bills without incurring any penalties. Shut offs are scheduled for April 27<sup>th</sup>. We have waived credit card fees.
- There are 14 businesses temporarily closed and two businesses permanently closed. One of those was thinking of closing by the end of the year anyway and took this time to retire early.
- They say Missouri's numbers will peak around the 24<sup>th</sup>-27<sup>th</sup> and could possibly go until the 29<sup>th</sup>.

Hicks stated she would like to discuss the Pool/Waterpark and how to proceed. Hicks said it might seem early to start talking about it but, this is when we start working on getting the pool ready and start training the guards. Hicks read a statement she received by e-mail from MIRMA Director, Matthew Brodersen, when she asked his opinion.

I cannot imagine that pools will be allowed to open this summer. Although I expect them to start relaxing the stay at home orders fairly soon, I think the social distancing and limitations on group sizes will remain until a vaccine is developed and distributed.

As such I think this will be a moot point. However, if the state and federal restrictions allow for the opening of the pools, MIRMA will not advise against it from a risk management standpoint. From a practical standpoint it will be up to each member, but I think the difficulty in finding and training staff mid-summer, and the other expenses involved with opening the pool would be hard to justify for a short season, especially when the cities are facing declining revenues.

Unfortunately, your citizens are probably going to be pushing hard for it.

Matthew

We make the bulk of our money during the month of June because of summer schools. This year they are not holding summer schools. Even if we wait to open until July that will only give us one full month to be open. There is also the concern of how to keep the guards and residents safe if we do open. The social distancing order will not be lifted immediately making it hard to even train the guards. It will also be hard to tell 8-9-year old's not to play next to each other in a pool. It would be my recommendation not to open for the 2020 season but instead use this time to bring in a contractor and fix any problems we might currently have.

**Motion by Alderman Knott to keep the pool closed for the 2020 season. Seconded by Alderman Yonker. Motion carried 4-0.**

City Administrator Beverly Hicks stated she has enclosed copies of Howell County and Howell County Health Department's State of Emergency declarations. City Attorney Zane Privette has worked on putting together a state of emergency declaration for us along with the help of City Clerk Alicia Worley.

**Motion by Alderman Yonker, seconded by Alderman Rackley to read Bill No. 20-68 as Resolution No. 68-20. Motion carried 4-0 and the clerk read Bill No. 20-68.**

**Bill No. 20-68**

**Resolution No. 68-20**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOW SPRINGS, MISSOURI, TO DECLARE A STATE OF EMERGENCY FOR THE CITY OF WILLOW SPRINGS, MISSOURI.**

**Motion by Alderman Yonker, seconded by Alderman Rackley to adopt Resolution No. 68-20. A roll call vote was taken:**

**Ayes: Yonker \_\_, Knott \_\_, Bradley \_\_, Rackley \_\_**

**Nays: Yonker \_\_, Knott \_\_, Bradley \_\_, Rackley \_\_**

**Liquor License Approval:** Council reviewed the liquor license application from Mazamilta LLC, dba Chapala Mexican Restaurant.

**Motion by Alderman Bradley to approve the liquor license for Mazamilta LLC, dba Chapala Mexican Restaurant. Seconded by Alderman Yonker. Motion carried 4-0.**

City Clerk Alicia Worley stated Cattleman's Steakhouse will be applying very shortly for a liquor license. They have been working with the State and feel they should be getting their State license shortly. At this time, I have not received any paperwork but you can go ahead and approve the license pending the receipt of all necessary paperwork.

**Motion by Alderman Yonker to approve the liquor license for Cattleman's Steakhouse pending the receipt of necessary paperwork. Seconded by Alderman Yonker. Motion carried 4-0.**

**Motion by Alderman Rackley, seconded by Alderman Bradley to adjourn open session at 5:32p.m. Motion carried 4-0.**

**CITY OF WILLOW SPRINGS**

**ATTEST:**

\_\_\_\_\_  
Brooke Fair, Mayor

\_\_\_\_\_  
Alicia Worley, City Clerk

**ACCOUNTS PAYABLE CHECK REGISTER**

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 US BANK - GEN/AP

237580	5/05/2020	220	CITY OF WILLOW SPRINGS		.00				VOID:	
237581	5/05/2020	220	CITY OF WILLOW SPRINGS		7,652.71					
237582	5/05/2020	1460	FRANK VANHORN		150.00					
237583	5/05/2020	388	HOWELL-OREGON ELEC COOP		1,835.11					
237584	5/05/2020	1649	JOHN THOMAS		129.48					
237585	5/05/2020	1614	MIKE HUFFMAN		16.50					
237586	5/05/2020	907	TOADERTRONIX LLC		100.00					
237587	5/08/2020	526	MO DEPARTMENT OF REVENUE		36.00					
237588	5/08/2020	83	AMERIPRIDE		.00				VOID:	
237589	5/08/2020	83	AMERIPRIDE		.00				VOID:	
237590	5/08/2020	83	AMERIPRIDE		.00				VOID:	
237591	5/08/2020	83	AMERIPRIDE		.00				VOID:	
237592	5/08/2020	83	AMERIPRIDE		1,524.45					
237593	5/08/2020	1574	BROOKE FAIR		80.00					
237594	5/08/2020	1123	BROWN'S LAWN AND GARDEN		403.07					
237595	5/08/2020	1401	CABLE AMERICA		723.83					
237596	5/08/2020	158	CENTURYLINK		653.93					
237597	5/08/2020	1627	CORE & CUTTING OF SPRINGFIELD		1,080.00					
237598	5/08/2020	1057	D.C. PLUMBING & BACKHOE		350.00					
237599	5/08/2020	1246	DANNY BRADLEY		75.00					
237600	5/08/2020	9999999999	FELKER & SONS OVERHEAD DOOR		130.00					
237601	5/08/2020	310	FLETCHER-REINHARDT CO		140.00					
237602	5/08/2020	299	FLYNN DRILLING CO INC		750.00					
237603	5/08/2020	1539	FREDA CARR		19.95					
237604	5/08/2020	338	GALLS INC		215.62					
237605	5/08/2020	1598	GREENS PRO, INC		1,807.43					
237606	5/08/2020	374	HARRY COOPER SUPPLY CO		66.90					
237607	5/08/2020	377	HIRSCH FEED & FARM SUPPLY		29.99					
237608	5/08/2020	1631	HOWELL COUNTY NEWS		38.40					
237609	5/08/2020	1618	INDIAN CREEK MATERIALS LLC		2,757.27					
237610	5/08/2020	9999999999	INTERSTATE TAPPING SERVICE INC		900.00					
237611	5/08/2020	1361	L & B SERVICES LLC		43,380.00					
237612	5/08/2020	1581	LANDMARK BANK		1,030.82					
237613	5/08/2020	501	LEE'S TIRE SHOP		142.00					
237614	5/08/2020	1211	LIBERTY NATIONAL		82.40					
237615	5/08/2020	1650	MACZUK		1,425.48					
237616	5/08/2020	542	MFA AGRI SERVICES		531.19					
237617	5/08/2020	544	MFA PROPANE		817.40					
237618	5/08/2020	1446	MILLER ELECTRIC		59.20					
237619	5/08/2020	572	MISSOURI ONE CALL SYSTEM INC		75.00					
237620	5/08/2020	1441	MISSOURI STATE HWY PATROL		135.00					
237621	5/08/2020	526	MO DEPARTMENT OF REVENUE		261.68					
237622	5/08/2020	1565	MO SHERIFF'S RETIREMENT FUND		108.00					
237623	5/08/2020	549	MO VOCATIONAL ENTERPRISES		167.25					
237624	5/08/2020	646	O'REILLY AUTOMOTIVE INC		.00				VOID:	
237625	5/08/2020	646	O'REILLY AUTOMOTIVE INC		.00				VOID:	
237626	5/08/2020	646	O'REILLY AUTOMOTIVE INC		.00				VOID:	
237627	5/08/2020	646	O'REILLY AUTOMOTIVE INC		.00				VOID:	
237628	5/08/2020	646	O'REILLY AUTOMOTIVE INC		2,639.20					
237629	5/08/2020	655	OLSON PRECAST CONCRETE PRODUCT		3,388.00					
237630	5/08/2020	652	OZARK FAMILY YMCA		1,417.25					

**ACCOUNTS PAYABLE CHECK REGISTER**

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
237631	5/08/2020	1135	POC LABORATORIES	353.00				
237632	5/08/2020	1575	PHILL KNOTT	75.00				
237633	5/08/2020	685	PIPE PLUS	76.44				
237634	5/08/2020	1616	PROF. LAW ENFORCEMENT ASSOC	58.30				
237635	5/08/2020	691	POTTER EQUIP CO INC	6,792.00				
237636	5/08/2020	1628	PROFESSIONAL TURF PRODUCTS, LP	76.82				
237637	5/08/2020	701	QUILL CORP	128.99				
237638	5/08/2020	794	RANDY'S AUTO REPAIR	79.95				
237639	5/08/2020	778	RIVER ROCK REDI-MIX LLC	114.00				
237640	5/08/2020	1630	SCURLOCK INDUSTRIES	68.75				
237641	5/08/2020	1609	SECTION 8 EXTERMINATE	250.00				
237642	5/08/2020	836	SOLOMON ELECTRIC	10,161.25				
237643	5/08/2020	670	PRIVETTE LAW OFFICE	1,448.36				
237644	5/08/2020	1563	STOREY KENWORTHY,MATT PARROTT	1,109.76				
237645	5/08/2020	786	SUSAN RACKLEY	75.00				
237646	5/08/2020	640	TOX REVIEW	155.00				
237647	5/08/2020	1590	TRACTOR SUPPLY CREDIT PLAN	539.99				
237648	5/08/2020	1300	TROY YONKER	75.00				
237649	5/08/2020	382	W.T. HASS	650.00				
237650	5/08/2020	949	WAGGONER TRUE VALUE HOME CTR	.00			VOID:	
237651	5/08/2020	949	WAGGONER TRUE VALUE HOME CTR	714.07				
237652	5/08/2020	1236	WCA WASTE CORPORATION	250.54				
237653	5/08/2020	1101	WEST PLAINS DRIVELINE, INC	34.00				
237654	5/08/2020	1487	AUCA WESTERN FIRST AID &	1,291.90				
237655	5/08/2020	1430	WESTWOOD RURAL HEALTH	85.00				
237656	5/08/2020	1278	WILL-CO DISPOSAL	10,983.90				
237657	5/08/2020	986	WILLOW SPRINGS LIBRARY	3,250.00				
237658	5/08/2020	1128	XEROX CORPORATION	988.40				
237659	5/11/2020	923	US POSTMASTER	57.00				
237660	5/11/2020	960	WELLS FARGO BANK	2,500.00				
* 237661	Thru 237663							
237664	5/13/2020	9999999999	TEXAS COUNTY CIRCUIT CRT	10.00				

