

# City of Willow Springs

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## Regular Council Meeting AGENDA

Thursday, June 15, 2023

City Hall Council Chambers

Hearing at 5:30 pm

Open Session and Closed Session to Follow

**I. HEARING**

104 E Main – Willow Springs Community Foundation

**II. CALL TO ORDER**

Announcement of Quorum

Approval of Agenda

**III. CONSENT AGENDA**

Approval of Minutes (RM 5/18)

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Approval of Bills for Payment

pg. 05

Receipt of Financial Reports

pg. 08

YMCA, Department Head's & Board's Reports

pg. 12

**IV. EMPLOYEE RECOGNITION**

**V. EXISTING BUSINESS**

A. City Bank Accounts

pg. 14

**VI. NEW BUSINESS**

A. MMMPEP Electrical Transmission Proposal

pg. 19

B. R-2 Ordinance Revision: Bill No. 92-23; Ordinance No. 1592

pg. 24

C. Reschedule July Meeting Date

D. Public and Media Questions

**VII. EXECUTIVE SESSION PURSUANT TO 610.021 FOR (1) LEGAL, (2) REAL ESTATE, OR (3) PERSONNEL, IF NEEDED**

# City of Willow Springs

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## Regular Council Meeting Thursday, May 18, 2023 City Hall Council Chambers, 5:30 pm

**Present:** Mayor Brooke Fair, Alderman Danny Bradley, Alderman Kim Rich, Alderman David Collins, Alderman Phill Knott, City Attorney Zane Privette, City Administrator Beverly Hicks, City Clerk Heather Duddridge, Police Chief Wes Ellison, Assistant Police Chief Alan Lewis.

**Guest:** Dean Aye, Robert Rackley, Susan Rackley, Tyler Morris, Wendell Bailey, Carl Lewis, Amber Lewis, Boyd Lewis, Brantley Lewis.

### ANNOUNCEMENT OF QUORUM

City Clerk Heather Duddridge called the roll.

Mayor Brooke Fair opened the meeting of the Board of Alderman at 5:30 pm with a quorum present.

### AGENDA APPROVAL

**Motion by Alderman Knott, second by Alderman Collins to approve the agenda. Motion carried 4-0.**

### CONSENT AGENDA

**Motion by Alderman Knott, second by Alderman Collins to approve the Consent Agenda which included Approval of Minutes – (RM 4/18), Approval of Bills for Payment, Receipt of Financial Reports, and YMCA, Department Head’s & Board’s Reports. Motion carried 4-0.**

### EXISTING BUSINESS

**104 E Main Building Discussion:** Dean Aye appeared on behalf of the Willow Springs Community Foundation (WSCF) to inform Council that a contract has been signed with OKE-Thomas for design and engineering services with J&M Engineering. Aye also stated that work should begin sometime in mid to late June. Council thanked him for the update.

**Past Due Business Licenses:** City Clerk Heather Duddridge provided Council with a copy of the letter that was personally served upon businesses and informed Council that all businesses have complied, except for two. However, Duddridge added that the two non-compliant business owners have not been in contact with the clerk’s office, but they have not been in operation for the last few days. Council unanimously agreed that no further action was necessary if the businesses are no longer in operation. No further action was taken.

**Distracted Driving Update:** City Administrator Beverly Hicks reminded Council that a draft distracted driver ordinance was presented in the April meeting for general discussion, however, it was not adopted or amended due to a pending bipartisan bill in the Missouri Senate. Hicks informed Council that Senate Bill 398, including the “Siddens Bening Hands Free Law,” was

passed by Missouri legislators on May 11, 2023, which requires drivers of all ages to utilize hands-free options while driving. Hicks further stated that the bill is awaiting Governor Parsons' signature.

Hicks added that Missouri will become the 49th State plus Washington D.C. to pass a distracted driving law for drivers of all ages. Once signed by the Governor, the bill will take effect on August 28, 2023, however, citations will not be written until January 1, 2025 to provide ample time for public education.

No action was taken by Council.

### **NEW BUSINESS**

**Robert Rackley Retirement Recognition:** City Administrator Beverly Hicks recognized wastewater supervisor Robert Rackley for his 39 years of service to the community and presented him with a plaque. Photos were taken of Rackley with Hicks, Council, and Rackley's family.