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	119,777.93
CLEARED	.00
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BANK 1 TOTAL	119,777.93
**VOIDED**	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10	GENERAL	14,373.53	14,373.53	.00
20	ELECTRIC	12,299.99	12,299.99	.00
21	WATER / SEWER FUND	69,626.97	69,626.97	.00
23	SANITATION	11,358.35	11,358.35	.00
25	GOLF COURSE	5,177.40	5,177.40	.00
30	PARKS/RECREATION	3,242.33	3,242.33	.00
31	LIBRARY	3,250.00	3,250.00	.00
32	ECONOMIC DEVELOPMENT	58.99	58.99	.00
50	MAINTENANCE SHED	326.11	326.11	.00

**GENERAL REVENUE FUND BALANCE SHEET  
CITY OF WILLOW SPRINGS**

**BALANCE AS OF 03/31/2020** **\$914,395.60**

**REVENUES**

DAILY DEPOSITS- APRIL 2020	\$311,687.13
SALES/USE TAX REVENUES	\$0.00
GEN SALES TAX	\$54,534.22
CAPITAL IMP TAX	\$27,267.16
PARK TAX	\$12,980.01
USE TAX	\$3,553.74
MOTOR FUEL TAX-DOR	\$7,521.62
UTILITIES RECEIVED-ACH	\$53,760.61
GRANTS-DR-4317 REIMB	\$0.00
<b>TOTAL REVENUE FOR APRIL 2020</b>	<b>\$471,304.49</b>

**EXPENSES**

APR FOR APRIL 2020	\$144,113.68
MPUA ELECTRIC POWER	\$136,368.63
PAYROLL AND TAXES	\$93,558.89
EMPLOYEE BENEFITS	\$47,783.46
SERVICE CHARGE	\$513.48
SALES TAX	\$7,843.50
RETURN CHECKS	\$312.29
DEPOSITS PAYABLE	\$654.56
COP BOND PAYMENT-WELLS FARGO	\$0.00
<b>TOTAL EXPENDITURES FOR APRIL 2020</b>	<b>\$431,148.49</b>

**INTEREST ON MONEY**

**\$144.10**

**BALANCE 4/30/2020**

**\$954,695.70**

**CITY OF WILLOW SPRINGS  
MOTOR FUEL TAX/MOTOR VEHICLE FEE/MOTOR VEHICLE TAX**

**MOTOR VEHICLE TAX**

	2014	2015	2016	2017	2018	2019	2020
JAN	\$1,194.14	\$1,412.26	\$1,508.50	\$1,456.97	\$1,570.67	\$1,325.54	\$1,514.21
FEB	\$1,065.64	\$1,116.22	\$1,116.18	\$1,523.01	\$1,497.09	\$1,485.95	\$1,591.38
MARCH	\$1,168.41	\$1,312.39	\$1,558.40	\$1,431.19	\$1,441.20	\$1,473.38	\$1,299.35
APRIL	\$1,658.36	\$1,299.12	\$1,759.48	\$1,843.18	\$1,978.38	\$1,636.01	\$2,045.22
MAY	\$1,666.89	\$1,509.94	\$1,587.09	\$1,722.87	\$1,703.45	\$1,592.76	
JUNE	\$1,259.87	\$1,683.40	\$1,658.84	\$1,717.33	\$1,731.79	\$1,505.82	
JULY	\$1,540.55	\$1,017.29	\$1,477.74	\$1,648.00	\$1,652.38	\$1,900.58	
AUGUST	\$1,440.85	\$1,576.35	\$1,751.31	\$1,635.92	\$1,901.38	\$1,860.14	
SEPTEMBER	\$1,612.10	\$1,470.08	\$1,783.71	\$1,926.44	\$1,725.48	\$1,962.57	
OCTOBER	\$1,290.73	\$1,827.95	\$1,610.07	\$1,379.60	\$1,523.81	\$1,736.78	
NOVEMBER	\$1,755.53	\$1,567.76	\$1,497.75	\$1,737.17	\$1,609.80	\$1,848.77	
DECEMBER	\$1,106.11	\$1,261.52	\$1,385.01	\$1,510.90	\$1,400.71	\$1,465.92	
<b>TOTAL</b>	<b>\$16,759.18</b>	<b>\$17,054.28</b>	<b>\$18,694.08</b>	<b>\$19,532.58</b>	<b>\$19,736.14</b>	<b>\$19,794.22</b>	<b>\$6,450.16</b>

	2014	2015	2016	2017	2018	2019	2020
<b>FUEL TAX</b>							
JAN	\$4,588.98	\$4,762.12	\$4,280.49	\$4,809.60	\$4,855.12	\$4,824.60	\$4,808.44
FEB	\$4,474.50	\$4,883.18	\$5,004.48	\$4,997.57	\$4,871.92	\$4,847.34	\$4,877.70
MARCH	\$4,445.95	\$4,681.53	\$4,487.83	\$4,498.69	\$4,552.05	\$4,576.37	\$4,644.87
APRIL	\$4,089.24	\$4,720.90	\$4,467.64	\$4,355.27	\$4,194.26	\$4,193.13	\$4,525.34
MAY	\$4,624.86	\$4,810.29	\$4,868.33	\$4,921.30	\$4,960.85	\$4,953.34	
JUNE	\$4,691.60	\$4,854.91	\$4,832.39	\$4,748.09	\$4,577.08	\$4,852.71	
JULY	\$4,952.95	\$4,920.40	\$4,926.50	\$5,027.97	\$5,443.31	\$5,139.11	
AUGUST	\$4,738.30	\$5,445.22	\$5,035.98	\$5,482.70	\$5,001.44	\$4,977.55	
SEPTEMBER	\$4,967.95	\$5,447.03	\$5,040.16	\$5,097.29	\$4,702.57	\$5,469.83	
OCTOBER	\$4,953.16	\$5,108.81	\$5,187.24	\$5,195.27	\$5,512.48	\$5,216.33	
NOVEMBER	\$4,739.45	\$4,623.90	\$4,961.67	\$4,725.40	\$4,832.04	\$4,871.24	
DECEMBER	\$5,103.39	\$4,959.43	\$5,068.97	\$4,987.21	\$5,147.11	\$5,222.64	
<b>TOTAL</b>	<b>\$56,370.33</b>	<b>\$59,217.72</b>	<b>\$58,161.68</b>	<b>\$58,846.36</b>	<b>\$58,650.23</b>	<b>\$59,144.19</b>	<b>\$18,856.35</b>

**MOTOR VEHICLE FEE INC**

	2014	2015	2016	2017	2018	2019	2020
JAN	\$829.69	\$809.55	\$958.80	\$768.57	\$810.28	\$797.65	\$806.92
FEB	\$743.36	\$671.50	\$707.73	\$807.63	\$806.49	\$1,005.62	\$916.86
MARCH	\$721.03	\$746.41	\$629.01	\$709.13	\$720.83	\$528.54	\$447.33
APRIL	\$707.84	\$774.84	\$962.31	\$894.69	\$970.23	\$873.52	\$951.06
MAY	\$974.26	\$1,271.92	\$870.97	\$943.03	\$938.81	\$1,062.19	
JUNE	\$824.40	\$632.59	\$983.51	\$1,003.95	\$998.44	\$904.46	
JULY	\$742.16	\$723.45	\$746.63	\$742.51	\$733.73	\$632.65	
AUGUST	\$713.87	\$737.71	\$676.27	\$686.54	\$825.15	\$827.79	
SEPTEMBER	\$842.42	\$759.18	\$872.45	\$895.59	\$823.22	\$894.89	
OCTOBER	\$664.58	\$910.88	\$777.79	\$691.73	\$702.11	\$881.78	
NOVEMBER	\$806.60	\$628.55	\$619.43	\$884.05	\$736.22	\$711.55	
DECEMBER	\$655.55	\$731.87	\$724.00	\$711.89	\$773.71	\$890.18	
<b>TOTAL</b>	<b>\$9,225.76</b>	<b>\$9,398.45</b>	<b>\$9,528.90</b>	<b>\$9,739.31</b>	<b>\$9,839.22</b>	<b>\$10,010.82</b>	<b>\$3,122.17</b>

**CITY OF WILLOW SPRINGS****GENERAL SALES TAX**

<b>RECVD:</b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
JAN	21,206.54	29,286.15	181,840.33	39,279.33	34,873.47	45,413.40	33,328.20
FEB	23,966.14	19,084.54	28,310.29	25,008.62	36,831.44	44,660.31	35,681.64
MAR	31,456.39	424,913.04	48,537.81	50,186.19	51,618.71	47,547.05	41,812.26
APR	24,428.51	36,927.91	42,663.62	39,834.01	39,223.30	44,195.72	54,534.22
MAY	25,895.64	30,220.14	40,451.73	26,697.78	29,306.03	37,064.11	45,886.96
JUN	27,856.40	47,885.21	58,888.42	43,333.10	47,872.67	55,788.18	
JUL	35,936.02	39,476.67	74,095.15	50,008.37	49,635.79	42,863.48	
AUG	18,981.09	31,706.73	37,919.36	26,044.10	34,819.57	32,689.50	
SEP	33,403.72	46,346.47	56,220.02	51,244.58	45,435.10	57,344.89	
OCT	28,099.27	43,886.20	45,397.04	36,902.51	24,676.52	43,255.57	
NOV	22,043.27	29,398.23	25,903.83	26,221.56	36,908.57	28,636.15	
DEC	31,274.07	53,579.66	48,974.29	60,847.48	51,784.54	58,034.24	
	<b>\$324,547.06</b>	<b>\$832,710.95</b>	<b>\$689,201.89</b>	<b>\$475,607.63</b>	<b>482,985.71</b>	<b>\$537,492.60</b>	<b>211,243.28</b>