**City Bank Accounts:** City Administrator Beverly Hicks informed Council that the City's current money market accounts are making 1.25% interest. Hicks added that she would like to keep approximately \$500,000.00 to \$750,000.00 in liquidity and move approximately \$1,000,000.00 into CDs.

Hicks further informed Council that she obtained quotes from all 3 banks in town. US Bank offers CDs from 30 days at 3.15% to 180 days at 3.3% interest and money market accounts at 3.75% interest. Simmons Bank offers money market accounts at 1.25% interest and 9- or 12-month CDs at 4% interest. West Plains Bank offers money market accounts at 3% interest and 12-month CDs at 4.5% interest.

Hicks concluded that she would like to move forward with preparing suggestions for the next meeting on how to proceed with those funds and Council unanimously agreed. No further action was taken.

**Public and Media Questions:** There was no one from the media present and there were no questions from the public.

### **EXECUTIVE SESSION**

**Motion by Alderman Knott, second by Alderman Rich to move to executive session for (2) Real Estate and (3) Personnel pursuant to §610.021. A roll call vote was taken:**

**Ayes: Bradley, Rich, Collins, Knott**

**Nays: None.**

The meeting moved into Executive Session at 5:58 pm and adjourned at 6:20 pm with no action taken.

**Motion by Alderman Knott, second by Alderman Collins to adjourn the meeting at 6:21 pm. Motion carried 4-0.**

**CITY OF WILLOW SPRINGS**

**ATTEST:**

\_\_\_\_\_  
Brooke Fair, Mayor

\_\_\_\_\_  
Heather Duddridge, City Clerk

# ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 US BANK - GEN/AP

241762	6/02/2023	9999999999	CABOOL MUNICIPAL COURT			300.00				
241763	6/02/2023	9999999999	COLE COUNTY CIRCUIT			153.50				
241764	6/02/2023		501 LEE'S TIRE SHOP			2,366.00				
241765	6/02/2023		1773 LACEY CLINTON			121.30				
241766	6/02/2023		388 HOWELL-OREGON ELEC COOP			1,886.51				
241767	6/02/2023		1401 CABLE AMERICA			386.75				
241768	6/02/2023		1742 CHEMAQUA			472.50				
241769	6/02/2023		907 TOADERTRONIX LLC			120.00				
241770	6/02/2023		1599 ANNIE GLENN			88.00				
241771	6/05/2023	9999999999	MTN VIEW MUNICIPAL COURT			180.00				
241772	6/06/2023		1808 A M A TRANSPORTS LLC			6,702.79				Repairs on Oil Distributor
241773	6/09/2023		1046 ANIXTER, INC			1,423.80				
241774	6/09/2023		1672 ARAMARK			.00			VOID:	
241775	6/09/2023		1672 ARAMARK			.00			VOID:	
241776	6/09/2023		1672 ARAMARK			570.64				
241777	6/09/2023		1037 Battery Station LLC			30.00				
241778	6/09/2023		1747 BLACK RAIN ORDNANCE INC			71.00				
241779	6/09/2023		1799 BLUE CARDINAL CHEMICAL LLC			295.71				
241780	6/09/2023		1574 BROOKE FAIR			80.00				
241781	6/09/2023		220 CITY OF WILLOW SPRINGS			.00			VOID:	
241782	6/09/2023		220 CITY OF WILLOW SPRINGS			14,155.40				
241783	6/09/2023		165 COE EQUIPMENT INC			5,459.64				Sewer camera Repairs
241784	6/09/2023		1246 DANNY BRADLEY			75.00				
241785	6/09/2023		1738 DAVID COLLINS			75.00				
241786	6/09/2023		1242 DAVIS EQUIPMENT CORP			515.18				
241787	6/09/2023		1764 DENNIS OIL COMPANY, INC			105.75				
241788	6/09/2023		1809 DONNA SULLIVAN			500.00				
241789	6/09/2023		330 FABICK SOUTHWEST			96.22				
241790	6/09/2023		320 FAMILY SUPPORT PAYMENT CENTER			572.30				
241791	6/09/2023		1438 FEI-WW BROKEN ARROW 1895			291.61				
241792	6/09/2023		310 FLETCHER-REINHARDT CO			870.00				
241793	6/09/2023		336 G&W FOODS			54.68				
241794	6/09/2023		338 GALLS INC			12.73				
241795	6/09/2023		1598 GREENS PRO, INC			14,038.98				Chemicals for golf course
241796	6/09/2023		1264 GULF STATES DISTRIBUTORS			355.00				
241797	6/09/2023		374 HARRY COOPER SUPPLY CO			408.60				
241798	6/09/2023		1323 HAWKINS INC			1,713.53				
241799	6/09/2023		378 HOFFCOMP			570.00				
241800	6/09/2023		1282 HORN PLUMBING			104.90				
241801	6/09/2023		1618 INDIAN CREEK MATERIALS LLC			427.80				
241802	6/09/2023		1810 JEREMIAH WOODRING			100.00				
241803	6/09/2023		1501 KIM RICH			75.00				
241804	6/09/2023		1807 KNAPEHEIDE TRUCK EQUIP CO			8,994.00				
241805	6/09/2023		1481 LARSON GROUP			519.00				
241806	6/09/2023		1792 LEON UNIFORM COMPANY			1,095.00				
241807	6/09/2023		508 LYNCH EQUIPMENT			62.84				
241808	6/09/2023		542 MFA AGRI SERVICES			721.86				
241809	6/09/2023		1132 MFA OIL			235.92				
241810	6/09/2023		551 MIRMA			300.00				
241811	6/09/2023		572 MISSOURI ONE CALL SYSTEM INC			51.30				
241812	6/09/2023		589 MISSOURI SASP			293.00				