**CAPITAL IMPROVEMENT TAX**

<b>RECVD:</b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
JAN	10,603.89	14,643.19	90,920.03	19,639.81	17,436.86	22,706.53	16,664.17
FEB	11,983.03	9,542.21	14,155.24	12,504.36	18,415.79	22,330.19	17,840.85
MAR	15,728.16	212,456.52	24,260.22	25,093.05	25,809.37	23,773.72	20,906.06
APR	12,214.18	18,463.84	21,331.98	19,917.32	19,611.62	22,097.78	27,267.16
MAY	12,947.80	15,110.38	20,225.82	13,348.98	14,652.93	18,532.01	22,943.47
JUN	13,928.15	\$23,942.62	29,444.21	21,666.64	23,936.46	27,894.13	
JUL	17,968.31	19,738.39	37,047.64	25,004.19	24,817.92	21,431.72	
AUG	9,490.42	15,853.36	18,959.62	13,022.06	17,409.82	16,344.82	
SEP	16,702.06	\$23,173.36	28,110.34	25,622.40	22,717.52	28,672.33	
OCT	14,049.54	21,943.24	22,698.55	18,451.11	12,341.03	21,627.79	
NOV	11,021.63	14,699.17	12,952.03	13,110.66	18,454.38	14,318.15	
DEC	15,638.34	26,789.81	24,487.23	30,423.80	25,892.37	29,017.00	
	<b>\$162,275.51</b>	<b>\$416,356.09</b>	<b>\$344,592.91</b>	<b>237,804.38</b>	<b>241,496.07</b>	<b>\$268,746.17</b>	<b>105,621.71</b>

**PARK SALES TAX**

<b><u>RECVD:</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
JAN	4,839.06	6,755.35	45,111.79	9,530.89	7,878.30	10,767.02	7,833.37
FEB	5,699.36	4,139.64	6,638.19	5,653.57	8,664.53	10,594.97	8,282.21
MAR	6,802.95	105,623.07	11,258.45	11,367.17	11,856.14	10,894.28	9,783.23
APR	5,124.73	7,993.90	9,967.53	9420.16	9,056.80	10,335.86	12,980.01
MAY	5,561.90	6,951.26	9,790.08	6,435.56	6,898.81	8,812.23	11,078.63
JUN	6,377.08	\$11,445.11	14,229.05	10,333.14	11,403.77	13,359.51	
JUL	8,678.65	9,613.98	18,194.62	12,150.85	12,087.43	10,451.14	
AUG	4,377.76	7,789.86	9,234.37	6,238.28	8,410.05	7,886.24	
SEP	7,909.58	\$10,915.22	13,626.33	12,332.70	10,954.40	13,970.99	
OCT	6,555.59	10,553.95	10,903.30	9,156.60	5,771.46	10412.35	
NOV	5,024.56	7,004.04	6229.05	6,438.75	8,867.52	6,847.49	
DEC	7,347.77	13,032.26	11,893.63	14,539.49	12,554.49	14,126.33	
	<b>\$74,298.99</b>	<b>\$201,817.64</b>	<b>\$167,076.39</b>	<b>113,597.16</b>	<b>114,403.70</b>	<b>\$128,458.41</b>	<b>49,957.45</b>

**USE TAX DISTRIBUTION  
CITY OF WILLOW SPRINGS  
USE TAX DISTRIBUTION**

**GENERAL USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
JAN		2,370.82	\$2,062.30
FEB		2,377.37	\$7,674.80
MAR		9,684.81	\$4,295.77
APR		2,624.50	\$2,030.73
MAY		1,244.90	\$4,220.23
JUN		3,181.98	
JUL		1,809.79	
AUG	\$0.00	3,857.60	
SEP	\$336.18	3,001.40	
OCT	\$1,024.28	1,205.75	
NOV	\$1,458.07	8,512.94	
DEC	\$1,802.82	4,202.86	
	<b>\$4,621.35</b>	<b>\$44,074.72</b>	<b>\$20,283.93</b>

**CAPITAL IMPROVEMENT USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
JAN		\$1,185.36	\$1,031.15
FEB		\$1,188.76	\$3,790.25
MAR		\$4,842.52	\$2,147.91
APR		\$1,312.25	\$1,015.24
MAY		\$622.42	\$2,086.04
JUN		\$1,591.02	
JUL		\$904.80	
AUG	\$0.00	\$1,928.78	
SEP	\$168.11	\$1,422.80	
OCT	\$512.04	\$602.89	
NOV	\$729.03	\$4,256.44	
DEC	\$901.50	\$2,101.47	
	<b>\$2,310.68</b>	<b>\$21,959.51</b>	<b>\$10,070.59</b>

**PARK USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
JAN		\$592.66	\$515.57
FEB		\$594.36	\$1,895.12
MAR		\$2,421.13	\$1,073.93
APR		\$656.01	\$507.77
MAY		\$311.21	\$1,042.95
JUN		\$795.48	
JUL		\$452.48	
AUG	\$0.00	\$964.35	
SEP	\$84.03	\$711.36	
OCT	\$256.07	\$301.44	
NOV	\$364.48	\$2,128.20	
DEC	\$450.75	\$1,050.68	
	<b>\$1,155.33</b>	<b>\$10,979.36</b>	<b>\$5,035.34</b>



**City of Willow Springs**  
900 W. Main  
P.O. Box 190  
Willow Springs, MO 65793  
**Phone:** (417) 469-2107  
**Fax:** (417) 469-4789

WEATHER EVENT 5/4/2020  
City of Willow Springs  
Damages, Electric Outages and Personnel

UPDATE AS OF 5/18/2020

The community of Willow Springs suffered significant damage from straight-line wind, rain, hail and, we believe, a small tornado, (even though that has never been confirmed) on Monday afternoon, May 4<sup>th</sup> at around 2:00 P.M. Willow Springs sustained damage all over town which resulted in 312 residents losing power and approximately 14 businesses, as well. Numerous trees were uprooted, tops snapped off and power poles were either compromised or fell to the ground. Every electric circuit in town was affected in some way, however, before repair could begin, other city crews involving the street department and fire departments, had to clear streets from trees and debris. The worse hit areas included Turner Drive, Main Street and Burnham Road, West Business 60/63, Bray Drive, South Center, Clingan, 6<sup>th</sup> Street, Sunshine Drive, 4<sup>th</sup> Street, Railroad Drive, Pine Grove Road, Park Street and Lane Street.

City properties damaged during the storm:

The airport sustained damage to several airport hangars, the radio tower, which provides the communications for the Willow Springs Fire Department, received a lightning strike and we lost those communications. The recycle center building had a back wall blow away from the purlins, the south leased MoDOT building sustained water damage and damage to the roof. The golf course maintenance shop had minor roof damage. And of course, we many trees down on the parks and cemetery locations, as well. Insurance claims have been submitted on behalf of the City for the Old Modot buildings roof, the recycle building wall and the airport hangars. There is a possibility that another claim will be submitted for the damaged radio tower. We are waiting on information from L & B electronics to determine the issues at the radio tower.

We requested electric crews from several towns including West Plains, Mountain View and Cabool and all responded quickly. We also received assistance from Eleven Point Fire Department, the West Plains Police Department, the Howell County Sheriff's Office and the Missouri Highway Patrol, which totaled approximately 25 people. Along with that total, we also had over 30 employees from the City of Willow Springs working, as well, for a total of 55 people responding.

Work began immediately after the storm and crews worked until 3:00 A.M. and the majority of the power outages being restored, with 14 residents remaining off. Most of those outages were due to homes that

suffered damage to the home and their weather-heads, which required an electrician to repair before City electric crews could restore their power. We also know that four homes sustained damage from trees falling onto their home and many other outbuildings have damage.

We have continued to work the remaining of the week on debris clean-up and to work with those residents still without power. With both residents and city crews hauling off debris, the City calculates that there has already been approximately 375,000 cubic feet of debris removed from the City and are continuing to remove debris daily. The City believes that the damages both to the city and the residents, including all the labor, now stands at somewhere around \$575,000, however, that number will probably increase once we put actual numbers together.

The State of Missouri Emergency Management has determined that this weather system has caused significant damage to nineteen (19) counties in the state and this event has been declared an emergency. Public Assistance damage assessments will begin within the next few days with SEMA. Once again we will begin the long task of pulling together pictures, GPS locations, paperwork and project costs to turn in for reimbursement. Just to put it into perspective, the paperwork for the past flood declaration of 2017 has taken three years to complete with reimbursement for that event only being around \$200,000.

Currently we are soliciting bids for the repair work to the hangars. If someone has interest in submitting a bid, they need to call City Hall at 417-469-2107 to make an appointment with Kurt Kargel to assess the damages and to discuss the repairs needed. We are waiting on the insurance adjuster to give us approval to move forward with the roof repairs to the Old MoDOT buildings and to come and look at the exterior wall at the recycling center.

Sincerely,

Beverly Hicks  
City Administrator

City of Willow Springs

Michael L. Parson  
Governor

Sandra K. Karsten  
Director of Public Safety



STATE OF MISSOURI

James Remillard  
Acting Director

## STATE EMERGENCY MANAGEMENT AGENCY

DEPARTMENT OF PUBLIC SAFETY  
PO Box 116, Jefferson City, Missouri 65102  
Phone: (573) 526-9100 Fax: (573) 634-7966  
E-mail: [mosema@sema.dps.mo.gov](mailto:mosema@sema.dps.mo.gov)



May 13, 2020

Paul Taylor, Regional Administrator  
FEMA Region VII  
11224 Holmes Road  
Kansas City, MO 64131

Dear Mr. Taylor:

The severe weather systems that occurred on May 3, 2020 through May 4, 2020, generated straight line winds, tornadoes, large hail, heavy rains, flooding, and flash flooding causing significant damage to public infrastructure in nineteen (19) counties within the State of Missouri. Based on damage information received from the impacted local jurisdictions and state response agencies thus far, we request joint damage assessments as follows:

Joint FEMA/State/Local Public Assistance damage assessments in Bates, Butler, Carter, Dallas, Douglas, Dunklin, Henry, Hickory, Howell, Laclede, New Madrid, Oregon, Pemiscot, Polk, Ripley, Shannon, Stoddard, Wayne, and Wright Counties.

We anticipate starting virtual Public Assistance damage assessments as soon as possible. Additional assessments may be requested as additional damage information is received from local officials.

Thank you for your continued support and assistance in our recovery efforts. If you need additional information, please contact Ron Broxton at (573) 526-9112.

Sincerely,

A handwritten signature in black ink, appearing to read "J.W. Remillard".

James Remillard  
Acting Director

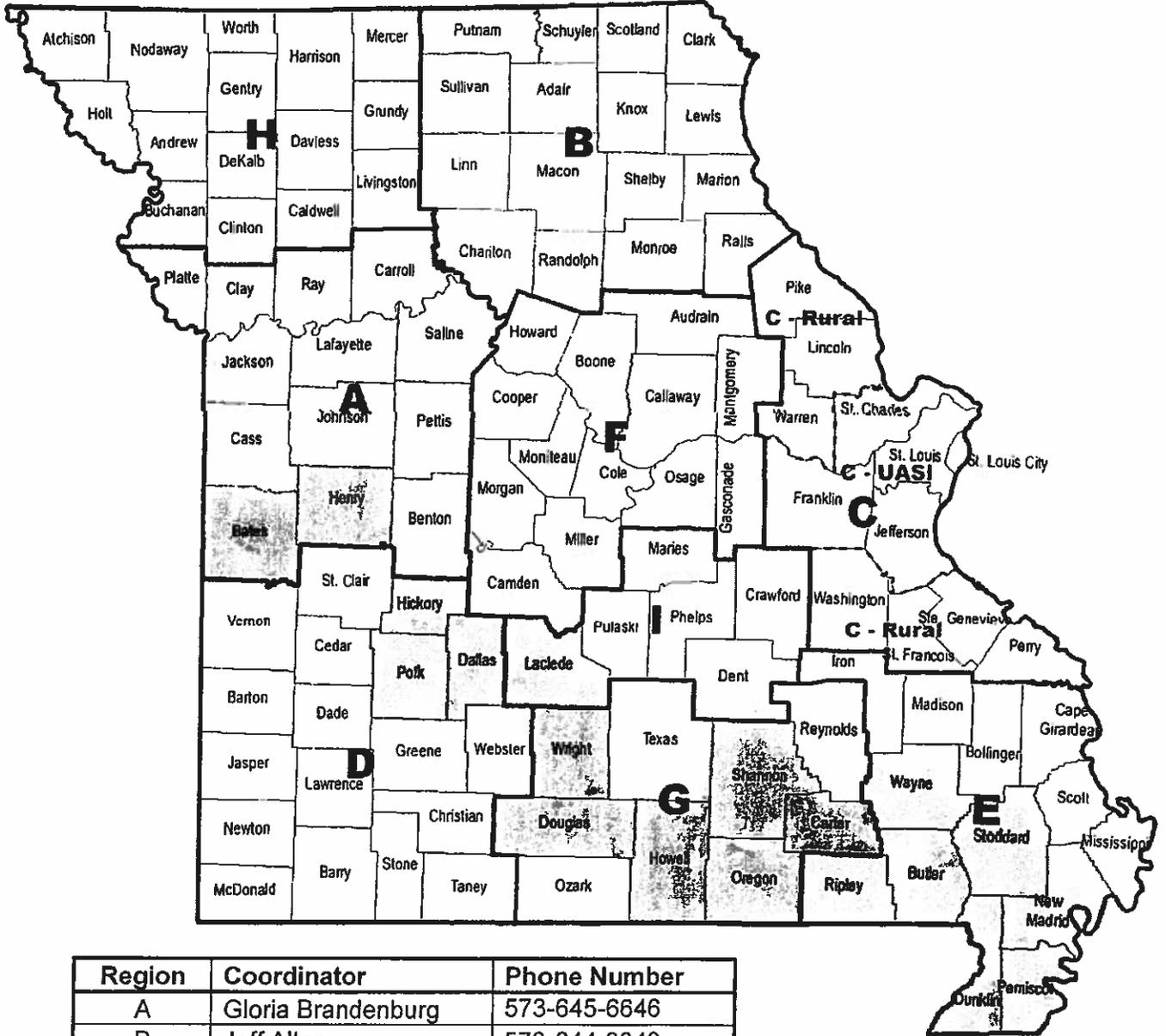
JR/rcb



A Nationally  
Accredited  
Agency



# Regional Coordinators



Region	Coordinator	Phone Number
A	Gloria Brandenburg	573-645-6646
B	Jeff Alton	573-644-3849
C - UASI	Derek Lohner	573-645-4590
C - Rural	Steve Besemer	573-645-5394
D	Denise Russell	573-821-4683
E	Hank Voelker	573-290-5125
F	Brenda Gerlach	573-644-3728
G	Kent Edge	573-338-4717
H	Michael Booth	573-301-8794
I	Brett Hendrix	573-680-9815

Beverly Hicks  
City Administrator  
City of Willow Springs

Dear Bev,

Enjoyed our meeting to discuss the needs of children and the efforts being made by Hope House to address them. Following is a brief summary of our discussion.

Hope House of the Ozarks was formed to address the need to provide emergency shelter for children coming into State custody. Currently over two hundred children in the four-county 37<sup>th</sup> Judicial Circuit are rescued each year from abuse and neglect. They come into custody at all hours of the day and night. When that occurs it is very difficult to find emergency placement. Placement may be in Saint Louis, Poplar Bluff, Springfield, Bolivar, Nixa, Saint James or in private homes.

The Board of Directors has fifteen members consisting of educators, healthcare providers, family therapy specialists and business people. Advisory to the Board are Court Appointed Special Advocates, Family Services, area Rotary Clubs and South Central Council of Governments. The Board is strongly committed to providing clean and safe shelter and to work with Family Services to assist in the State goal of family re-unification when feasible.

Two locations are being considered by the Board. The first is the former Ozarks Christian Academy in West Plains. The second is the former MoDOT District 9 headquarters in Willow Springs. When the selection is made the facility will be upgraded to a quality facility. Grant funds will be solicited from CDBG, DRA and Rural Development.

Operation of the facility hasn't been determined. Great Circle has shown interest in helping us. When Covid-19 is under control they have offered a tour of one of their facilities and would help us in organizing and hiring a professional to manage our program. They are also interested in locating here, since southcentral Missouri is a gap in their service area, with facilities approximately one hundred miles to the north, east and west of us.

With the support of the City of Willow Springs, MoDOT and other state and federal agencies we will make a difference in the lives of children in our region.

Regards,

Jay Waggoner  
Board President  
Hope House of the Ozarks

## Beverly Hicks

---

**From:** Brenda Harris <Brenda.Harris@modot.mo.gov>  
**Sent:** Wednesday, February 26, 2020 3:29 PM  
**To:** 'Beverly Hicks'  
**Subject:** RE: Willow Springs Reasonable Progress Update and Historical Summary

Thank you for the update Beverly. MoDOT approves the proposed tenant: Children's Behavioral Services (CBS), to occupy the space formerly occupied by Learning Momentum. In the event, CBS requires additional space, we agree to allow the expansion of their use to accommodate their services.

If you need anything else, please let me know.

Thank you,

**Brenda K. Harris**

Assistant to State Design Engineer-Right of Way



Missouri Department of Transportation

105 West Capitol Avenue  
Jefferson City, MO 65102

Work: (573) 751-7458  
Cell: (573) 338-5245



Brenda.Harris@modot.mo.gov

**From:** Beverly Hicks <bhicks@willowspringsmo.com>  
**Sent:** Wednesday, February 26, 2020 3:20 PM  
**To:** Brenda Harris <Brenda.Harris@modot.mo.gov>  
**Subject:** RE: Willow Springs Reasonable Progress Update and Historical Summary

Brenda,  
It was nice chatting with you about the MODOT building.

Attached is a letter drafted from the private business that is wanting to occupy the space once held by Learning Momentum. This is our official request to allow Children's Behavioral Services to occupy approx 5000 sq ft of the South MoDOT building. If approved I will begin talks with them for leasing the facility.

Let me know your thoughts.

Thank you

*Beverly Hicks*

City Administrator

City of Willow Springs  
417-469-2107  
Cell 417-252-0129



Children's Behavioral Services, LLC  
PO Box 683 Willow Springs, MO 65793  
Office (573) 883-6761 Fax (417) 815-9405  
[Childrenbehavioralservicesllc@gmail.com](mailto:Childrenbehavioralservicesllc@gmail.com)  
[www.childrenbehavioralservices.com](http://www.childrenbehavioralservices.com)

City of Willow Springs, MO  
900 West Main Street  
Willow Springs, MO 65793

To whom it may concern,

Children's Behavioral Services, LLC is a children's therapy clinic offering Applied Behavior Analysis services to individuals with Autism and other developmental disabilities in Howell and surrounding counties. Currently, we are serving six children ages 2-8 from the Region G area. We provide home based services through Missouri First Steps birth-age 3 program throughout the region. In addition, we provide school services to several surrounding school districts. We have one Board Certified Behavior Analyst, one Business Administrator, one secretary, and four Registered Behavior Technicians currently on staff.

We are looking to expand services to assist more families and children in our region. Due to the limited space at our current facility, we are only able to serve minimal families. With additional space, we are exploring options to offer Pediatric Occupational and Speech Therapy services, along with Music Therapy and Parent Training. This could potentially add 10 additional jobs to the Willow Springs community which in turn could result in roughly \$300,000 annual wages.

We have been working with Bev Hicks and toured the facility. We are interested in finding out more about the space and the positive impact that our services have to offer to Willow Springs and the surrounding areas. If there are any other questions, please feel free to reach me at (573)883-6761 or [childrenbehavioralservicesllc@gmail.com](mailto:childrenbehavioralservicesllc@gmail.com).

Thank you very much,

Amanda Riviello, Owner

**CITY OF WILLOW SPRINGS**

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**BILL NO. 68-20**

**RESOLUTION NO. 20-68**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT  
WITH CHILDREN'S BEHAVIORAL SERVICES, LLC FOR THE LEASE OF REAL  
PROPERTY**

**BE IT RESOLVED BY THE CITY OF WILLOW SPRINGS, MISSOURI AS FOLLOWS:**

**Section 1.** The City of Willow Springs Board of Aldermen hereby authorize the Mayor to execute an Agreement with Children's Behavioral Services, LLC for the lease of the Missouri Department of Transportation District 9 Headquarters facility. A copy of the Agreement is attached to this Resolution and made a part hereof.