# ACCOUNTS PAYABLE CHECK REGISTER

BANK# CHECK#	BANK NAME DATE	ACCOUNT# NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
241813	6/09/2023	549 MO VOCATIONAL ENTERPRISES	55.00				
241814	6/09/2023	1180 MOTOROLA	5,819.00				PD Radio - to be reimb.
241815	6/09/2023	646 O'REILLY AUTOMOTIVE INC	.00				VOID:
241816	6/09/2023	646 O'REILLY AUTOMOTIVE INC	.00				VOID:
241817	6/09/2023	646 O'REILLY AUTOMOTIVE INC	.00				VOID:
241818	6/09/2023	646 O'REILLY AUTOMOTIVE INC	4,038.79				
241819	6/09/2023	652 OZARK FAMILY YMCA	1,250.00				
241820	6/09/2023	1135 PACE ANALYTICAL SERVICES, LLC	2,518.10				
241821	6/09/2023	674 PENMAC PERSONNEL SERVICES INC	135.00				
241822	6/09/2023	1575 PHILL KNOTT	75.00				
241823	6/09/2023	676 PITNEY BOWES	172.20				
241824	6/09/2023	1616 PROF. LAW ENFORCEMENT ASSOC	63.14				
241825	6/09/2023	1628 PROFESSIONAL TURF PRODUCTS, LP	863.93				
241826	6/09/2023	1548 RADIOPHONE	213.69				
241827	6/09/2023	794 RANDY'S AUTO REPAIR	865.98				
241828	6/09/2023	780 RANDY'S SAW SHOP	33.00				
241829	6/09/2023	778 RIVER ROCK REDI-MIX LLC	1,430.00				
241830	6/09/2023	161 S & H FARM SUPPLY	417.49				
241831	6/09/2023	1357 SAFARILAND, LLC	117.50				
241832	6/09/2023	1609 SECTION 8 EXTERMINATE	275.00				
241833	6/09/2023	1461 SENTINEL EMERGENCY	840.00				
241834	6/09/2023	1656 SIMMONS BANK PAYMENT PROC	3,509.33				
241835	6/09/2023	1272 SIRCHIE FINGER PRINT LAB	155.70				
241836	6/09/2023	836 SOLOMON ELECTRIC	27,370.00				Load of 25 KVA Polemounts
241837	6/09/2023	670 PRIVETTE LAW OFFICE	1,398.36				
241838	6/09/2023	1716 TADIRAN TELECOM	621.85				
241839	6/09/2023	889 TOWN & COUNTRY	85.50				
241840	6/09/2023	1590 TRACTOR SUPPLY CREDIT PLAN	379.12				
241841	6/09/2023	1751 FIFTH THIRD BANK	264.00				Trojan - WWTP - End Cap Kit
241842	6/09/2023	1275 TURFWERKS	1,218.53				
241843	6/09/2023	382 W.T. HASS	1,200.00				
241844	6/09/2023	949 WAGGONER TRUE VALUE HOME CTR	.00				VOID:
241845	6/09/2023	949 WAGGONER TRUE VALUE HOME CTR	.00				VOID:
241846	6/09/2023	949 WAGGONER TRUE VALUE HOME CTR	.00				VOID:
241847	6/09/2023	949 WAGGONER TRUE VALUE HOME CTR	4,975.38				
241848	6/09/2023	1487 AUCA WESTERN FIRST AID &	612.52				
241849	6/09/2023	1658 WEX BANK	8,900.56				Fuel
241850	6/09/2023	992 WHITE INDUSTRIES, INC	1,753.03				
241851	6/09/2023	1314 WILLOW SPRINGS AH HEALTH	23.20				
241852	6/09/2023	986 WILLOW SPRINGS LIBRARY	3,411.38				
241853	6/09/2023	1128 XEROX CORPORATION	987.50				