Passed and approved this 21<sup>st</sup> day of May 2020.

**CITY OF WILLOW SPRINGS, MISSOURI**

\_\_\_\_\_  
Brooke Fair, Mayor

**ATTEST:**

\_\_\_\_\_  
Alicia Worley, City Clerk

## LEASE AGREEMENT

This lease made and entered into this 21 day of May 2020, by and between the **City of Willow Springs**, located at 900 West Main, Willow Springs, MO 65793, hereinafter called the Lessor, and **Children's Behavioral Services, LLC**, with mailing address of P.O. Box 683, Willow Springs, Mo 65793, hereinafter called Lessee,

### **WITNESSETH:**

Lessor, for and in consideration of the covenants and conditions hereinafter contained on the part of the Lessee to be performed, and in consideration of the rental hereinafter reserved, does hereby grant, lease, demise and let unto Lessee; and Lessee does hereby rent and take from Lessor a portion of the building and premises located at 910 Old Springfield Road, Willow Springs, MO 65793, commonly known as South Building District Annex Floor 2 per Exhibit "A", MoDot Facilities, District 9 Headquarters, said portion consisting of 6250 square foot listed as Exhibit "A".

1. This lease shall commence \_\_\_\_\_, 2020 and shall terminate at midnight on \_\_\_\_\_, 2022 unless earlier terminated under the terms herein. The terms of the utility and lease costs shall be re-negotiated in June of each year as costs for utilities change.

2. The Lessor covenants and agrees as follows:

(a). That it will put the Lessee in possession of said premises and leased property, and the Lessee paying the rent hereby reserved and observing and performing the several covenants and stipulations herein provided to be performed on its part, shall peaceably hold and enjoy the demised premises during the term hereof without any interruption by the Lessor or any person rightfully claiming under it.

(b). To maintain in good condition the heating/cooling system of the building.

3. The Lessee covenants and agrees as follows:

(a) To maintain adequate comprehensive and liability insurance on the leased premises with a loss payable clause in favor of Lessor and Lessee as their interests may appear at the time of the loss. Lessee shall carry general or professional liability insurance with a combined single limit of not less than \$1,000,000 per occurrence with an annual aggregate limit this is not less than two times per occurrence limit, or \$2,000,000. The certificate must also list the City of Willow Springs as an additional insured and must be accompanied by a copy of the additional insured endorsement. Lessee's failure to maintain insurance shall be considered default hereunder.

(b) To use the premises for the purpose of a children's therapy clinic offering applied analysis services, speech pathology, and occupational therapy to individuals with Autism and other developmental disabilities in Howell County and surrounding counties.

(c) To maintain the leased premises in a reasonably clean condition, free from accumulated trash or refuse.

(c) To pay a "pro-rated by use" in the amount of .14 cents per square foot of 6250 square foot as described per Exhibit "A" for a total of **\$875.00** per month due on the 1<sup>st</sup> of every month that includes electric, gas, water and sewer usage. Lessee agrees that any other utility needed such as internet, phone, snow removal, dumpsters/ trash service for refuse, security/ surveillance needs would solely be the responsibility of the Lessee.

(d) To permit the Lessor or its authorized agents to enter said premises at any reasonable time for the purpose of inspection or making repairs;

(e) To surrender said premises on termination of this lease for any cause in as good a condition as received, ordinary wear and tear excepted.

(f) To maintain insurance on all personal property located on or in the subject premises and to hold Lessor harmless from any damages or injury to the same.

(g) The parties understand and agree that Lessee shall make alterations and improvements on the subject premises, including, but not limited to the landscaping and security systems, painting and generally bringing said premises to reasonable standards, however, no alterations or improvements shall be made without the permission from the Lessor.

4. Lessee accepts the premises in its present condition and agrees to maintain same in good condition, ordinary wear and tear excepted.

5. The parties understand and agree that the City of Willow Springs may have access to the subject property to conduct inspections or to do regular repair and maintenance; however, no third Persons or parties shall have access to the subject property at any time.

6. In the event the building leased herein be so damaged by fire or other casualty, not occurring through Lessee's negligence, such that the demised premises are rendered wholly unfit for occupancy and if same cannot be repaired within forty-five (45) days after such damage, this lease shall terminate as of the date of such damage. In such case, Lessee's rental hereunder shall be apportioned to the time of such damage and Lessee shall immediately surrender the leased premises to Lessor. If such damage can be repaired within forty-five (45) days after such occurrence, Lessor shall enter and repair with reasonable promptness, and the payment of rent shall not be affected thereby.

7. If any default shall be made in this Lease by Lessee, or if after ten (10) days' written notice setting forth the default, default shall continue by the Lessee in the Lessee's performance or observance of any other covenant, agreement or condition herein contained to be performed on its part, the Lessor shall have the right to re-enter and take possession of the property, and the Lessee will peacefully surrender possession thereof to the Lessor upon written demand, and all rights and interests of the Lessee hereunder shall cease and terminate, but nothing herein contained shall affect the Lessor's right to rental for the term herein specified. However, Lessor understands and agrees that Lessee shall be reimbursed a reasonable, prorated amount for the cost of alterations and improvements made by Lessee at such time of possession of the subject property is surrendered.

8. Should Lessor bring an action for enforcement of the terms hereof, or breach of said terms, Lessee agrees to pay Lessor's actual attorney's fees.

9. The parties acknowledge that Lessee has executed an Indemnity Agreement contemporaneously herewith and that said agreement shall be considered a part of the overall agreement between the parties.

10. Termination of lease can be made by Lessee with a written 60 day notice of their intention to terminate this lease. Lessee understands that payment of lease will still be required during this termination notification time. Written notice must be sent via mail and e-mail to:

Beverly Hicks, City Administrator  
P.O. Box 190  
Willow Springs, MO 65793

This agreement shall be binding upon the personal representatives, heirs and assigns of the parties hereto, provided, however, that nothing herein shall permit assignment by the Lessee of the lease, except upon the written consent of Lessor.

IN WITNESS WHEREOF, the parties have hereunto set their hands in duplicate the day and year first above written.

**LESSOR: City of Willow Springs**

By: \_\_\_\_\_  
Brooke Fair, Mayor

(Corp. Seal)  
Attest:

\_\_\_\_\_  
Alicia Worley

STATE OF MISSOURI, )

SS.

County of Howell. )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2020 before me personally appeared Brooke Fair, to me personally known, who being duly sworn, did say that she is the mayor of the City of Willow Springs, a municipal corporation of the State of Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that the said instrument was signed and sealed in behalf of said corporation by authority of its Board of Aldermen; and said City of Willow Springs, acknowledged said instrument to be the free act and deed of said corporation.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal at my office in Willow Springs, MO, the day and year first above written.

\_\_\_\_\_  
Notary



**CITY OF WILLOW SPRINGS**

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**BILL NO. 54-20**

**ORDINANCE NO. 1554**

**AN ORDINANCE OF THE CITY OF WILLOW SPRINGS AMENDING SECTION 135.170, AUTHORITY OF AGENTS OF THE WILLOW SPRINGS MUNICIPAL CODE**

**WHEREAS**, it is deemed necessary by the City of Willow Springs that Section 135.170 Authority of Agents be amended.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLOWS SPRINGS:**

That 135.170 Authority of Agents be amended to read as follows:

**Section 135.170 Authority of Agents**

Each Purchasing Agent may, on his/her own authority, contract for supplies not to exceed seven hundred fifty dollars (\$750.00) total cost per order. Larger purchases must be approved in advance by the applicable committee Chairman. All purchases are subject to final acceptance by the Board of Alderman.

**PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF MAY 2020.**

**CITY OF WILLOW SPRINGS**

\_\_\_\_\_  
**Brooke Fair, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Alicia Worley, City Clerk**

**Section 135.170 Authority of Agents.  
[R.O. 2006 §150.170; CC 1986 §25.170]**

Each Purchasing Agent may, on his/her own authority, contract for supplies not to exceed ~~five hundred dollars (\$500.00)~~ **seven hundred fifty dollars (\$750.00)** total cost per order. Larger purchases must be approved in advance by the applicable committee Chairman. All purchases are subject to final acceptance by the Board of Aldermen.



**City of Willow Springs**

900 W. Main  
P.O. Box 190  
Willow Springs, MO 65793  
**Phone:** (417) 469-2107  
**Fax:** (417) 469-4789

**Re-Opening of City Properties**  
**Beginning Monday, May 4<sup>th</sup>, 2020**

All the below is subject to change based on data and guidance from the Missouri Governor's office and the County Health Department.

City of Willow Springs- Phased steps

1. May 4<sup>th</sup>, 2020
  - A. City mirrors Governor's order, using it as a guideline to help businesses make decisions
  - B. City employees return to normal working shifts w/ a continuance of social distancing
  - C. Open City Hall and PD lobby with lots of signage with restrictions of the number of people in the lobby at one time and of course the recommended guidelines ( I feel that is State offices are going to open then we should be as well)
  
2. May 11<sup>th</sup>, 2020---Beginning to open areas that have full-time staff maintaining and able to provide control of usage. I would like next week to be used to deeply sanitize these areas before we open, and the golf course is scheduled for aerification of greens next week and play will be altered for a few days anyway.
  - A. Opening the pro-shop and bathrooms with signage of restrictions of use and of course, a list of the recommended guidelines
  - B. Continuation of no cart rental
  - C. Continuation of no rental of the OP hall or pavilion allowed
  - D. Open Airport Lounge— (not a lot of use anyway)-this is an area that the street dept keep monitored and maintained and of course we will have signage of restricted use with guidelines
  
3. June 1<sup>st</sup>, 2020-----we will be deep sanitizing all these areas before we open
  - A. Opening city park playground equipment
  - B. Opening public bathroom--- (just opening the one at Booster Field and not the ones at the City park due to pool not opening) This would allow a much more controlled area that parks dept could keep up with and not to mention that we winterize the plumbing at the City Park and this would take some time to open the City park bathrooms
  - C. Open up cart rentals at golf course-
  - D. Open up rentals of Pavilions and Op hall for small gatherings---we would have to limit the number of people using the facility
  
4. July 6<sup>th</sup>---
  - A.—Opening pavilions and OP Hall to other larger gatherings

Pool remains closed for the 2020 season.

## **Employee Policies as of May 4<sup>th</sup>, 2020**

**Hygiene and Sanitation**--Employees must remain vigilant using the social distancing when around other employees or the public and we want to continue limiting visits to other departments. If you can do business with one another using the phone or e-mail, please do so. Be respectful of each other's space.

Also, it is imperative that we continue to clean and sanitize our work areas, including our offices, break rooms, vehicles and equipment, where there is high-frequency employee interaction with each-other and the public. Disinfecting frequently needs to be the new normal for our work areas.

Employees must continue to wash hands frequently, use hand sanitizer, sneezing or coughing into a tissue or the inside of your elbow, continue to use PPE when needed.

**Work-related travel**---Non-essential work travel is still prohibited. Essential travel is defined as travel that must occur for the good of providing essential services for the City and must be discussed with the City Administrator.

**Personal Travel**---We would like for you to continue to limit your personal travel, however, the City is lifting the "no more than 150-mile travel ban". However, if you travel to an area considered a "hot-spot" for COVID-19 cases, then you will be required to self-isolate for 14 days using your own personal sick-leave, vacation or comp time. If you plan on traveling to any of these questionable spots, then you must discuss this with the City Administrator, and we will determine together the risk of exposure based on the purpose of the travel.

**Employee Health**---The following policy remains in effect:

If you are sick, stay home.

If you are or go home sick with any of these symptoms:

**Fever  
Cough  
Shortness of Breath**

Please isolate at home, seek medical advice from your health care provider and if you are cleared from a medical professional of the COVID-19 virus you will be able to return to work when you are feeling better. If you isolate at home with symptoms without seeing a physician, you can return to work after all these three things have happened per the recommendations set forth by the Center of Disease Control (CDC):

- You have had no fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers; AND
- Symptoms have improved (for example, when your cough or shortness of breath have improved); AND
- At least seven (7) days have passed since your symptoms first appeared

If you knowingly come into close contact with a person that has tested positive for Covid-19, it will be mandatory for you to be "isolated at home" for 14 days before returning to work.

**Purchase Policy**—The City will continue to limit purchases, only expending funds to maintain the City's assets, already approved projects that have already begun, and to provide essential city services for the community. We must continue to repair and maintenance our vehicles and equipment. Revenues are down around 10% and if this trend continues, I will be looking at ways to amend the budget to support those reductions.

**Departmental tasks:**

**Please look at the phased-in calendar and make arrangements to perform the following tasks in your departments according to the date of change.**

**City Hall and PD staff: Please use today and tomorrow to sanitize the lobbies. Prepare signage to stress the importance of the 6-foot distancing and to continue to limit the number of people in the lobby at one time. Also prepare separate signage to emphasize the CDC guidelines. These will be used for all city properties...please laminate.**

**Golf Course---use the week of the 4<sup>th</sup> to deeply clean the pro-shop and bathrooms. I want these areas spot-less before we open them on the 11<sup>th</sup>. Prepare signage stressing the 6 ft distancing rules, the number of people in the pro-shop at one time and make sure we have in place, hand sanitizer and hand-washing soap in bathrooms. Place signage regarding the continuation of “no cart rental” at this time. Be prepared to begin renting carts for play on June 1<sup>st</sup> by deep cleaning and sanitizing the carts. These will have to be sprayed down with sanitizer every day after June 1<sup>st</sup>. Deep clean and sanitize pavilion and get ready for opening on June 1<sup>st</sup>. This also something that will have to be done pretty frequently based on usage. Please deep clean and sanitize OP hall for re-opening on June 1<sup>st</sup> for rental or usage to small gatherings.**

**Street department----I am tasking you to deep clean and sanitize, including bathrooms, the airport lounge before the re-opening on May 11, 2020. Place signage of 6 foot spacing guidelines and limiting number of people in lounge.**

**Parks Department---Deep clean and spray down playground equipment, Booster Park bathroom, City pavilions to get ready for usage on June 1<sup>st</sup>, 2020. Place signage up for social distancing and limiting number of users for pavilions. Please call city hall for reservations signage.**

**Thank all of you for your patience and help during this chaotic time. I appreciate all of you more than you know. All of you make my job easier.**

**Thanks  
Beverly  
City Administrator**

**FOR:** Missouri Department of Public Safety / ESF Leads  
State Mutual Aid Resources

**FROM:** Planning Section  
Missouri State Emergency Management Agency

**DATE:** May 16, 2020, as of 3:00 P.M.

**OTP:** 0700 to 1900

**RE:** Situation Report for COVID-19 2020  
24 Hour Hotline: 877-435-8411  
Website: <https://health.mo.gov/coronavirus/>



**Situation:**

All new information updated on Sit Rep will be noted in red font.

The State of Missouri is responding to an outbreak of a respiratory disease caused by the novel coronavirus first detected in China. President Trump declared a National Emergency on March 13, 2020, with Missouri Governor Mike Parson declaring a State of Emergency for Missouri that same day. The DHSS Emergency Response Center is activated at Level 1 and the State Emergency Operations Center is operating at Level 3, Partial Activation. Information regarding COVID-19 will be updated as it becomes available from DHSS and the CDC.

**The Missouri Department of Health and Senior Services (DHSS) has currently confirmed:**

- **Deaths:** 589
- **Positives:** 10,675
- **Patients tested in Missouri (by all labs)** approximately 139,340

*Note: The Johns Hopkins University mapping site uses data generated by a variety of sources including traditional and social media. DHSS data should be considered the official resource for data as it is vetted by the DHSS epidemiology team.*

The First Phase of Governor Parson's "Show Me Strong Recovery" Plan, began Monday, May 4 and extends through Sunday, May 31.

**Current Operations:**

**ESF 1: Transportation**

- Hours of operation for motor carriers have been relaxed to give more flexibility in transporting goods.
- Restrictions have been eased to allow for heavier-than-normal truckloads of supplies and equipment to travel on Missouri highways in direct efforts to battle the COVID-19 virus.

**ESF 2: Communications**

- MOSWIN Network at Green.

#### ESF 4: Fire

- PPE shipments for fire and law enforcement will be turned around as quickly as possible for distribution through the regional distribution plan as they arrive to the warehouse.

#### ESF 6: Mass Care, Emergency Assistance, Housing and Human Services

- Food pantries and food kitchens are continuing to provide service.

#### ESF 8: Public Health and Medical Services:

- According to the [DHSS COVID-19 Outbreak website](#), there are 10,675 confirmed positive tests and 589 deaths in the state. This website will only be updated once a day. For additional information, visit the DHSS website:  
<https://health.mo.gov/living/healthcondiseases/communicable/novel-coronavirus/results.php>.
- Missouri State Public Health Laboratory received another shipment of Remdesivir on May 15 and is coordinating with MONG, MSHP and MO DMAT-1 for transport and delivery.
- Missouri has the ability to safely decontaminate thousands of N95 masks each day utilizing the Battelle Critical Care Decontamination System (CCDS). There are 14 drop-off/pick-up locations throughout the state that program participants can use for collected masks. A step-by-step process & instructions for agencies to enroll can be found here:  
<https://health.mo.gov/living/healthcondiseases/communicable/novel-coronavirus/professionals.php>
- Developing a statewide testing plan that includes community testing, random testing and sentinel event testing.
- On May 14, DMH submitted their application for Crisis Counseling statewide through FEMA.

#### ESF 13: Public Safety and Security:

- MSHP assisted DHSS with the distribution of Remdesivir (May 13 and 15).
- DOC has extended the suspension of visiting facilities through June 18.
- ESF 13 will continue to coordinate with ESF-4 to distribute PPE when it arrives and in accordance with the distribution plan.

#### Missouri State Emergency Management Agency:

- Governor Parson requested FEMA conduct virtual joint damage assessments for 19 Missouri counties in preparation for a Public Assistance disaster declaration request. FEMA has approved this request and assessments are ongoing.
- Operations continues to monitor and coordinate COVID-19 resource requests.
- On WebEOC, sign into the **COVID 19 incident**. Do not sign into the May 2020 reporting.
- WebEOC is experiencing high increase in usage nationwide. WebEOC technicians are working to handle the increase. Ops is asking that everyone be patient with the system.
- The Missouri Disaster Medical Assistance Team (MO DMAT-1):
  - Completed backfill of staff for ongoing MO DMAT-1 missions.
    - Assisted DHSS with delivery of Remdesivir (May 13 and May 15)
    - Missouri State Capitol health screening (transitioned to DMAT on May 13)
    - Northwest Missouri Psychiatric Rehabilitation Center (May 11 – May 25)
    - Metropolitan St. Louis Psychiatric Center (April 22 – May 21)
    - St. Louis Alternate Care Site (operational April 14)

- More than 720 local governments and eligible nonprofits have submitted requests for public assistance (RPAs) to receive reimbursements for emergency response costs under the current federal disaster declaration. The April 25 deadline to submit RPAs was extended for the duration of the COVID-19 public health emergency. The virtual applicant briefing video along with the necessary documents to complete a Request for Public Assistance (RPA) for local government and nonprofit agencies is available on SEMA's website: [https://sema.dps.mo.gov/programs/state\\_public\\_assistance.php](https://sema.dps.mo.gov/programs/state_public_assistance.php).

#### Missouri National Guard:

- Assisted DHSS with delivery of Remdesivir on May 13 and May 15.
- 817 service members on Federal Orders, supporting return to work for the State, food banks and school lunch programs across Missouri.
- 118 service members assigned to assist in reopening the state by conducting medical screening at 14 sites. The medical screenings are being conducted in order to screen state employees returning to work under Phase 1 of the Governor's Show-Me Strong Recovery Plan.
- Food Bank Support: has 255 service members assigned to support food bank operations at six regional hubs throughout the state. Missouri National Guard service members assisted in the distribution of meals to 31,157 families in order to provide for those in need.
- 129 service members supporting meal distribution in eight school districts.
- 60 members of the MONG are located at 13 sites throughout the state collecting N95 masks to be processed through the Battelle CCDS.
- 23 service members are supporting operations at the Dignified Care Management facility in Earth City.