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	144,147.52
CLEARED	.00
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BANK 1 TOTAL	144,147.52
 **VOIDED**	 .00

# ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME  
CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
10	GENERAL	50,683.46	50,683.46	.00	.00
20	ELECTRIC	31,639.00	31,639.00	.00	.00
21	WATER / SEWER FUND	25,064.73	25,064.73	.00	.00
25	GOLF COURSE	18,164.93	18,164.93	.00	.00
30	PARKS/RECREATION	7,295.16	7,295.16	.00	.00
31	LIBRARY	3,411.38	3,411.38	.00	.00
32	ECONOMIC DEVELOPMENT	7,155.02	7,155.02	.00	.00
50	MAINTENANCE SHED	733.84	733.84	.00	.00

**GENERAL REVENUE FUND BALANCE SHEET  
CITY OF WILLOW SPRINGS**

**BALANCE AS OF 4/30/23** **\$1,309,969.69**

**REVENUES**

DAILY DEPOSITS- MAY 2023 \$392,993.90  
SALES/USE TAX REVENUES \$0.00  
GEN SALES TAX \$62,474.24  
CAPITAL IMP TAX \$31,237.10  
PARK TAX \$14,863.16  
USE TAX \$34,351.43  
MOTOR FUEL TAX-DOR \$7,762.77  
Police grant-DWI campaign \$2,352.22  
ARPA--Fire Truck \$0.00  
\$0.00  
**TOTAL REVENUE FOR MAY 2023** **\$546,034.82**

**EXPENSES**

ACCOUNTS PAYABLE-MAY 2023 \$132,783.80  
MPJA ELECTRIC POWER \$162,048.57  
PAYROLL AND TAXES \$235,254.17  
EMPLOYEE BENEFITS \$30,360.76  
SERVICE CHARGE \$342.34  
SALES TAX \$7,402.75  
RETURN CHECKS \$893.91  
DEPOSITS PAYABLE \$569.60  
Water Tank Exterior Painting (regulated by DNR) \$0.00  
COP Bond- semi-annual payment \$0.00  
**TOTAL EXPENDITURES FOR MAY 2023** **\$569,655.90**

**INTEREST**

**\$21.56**

**BANK BALANCE AS OF 05/31/2023**

**\$1,286,370.17**



**CITY OF WILLOW SPRINGS**

**GENERAL SALES TAX**

<b>RECVD:</b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>
JAN	\$39,279.33	\$34,873.47	\$45,413.40	\$33,328.20	\$55,789.15	\$46,284.84	\$82,582.79
FEB	\$25,008.62	\$36,831.44	\$44,660.31	\$35,681.64	\$43,433.44	\$32,713.90	\$65,997.91
MAR	\$50,186.19	\$51,618.71	\$47,547.05	\$41,812.26	\$63,822.29	\$41,053.87	\$77,720.48
APR	\$39,834.01	\$39,223.30	\$44,195.72	\$54,534.22	\$28,861.37	\$44,651.80	\$72,918.29
MAY	\$26,697.78	\$29,306.03	\$37,064.11	\$45,886.96	\$32,689.21	\$33,856.16	\$62,474.23
JUN	\$43,333.10	\$47,872.67	\$55,788.18	\$63,920.75	\$65,466.10	\$49,731.24	\$57,355.82
JUL	\$50,008.37	\$49,635.79	\$42,863.48	\$54,008.43	\$50,020.20	\$195,383.19	
AUG	\$26,044.10	\$34,819.57	\$32,689.50	\$47,151.45	\$47,883.46	\$74,923.01	
SEP	\$51,244.58	\$45,435.10	\$57,344.89	\$60,541.82	\$87,135.88	\$62,147.70	
OCT	\$36,902.51	\$24,676.52	\$43,255.57	\$43,402.63	\$49,599.22	\$58,038.78	
NOV	\$26,221.56	\$36,908.57	\$28,636.15	\$43,501.29	\$34,571.22	\$47,652.86	
DEC	\$60,847.48	\$51,784.54	\$58,034.24	\$59,346.45	\$44,976.21	\$64,322.58	
	<b>\$475,607.63</b>	<b>\$482,985.71</b>	<b>\$537,492.60</b>	<b>\$583,116.10</b>	<b>\$604,247.75</b>	<b>\$750,759.93</b>	<b>\$419,049.52</b>

**CAPITAL IMPROVEMENT TAX**

<b>RECVD:</b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>
JAN	\$19,639.81	\$17,436.86	\$22,706.53	\$16,664.17	\$27,894.58	\$23,142.65	\$41,291.26
FEB	\$12,504.36	\$18,415.79	\$22,330.19	\$17,840.85	\$21,716.85	\$16,193.40	\$32,999.13
MAR	\$25,093.05	\$25,809.37	\$23,773.72	\$20,906.06	\$31,911.10	\$20,526.91	\$38,860.14
APR	\$19,917.32	\$19,611.62	\$22,097.78	\$27,267.16	\$14,430.66	\$22,325.79	\$36,459.11
MAY	\$13,348.98	\$14,652.93	\$18,532.01	\$22,943.47	\$16,344.76	\$16,928.16	\$31,237.10
JUN	\$21,666.64	\$23,936.46	\$27,894.13	\$31,960.39	\$32,732.99	\$24,865.67	\$28,677.90
JUL	\$25,004.19	\$24,817.92	\$21,431.72	\$27,004.29	\$25,010.14	\$97,691.85	
AUG	\$13,022.06	\$17,409.82	\$16,344.82	\$23,575.86	\$23,941.72	\$37,461.33	
SEP	\$25,622.40	\$22,717.52	\$28,672.33	\$30,270.90	\$43,567.77	\$31,073.70	
OCT	\$18,451.11	\$12,341.03	\$21,627.79	\$21,701.31	\$24,799.63	\$29,019.51	
NOV	\$13,110.66	\$18,454.38	\$14,318.15	\$21,735.80	\$17,285.58	\$23,826.51	
DEC	\$30,423.80	\$25,892.37	\$29,017.00	\$29,673.15	\$22,487.95	\$32,161.34	
	<b>\$237,804.38</b>	<b>\$241,496.07</b>	<b>\$268,746.17</b>	<b>\$291,543.41</b>	<b>\$302,123.73</b>	<b>\$375,216.82</b>	<b>\$209,524.64</b>