#### Gaming Commission

- The Missouri Gaming Commission has extended the closure for all Missouri riverboat gaming casinos through 11:59 p.m. May 31.

#### Public Service Commission

- The Public Service Commission has a COVID-19 information page on its website. Information on that page contains PSC Orders/Actions; National Resources and Missouri Resources (which includes information such as utility websites and customer service contact information for consumers).

**Required Action:** This is a **SEMA Advisory only**; no action is required at this time. Please maintain situational awareness and standby for additional information from DHSS, SEMA and the State Mutual Aid System over the rest of the incident. DHSS and SEMA will issue additional advisories as appropriate.

Missouri State Emergency Management Agency – 573-526-9100 – [MOSEMA@sema.dps.mo.gov](mailto:MOSEMA@sema.dps.mo.gov)  
**Contact Information for the Planning Section:**

Planning Section Chief Mike Harris: Cell – (573) 418-9401  
[Mike.harris@sema.dps.mo.gov](mailto:Mike.harris@sema.dps.mo.gov)

Situation Unit Leader December Montecino: Cell – (573) 291-9812  
[December.montecino@sema.dps.mo.gov](mailto:December.montecino@sema.dps.mo.gov)

## Beverly Hicks

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**From:** Crozer, William F. EOP/WHO <William.F.Crozer@who.eop.gov>  
**Sent:** Friday, May 15, 2020 6:32 PM  
**Subject:** Follow-Up: COVID-19 National Briefing Call with State-Local-Tribal Leaders (May 13)



State, Local, and Tribal Leaders –

Thank you to everyone that joined the White House COVID-19 National Briefing Call with State, Local, and Tribal Leaders on May 13. We were pleased to have U.S. Department of Transportation Secretary Elaine Chao join alongside Centers for Medicare and Medicaid Administrator Seema Verma, HHS Assistant Secretary for Health Brett Giroir, and other Federal agency partners. We also welcomed special guest, Governor Greg Abbott of Texas, who outlined the State of Texas' [plan](#) for disbursing recent CARES Act Coronavirus Relief Fund dollars to counties and cities throughout the State (see Letter from Governor Abbott, Lt. Governor Dan Patrick, and State Leaders to County and City Leaders [here](#)).

To date, White House components and Federal agencies have held at least 250 Coronavirus briefings (events, briefings, meetings, conference calls) reaching over 111,000 State, local and tribal leaders. Also this week, President Trump [hosted](#) Governors Jared Polis (CO) and Doug Burgum (ND) to discuss their ongoing Coronavirus response efforts and plans to reopen their economies. We appreciate your partnership in this All-of-America response and look forward to continued engagement and robust coordination. Our next National Briefing Call will be on Wednesday, May 20, at 11:00 AM Eastern Time. The invitation will be forthcoming. Below, please find a recap of this week's briefing call. We would also like to highlight several recent important announcements from the White House and Federal agencies.

- **President Donald Trump Announces Operation Warp Speed To Develop Coronavirus Vaccine:** On May 15 in the White House Rose Garden, President Trump [announced](#) the launch of Operation Warp Speed to deliver safe and effective coronavirus treatments and vaccines as quickly as possible. Operation Warp Speed marks a massive science, industrial, and logistical endeavor unlike anything the country has seen since the Manhattan Project. President Trump has directed nearly \$10 billion to Operation Warp Speed through funding that was included in the CARES Act.
- **President Donald Trump Visits Allentown, Pennsylvania and Outlines Administration Efforts to Ensure a Fully Stocked, Resilient National Stockpile:** On May 14, President Donald J. Trump visited Allentown, Pennsylvania and toured and [delivered remarks](#) at Owens & Minor, Inc. Distribution Center, a 137 year-old American medical distributor that has sent millions of N95 masks, surgical gowns, and gloves to hospitals and surgery centers across the country to respond to COVID-19. The President [outlined](#) how the Administration is working to ensure a fully stocked, resilient national stockpile and a domestic industrial base capable of meeting any future challenges.
- **Vice President Mike Pence Announces New Members of the White House Coronavirus Task Force:** On May 15, Vice President Mike Pence [announced](#) five new individuals to the White House Coronavirus Task Force. The five new members are: Sonny Perdue (Secretary of Agriculture), Gene Scalia (Secretary of Labor), Dr. Francis Collins (Director of the National Institutes of Health), Dr. Peter Marks (FDA Director of the Center for Biologics Evaluation and Research), and Thomas Engle (Administrator of the Health Resources and Services Administration).
- **U.S. Department of Housing and Urban Development Allocates Third Wave of CARES Act Funding Providing \$1 Billion for Communities to Bolster Coronavirus Response and**

**Relief Efforts:** On May 11, HUD Secretary Ben Carson **announced** the allocation of \$1 billion through the Community Development Block Grant (CDBG) program to States and insular areas in response to COVID-19. Every State and Insular Area will receive a portion of the relief funds. More **here**. To date, HUD has provided over \$3 billion in CDBG funding nationwide to help communities acutely combat coronavirus and alleviate economic hardship.

- **Federal Housing Administration Extends Foreclosure and Eviction Moratorium for Single Family Homeowners:** On May 14, FHA announced an extension of its **foreclosure and eviction moratorium** through June 30, 2020, for homeowners with FHA-insured Single Family mortgages, while also supporting new FHA-insured mortgage originations through an extension of **temporary policy flexibilities** for lenders and appraisers. The extensions will support the President's economic recovery efforts as the Nation continues to work to defeat the COVID-19 invisible enemy. More from HUD Secretary Ben Carson on actions taken to safeguard the American renter and homeowner against impacts of coronavirus **here**.
- **HHS Substance Abuse and Mental Health Service Administration Seeks Applications for \$40 Million Emergency COVID-19 Grants for Suicide Prevention:** On May 13 as part of the Trump Administration's comprehensive response to the needs of Americans during the coronavirus pandemic, SAMHSA **announced** an emergency \$40 million grant program to prevent suicide. The purpose of this program is to support states and communities during the COVID-19 pandemic in advancing efforts to prevent suicide and suicide attempts among adults 25 and older in order to reduce the overall suicide rate and number of suicides in the United States. The program also includes a special focus on victims of domestic violence. The \$40 million will add to the \$375 million that SAMHSA has previously awarded in response to the COVID-19 pandemic.
- **U.S. Department of Labor Provides Guidance on Pandemic Emergency Unemployment Compensation Program to States:** On May 14, DOL's Employment and Training Administration (ETA) has **announced** the publication of updated guidance, including FAQs, regarding the Pandemic Emergency Unemployment Compensation (PEUC) program authorized by the Coronavirus Aid, Relief and Economic Security (CARES) Act.

Sincerely,

**The White House Office of Intergovernmental Affairs**

William F. Crozer  
Special Assistant to the President/Deputy Director  
White House Office of Intergovernmental Affairs

## **White House COVID-19 National Briefing Call Readout *May 13, 2020***



**THE TRUMP ADMINISTRATION  
HAS WORKED WITH  
EVERY STATE  
AND TERRITORY TO ASSIST THEM IN  
MEETING THEIR TESTING GOALS**

**Topline**

- **PPE Distribution:** As of May 5, FEMA, HHS, and the private sector combined have coordinated the delivery of or are currently shipping: 92.7 million N95 respirators, 133.7 million surgical masks, 10.5 million face shields, 22.5 million surgical gowns, 989 million gloves, 10,663 ventilators and 8,450 federal medical station beds. Please note that these numbers do not include resources provided to States and localities through coordinated public-private partnerships, like Project Air Bridge, and other sources.
- **Testing Update:** As of May 14, CDC, State, and local public health labs and other laboratories have tested more than 9.5 million samples. As of May 12, the FDA has issued 95 individual [emergency use authorizations](#) for test kit manufacturers and laboratories, including 12 antibody tests and 1 antigen test.

**U.S. Department of Health and Human Services (HHS)**

- **President Trump Announces Additional Resources for States, Territories, and Tribes to Meet Testing Goals:** On Monday, May 11, President Donald J. Trump announced additional actions to ensure States, Territories, and Tribes have the resources they need to meet their testing goals. These additional resources include \$11 billion in combined stimulus funding as well as approximately 12 million swabs to supplement private sector resources. By the end of the week, more than 300 retail testing sites will be operational to serve Americans in 47 States and D.C., prioritizing access to underserved communities. More here ([The United States Has Built the World's Leading Coronavirus Testing System](#)).
- **Trump Administration Is Providing Support for Our Nation's Senior During the Coronavirus Pandemic:** On April 30, President Trump delivered remarks on the many ways the Administration is protecting America's seniors from the COVID-19 pandemic and will continue to do so as we start the process of opening up America again. Among additional actions, the Federal Emergency Management Agency (FEMA) will send supplemental shipments of personal protective equipment to all 15,400 Medicaid and Medicare-certified nursing homes in America. In addition, the Centers for Medicare & Medicaid (CMS) is providing States with \$81 million from the CARES Act to increase their inspections of nursing homes at this crucial time. More [here](#). Concurrently, CMS also **announced** a new, independent Commission that will conduct a comprehensive assessment of the nursing home response to the coronavirus pandemic.
- **HHS and Federal Government Continue to Partner with Private Sector in Supporting Community-Based Testing Sites for COVID-19:** HHS has partnered with pharmacy and retail companies to accelerate testing for more Americans in more communities across the country.
- **CMS Issues Nursing Homes Best Practices Toolkit to Combat COVID-19:** On May 13, under the direction of President Trump, CMS released a new [toolkit](#) developed to aid nursing homes, Governors, states, departments of health, and other agencies who provide oversight and assistance to

these facilities, with additional resources to aid in the fight against the coronavirus disease 2019 (COVID-19) pandemic within nursing homes. The toolkit builds upon previous actions taken by the Centers for Medicare & Medicaid Services (CMS), which provide a wide range of tools and guidance to states, healthcare providers and others during the public health emergency. More [here](#).