**PARK SALES TAX**

<b>RECVD:</b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>
JAN	\$9,530.89	\$7,878.30	\$10,767.02	\$7,833.37	\$13,678.15	\$11,260.62	\$20,339.77
FEB	\$5,653.57	\$8,664.53	\$10,594.97	\$8,282.21	\$10,090.23	\$7,734.82	\$16,287.71
MAR	\$11,367.17	\$11,856.14	\$10,894.28	\$9,783.23	\$15,151.18	\$10,066.57	\$18,811.99
APR	\$9,420.16	\$9,056.80	\$10,335.86	\$12,980.01	\$6,697.31	\$10,253.16	\$17,581.72
MAY	\$6,435.56	\$6,898.81	\$8,812.23	\$11,078.63	\$7,360.40	\$7,995.07	\$14,863.15
JUN	\$10,333.14	\$11,403.77	\$13,359.51	\$15,491.41	\$15,700.62	\$12,030.88	\$13,043.56
JUL	\$12,150.85	\$12,087.43	\$10,451.14	\$13,190.06	\$12,188.29	\$48,549.93	
AUG	\$6,238.28	\$8,410.05	\$7,886.24	\$11,460.20	\$11,634.12	\$18,402.46	
SEP	\$12,332.70	\$10,954.40	\$13,970.99	\$14,798.79	\$21,454.10	\$15,098.83	
OCT	\$9,156.60	\$5,771.46	\$10,412.35	\$10,469.25	\$12,014.93	\$14,123.22	
NOV	\$6,438.75	\$8,867.52	\$6,847.49	\$10,574.00	\$8,161.46	\$11,549.07	
DEC	\$14,539.49	\$12,554.49	\$14,126.33	\$14,402.67	\$10,887.61	\$15,824.27	
	<b>\$113,597.16</b>	<b>\$114,403.70</b>	<b>\$128,458.41</b>	<b>\$140,343.83</b>	<b>\$145,018.40</b>	<b>\$182,888.90</b>	<b>\$100,927.90</b>

**USE TAX DISTRIBUTION  
CITY OF WILLOW SPRINGS**

**GENERAL USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
JAN		2,370.82	\$2,062.30	\$2,736.56	\$8,255.30	\$30,673.26
FEB		2,377.37	\$7,674.90	\$3,591.58	\$7,814.41	\$5,893.28
MAR		9,684.81	\$4,295.77	\$4,458.96	\$8,930.19	\$13,570.24
APR		2,624.50	\$2,030.73	\$3,834.94	\$10,235.49	\$40,668.08
MAY		1,244.90	\$4,220.23	\$5,271.95	\$8,742.01	\$19,629.37
JUN		3,181.98	\$4,352.92	\$2,675.21	\$10,796.09	\$6,056.39
JUL		1,809.79	\$3,990.88	\$2,838.94	\$10,313.69	
AUG	\$0.00	3,857.60	\$3,268.64	\$3,030.27	\$17,775.61	
SEP	\$336.18	3,001.40	\$2,009.68	\$4,431.00	\$10,335.52	
OCT	\$1,024.28	1,205.75	\$3,088.57	\$3,153.42	\$9,568.44	
NOV	\$1,458.07	8,512.94	\$2,877.11	\$3,122.21	\$12,116.76	
DEC	\$1,802.82	4,202.86	\$1,847.30	\$3,701.39	\$23,778.36	
	<b>\$4,621.35</b>	<b>\$44,074.72</b>	<b>\$41,719.03</b>	<b>\$42,846.43</b>	<b>\$138,661.87</b>	<b>\$116,490.62</b>

**CAPITAL IMPROVEMENT USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
JAN		\$1,185.36	\$1,031.15	\$1,368.19	\$4,127.65	\$15,336.51
FEB		\$1,188.76	\$3,790.25	\$1,795.72	\$3,907.22	\$2,946.45
MAR		\$4,842.52	\$2,147.91	\$2,229.48	\$4,465.08	\$6,785.18
APR		\$1,312.25	\$1,015.24	\$1,917.32	\$5,117.74	\$20,334.04
MAY		\$622.42	\$2,086.04	\$2,635.94	\$4,371.07	\$9,814.72
JUN		\$1,591.02	\$2,176.40	\$1,337.65	\$5,397.90	\$3,028.20
JUL		\$904.80	\$1,995.49	\$1,419.49	\$5,156.78	
AUG	\$0.00	\$1,928.78	\$1,634.26	\$1,515.13	\$8,887.86	
SEP	\$168.11	\$1,422.80	\$1,004.71	\$2,215.50	\$5,158.91	
OCT	\$512.04	\$602.89	\$1,544.36	\$1,576.79	\$4,784.15	
NOV	\$729.03	\$4,256.44	\$1,438.65	\$1,399.25	\$6,058.31	
DEC	\$901.50	\$2,101.47	\$923.60	\$1,850.61	\$11,889.14	
	<b>\$2,310.68</b>	<b>\$21,959.51</b>	<b>\$20,788.06</b>	<b>\$21,261.07</b>	<b>\$69,321.81</b>	<b>\$58,245.10</b>

**PARK USE TAX**

<b>RECVD:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
JAN		\$592.66	\$515.57	\$684.22	\$1,750.18	\$7,720.80
FEB		\$594.36	\$1,895.12	\$897.85	\$1,953.54	\$1,473.17
MAR		\$2,421.13	\$1,073.93	\$1,114.74	\$2,232.27	\$3,392.59
APR		\$656.01	\$507.77	\$958.51	\$2,558.91	\$10,166.91
MAY		\$311.21	\$1,042.95	\$1,317.95	\$2,185.60	\$4,907.33
JUN		\$795.48	\$1,088.23	\$668.80	\$2,698.88	\$1,514.07
JUL		\$452.48	\$997.76	\$709.78	\$2,578.43	
AUG	\$0.00	\$964.35	\$817.06	\$757.52	\$4,443.99	
SEP	\$84.03	\$711.36	\$502.42	\$1,107.76	\$2,579.33	
OCT	\$256.07	\$301.44	\$772.11	\$788.37	\$2,392.32	
NOV	\$364.48	\$2,128.20	\$719.16	\$662.67	\$3,029.25	
DEC	\$450.75	\$1,050.68	\$461.69	\$925.34	\$5,944.67	
	<b>\$1,155.33</b>	<b>\$10,979.36</b>	<b>\$10,393.77</b>	<b>\$10,593.51</b>	<b>\$34,347.37</b>	<b>\$29,174.87</b>

copy for city hall of airport board..john

John Bailey <john@baileychevy.com>

Mon 6/12/2023 10:09 AM

To:hduddridge@willowspringsmo.com. <hduddridge@willowspringsmo.com.>

Airport Board for June 08 , 2023

Meeting was posted 24 hrs prior to comply with sunshine law.

Present: . J Bailey, M White T, White, H Carter and P Stuart

1. Minutes4/13/2023 were read and approved...motion by P Stuart 2<sup>nd</sup> by M White ... passed
2. Status reports from ongoing work orders/ improvements needed. The City Mechanic Mr Wood did report back that the Hocker pump would work at the airport if City agrees. Mr Wood could replace the 50 approx foot of fuel fill hose at this time as the old one is weather checked and could in the near future leak.
- 3.Safety Issues .. The hay is almost completed for the 1<sup>st</sup> cutting. Thank you to John Oravec and Stoney Creek Ranch for the good work and cooperation.
4. General Maintenance. City reports the runway is scheduled to be sealed and striped this year. No word on the MoDot process at this time. This is a 90% funded project with 10% coming from the local city budget.  
.Fuel update: Still selling fuel at \$5.75 per gallon. Hoping for a slight price drop soon to promote aviation in the area.

•5 New business: No new business currently.

.. Motion to adjourn at 6: 35 by P Stuart 2nd J Bailey ..passed  
Next meeting Thursday 07/13/2023

Planning and Zoning

Minutes

June 5, 2023

Meeting called to order at 5:35 by President Josh Henry.

Motion by Danny Bradley with second by Stephanie Collins to approve the minutes from March 2, 2023.

New Business:

A - Variance of lot size

Jim Alter asked for a variance to the required lot size for 103 W Third.

B - Residential Zoning Ordinance Revision for Lot Size

Jackie Williamson made a motion for an amendment to the Residential Zoning Ordinance # 405.090 to be sent to council. This change to R-2 lot size would be 6000 sq feet with front of structure at the established building line or at least 35 feet from the street; side 7 feet from the boundary line and the back of structure 20 feet. Second by David Collins. All in agreement.

Existing Business:

A - Discussion of B-3 Business District.

Information from surrounding towns will be brought to the next meeting for discussion.

Motion to adjourn by David Collins. Second by Danny Bradley.