- **CMS Announces Call for Nominations for Contractor-Led Coronavirus Commission on Safety and Quality in Nursing Homes:** On May 14, as a part of President Trump's plan to Open Up America Again, CMS **announced** a call for nominations for the new contractor-led Coronavirus Commission on Safety and Quality in Nursing Homes to help inform immediate and future responses to COVID-19 within these facilities. This independent Commission's work will build on the Administration's long history of decisive actions to protect nursing home residents.
- **Centers for Disease Control and Prevention Providing Unprecedented Resources in Response to COVID-19:** CDC received supplemental funds through Congressional appropriations, including the CARES Act. These supplemental support a wide range of critical activities including epidemiology, surveillance, contact tracing, lab testing and diagnostics, guidance, health department readiness and coordination, and travel health outreach. Examples of how this funding is supporting State, Local, Tribal and Territorial Public Health Organizations include:
  - **\$640 million** has been awarded to [Epidemiology and Laboratory Capacity](#) (ELC) grantees for coronavirus surveillance and disease tracking;
  - **\$750 million** has been awarded for [Urgent Response Needs for States, Localities, and Territories](#) through the crisis cooperative agreement;
  - **\$159 million** has been announced as a new [grant funding opportunity](#) for tribes.

#### **U.S. Department of Agriculture (USDA)**

- **USDA Soon To Take Applications for Coronavirus Food Assistance Program:** On April 17, USDA Secretary Sonny Perdue announced the Coronavirus Food Assistance program to assist farmers and ranchers who have suffered losses during the 2020 marketing year due to COVID-19. CFAP will use funding and authorities provided in the Coronavirus Aid, Relief, and Economic Security Act, the Families First Coronavirus Response Act, and other USDA existing authorities. This \$19 billion immediate relief program includes direct support to agricultural producers as well as the Food Box Distribution Program (*see below*). More information on CFAP can be found [here](#). An updated list of FAQ's can be found [here](#).
- **USDA Launches Farmers to Families Food Box Program:** On April 15, USDA Secretary Sonny Perdue and Ivanka Trump **visited** Coastal Sunbelt Produce wholesaler to celebrate the launch of USDA's \$3 billion [Farmers to Families Food Box program](#). The program is part of the \$19 billion coronavirus farmer's assistance program included in the CARES Act. Through this program, USDA's Agricultural Marketing Service (AMS) is partnering with national, regional and local suppliers, whose workforce has been significantly impacted by the closure of restaurants, hotels and other food service businesses, to purchase up to \$3 billion in fresh produce, dairy and meat products. The program will purchase \$461 million in fresh fruits and vegetables, \$317 million in a variety of dairy products, \$258 million in meat products and \$175 million in a combination box of fresh produce, dairy or meat products. Find approved contractors for the program [here](#) and a list of FAQ's [here](#).
- **U.S. Department of Agriculture Continues to Award High-Speed Broadband Grants:** USDA, through the ReConnect Pilot Program, continues to award high-speed broadband development grants to rural communities throughout the country. Recent examples include Iowa ([USDA Invests More Than \\$500,000 in High-Speed Broadband in Rural Iowa](#)), Michigan ([USDA Invests \\$22.5 Million in High-Speed Broadband for Rural Michigan](#)), New Hampshire ([USDA Invests \\$2 Million in High-Speed Broadband in Rural New Hampshire](#)), and New Mexico ([USDA Invests \\$23 Million in High-Speed Broadband in Rural New Mexico](#)).
- **U.S. Department of Agriculture Extends Flexibilities, Paves the Way for Meals for Kids to Continue Through Summer:** On May 15, USDA Secretary Sonny Perdue **announced** the extension of three nationwide waivers, giving child nutrition program operators the flexibility they need to feed children while promoting social distancing and keeping families safe during the COVID-19 pandemic. Throughout the pandemic, schools and local program sponsors have used flexibilities provided by USDA to find creative ways to **feed kids**, such as setting up drive-thru pick-ups and delivering meals on bus routes. With the extension of these waivers, these innovative models can continue, without interruption, while state and local social distancing orders remain in place.

## **U.S. Department of Transportation (DOT)**

- **DOT Nearing Completion of \$10 B in FAA CARES Act Grants:** The FAA continues to issue almost \$10 billion in CARES Act airport grants to 3,200 commercial service and general aviation airport sponsors across all 50 states and 5 U.S. territories. Through May 12, 1,650 allocations have been awarded with a total obligated value of \$7.2 billion. Funds are awarded when recipients finalize their contract with the FAA. The funds are available for airport capital expenditures, airport operating expenses including payroll and utilities, and airport debt payments. The CARES Act also provides funds to increase the Federal share to 100 percent for FY 2020 Airport Improvement Program (AIP) and Supplemental Discretionary grants. More [here](#).
- **DOT Continues to Invest in Nation's Transit Infrastructure:** Millions of Americans rely on public transit to get to work and access critical services. The Federal Transit Administration worked in record time to apportion \$25 billion in the first six days after the passage of the CARES Act. In the coming months, FTA anticipates investing more than \$600 million in competitive funding for transit infrastructure across the nation. More [here](#).
- **Federal Highway Administration Empowering States to Ensure Continued Free Flow of Critical Relief Supplies and Other Essential Goods:** To ensure the continued free flow of critical relief supplies and other essential goods, FHWA clarified States' authority to issue permits for overweight vehicles and loads during national emergencies. With the critical freight demand came the need to encourage States to keep the National Network open to commercial traffic and to keep rest areas open for commercial truck drivers to park and safely rest. As restaurants began to limit access and service, FHWA issued a Notice of Enforcement Discretion to temporarily allow States to permit food trucks at Interstate Rest Areas to feed commercial truck drivers. More from the FHWA [here](#).
- **Federal Motor Carrier Safety Administration Supporting America's Truckers:** DOT coordinated within the administration to get over one million of the first federally-procured cloth face coverings distributed to long-haul truckers. The Department is currently coordination for our critical workers in transit as well. On May 14, FMCSA [published](#) a final rule updating hours of service (HOS) rules to increase safety on America's roadways by updating existing regulations for commercial motor vehicle (CMV) drivers. "The Department of Transportation and the Trump Administration listened directly to the concerns of truckers seeking rules that are safer and have more flexibility—and we have acted. These updated hours of service rules are based on the thousands of comments we received from the American people. These reforms will improve safety on America's roadways and strengthen the nation's motor carrier industry," said FMCSA Acting Administrator Jim Mullen. More [here](#).

## **U.S. Department of Commerce (DOC)**

- **U.S. Department of Commerce Announces Availability of \$1.5 Billion in CARES Act Funds to Aid Communities Impacted by the Coronavirus Pandemic:** On May 7, the Department of Commerce [announced](#) the Department's Economic Development Administration (EDA) is now accepting applications from eligible grantees for CARES Act supplemental funds intended to help communities prevent, prepare for, and respond to the coronavirus. Under this announcement, EDA will make CARES Act Recovery Assistance grants under the authority of the Economic Adjustment Assistance (EAA) program, which is intended to be flexible and responsible to the economic development needs and priorities of local and regional stakeholders. More information, including how communities can apply, can be found [here](#).
- **President Trump Signs Executive Order to Secure America's Seafood Supply Chain and Bring Jobs Home:** On May 6, President Trump signed an [Executive Order](#) to increase America's competitiveness in the seafood industry and protect the seafood supply chain. This order instructs agencies to expand sustainable seafood production in the United States thereby solidifying our Nation's food security, protect American jobs in the seafood industry, and create new jobs in the United States. More [here](#). President Trump also announced the availability of \$300 million from the Department of Commerce to support fishermen and related businesses hurt by the Coronavirus. Allocations by State can be found [here](#).

## **U.S. Department of the Treasury (DT)**

- **Treasury Begins Distribution of Coronavirus Relief Fund Dollars to Native American Tribes:** The President signed the CARES Act into law, providing \$8 billion to address coronavirus

preparedness, response, and recovery for American Indians and Alaska Natives. On May 5, Treasury and the U.S. Department of the Interior **announced** initial allocations of this funding, totaling nearly \$5 billion, which represents one of the largest programmatic investments in Indian Country in our Nation's history.

- **Treasury Updates Guidance and FAQ's for States, Tribes, and Local Governments:** On May 4, Treasury released an updated list of Frequently Asked Questions regarding the distribution and use of Coronavirus Relief Fund funds. Among other updates, Treasury provides that "as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government *may presume* that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency." The updated FAQ's can be found [here](#). More information on the Coronavirus Relief Fund can be found [here](#).
- **Treasury Updates Guidance and FAQ's for Economic Impact Payments:** Millions of Americans have already received their Economic Impact Payments authorized by the CARES Act. The Internal Revenue Service (IRS) continues to calculate and automatically send the Payments to most eligible individuals, however some may have to provide additional information to the IRS to get their Payments. More information [here](#).

### **U.S. Small Business Administration (SBA)**

- **SBA Continues to Deliver Unprecedented Relief to the Nation's Small Businesses:** Through the Paycheck Protection Program (**PPP**) authorized under the CARES Act, the SBA is delivering unprecedented relief to the Nation's Small Businesses. In the first round of funding alone, the agency **processed** more than 14 years' worth of loans in less than 14 days. With an additional \$310 billion in authorized funding, SBA continues to authorize PPP loans. In Round II, 5,425 lenders have approved over 2.4 million loans averaging \$74,304 per loan. More [here](#). A list of frequently asked questions can be found [here](#). Additional questions should be referred to local and regional offices ([here](#)).
- **SBA Announces Reopening of Economic Injury Disaster Loan (EIDL) Program and Makes Available to U.S. Agricultural Businesses Impacted by COVID-19 Pandemic:** On May 4, SBA announced the reopening of the EIDL program and EIDL Advance programs and expanded eligibility to agricultural businesses impacted by the COVID-19 pandemic. More [here](#). More on SBA coronavirus relief options, including EIDL, [here](#).



## HOWELL COUNTY HEALTH DEPARTMENT

180 Kentucky  
West Plains, Missouri 65775  
417-256-7078 \* Fax: 417-256-1179  
<http://www.howellcountyhealth.com>



**Public Health**  
Prevent. Promote. Protect.

## COVID-19 Testing Report Provided by the Howell County Health Department.

*REPORT REFLECTS NOTIFICATIONS TO THE DEPT. AS OF 10:45 A.M. 5/14/20*

Number Tested:	588
Negative Results (virus not detected)	574
Positive Results (virus detected)	5
Pending Results	9
Off of Isolation	5
Deaths	0