**City of Willow Springs**

900 W. Main  
 P.O. Box 190  
 Willow Springs, MO 65793  
**Phone:** (417) 469-2107  
**Fax:** (417) 469-4789

June 12, 2023

Current bank accounts and rates (see attached)

Total bank balances recommended for placement: **\$1,723,393.01**

**Local Bank Offers**

Bank Name	CD RATE	TERM	MONEY MARKET RATE
SIMMONS BANK	4.5%	6-12 MONTH	3%
WEST PLAINS BANK	4.5%	1 YEAR	4%
US BANK	3.2%	1 YEAR	3.75

**RECOMMENDED PLACEMENT:**

\$270,489.00  
 \$ 85,224.73  
 \$ 3,135.18  
 \$ 80.41  
 \$ 89,019.84  
 \$ 31,555.62  
 \$ 25,472.24  
 \$ 41,613.44

**\$546,590.46**

CD  
 DNR-LANDFILL CLOSURE  
 INITIAL MMMPEP SETUP  
 RECREATION-COMMUNITY  
 RECYCLE  
 CEMETERY RESERVES  
 ECONOMIC DEVELOPMENT  
 POOL-TAX  
 TRASH DEPT SALE

**TOTAL FOR CD**

RECOMMENDED PLACEMENT: MONEY MARKET-LIQUIDITY

\$124,209.42	WATER/SEWER/WWTP RESERVES
\$523,341.76	ELECTRIC RESERVES
\$330,943.21	GENERAL FUND SALES TAX (ADMIN RESERVE)
\$194,908.16	CAPITAL IMPROVEMENT
<u>\$ 3,400.00</u>	FIRE
<b>\$1,176,802.55</b>	<b>TOTAL FOR MONEY MARKET</b>



City of Willow Springs  
PO Box 190  
Willow Springs MO 65793-0190

**CHECKING ACCOUNTS**

Public Funds MMKT		Number of Enclosures	0
Previous Balance	1,667,575.07	Statement Dates	5/01/23 thru 5/31/23
Deposits/Credits	.00	Days in the statement period	31
Checks/Debits	.00	Average Ledger	1,667,575.07
Service Charge	.00	Average Collected	1,667,575.07
Interest Paid	70.82	Interest Earned	70.82
Current Balance	1,667,645.89	Annual Percentage Yield Earned	0.05%
		2023 Interest Paid	344.91

Sept. 20 30% 21.25<sup>14</sup>  
 Sept 21-20% 14.00  
 Sept. 10 = 30 = 21.25  
 Sept 60 10 7.08  
 Sept 30 5% 3.55  
 - 32 5% 3.55

**Deposits and Additions**

Date	Description	Amount
5/31	Interest Deposit	70.82

**Daily Balance Information**

Date	Balance	Date	Balance
5/01	1,667,575.07	5/31	1,667,645.89

Thank you for banking with Simmons Bank.

\*\*\*\*\* END OF STATEMENT \*\*\*\*\*

23-00-160 <sup>0</sup> -02	270,489 <sup>00</sup>	DNR- Land fill Closure
21-00-102-09	110,075 <sup>74</sup>	WA/SW/WWTp Reserves
20-00-102-05	359,893 <sup>69</sup>	Elect. Reserves
10-00-102-03	3400 <sup>00</sup>	Fire Truck
10-00-102-01	330,943 <sup>21</sup>	Admin Res. (Sales tax)
20-00-102-09	85,224 <sup>73</sup>	mmpmp Set up
60-00-102-11	89,019 <sup>84</sup>	Cemetery Res.
30-00-160-04	3135 <sup>18</sup>	Parko Community Fund
23-00-102-01	80 <sup>41</sup>	Sanitation/ Recycle
32-00-102-03	31,555 <sup>62</sup>	Econ Development
20-00-102-10	163,448 <sup>07</sup>	EI - Capital Reserves
30-00-102-01	25,472 <sup>24</sup>	Pool Reserves
40-00-102-01	194,908 <sup>16</sup>	CAP Imp Salen tax





City of Willow Springs  
PO Box 190  
Willow Springs MO 65793-0190

**CHECKING ACCOUNTS**

Public Funds MMKT		Number of Enclosures	0
<del>Previous Balance</del>	<del>14,133.56</del>	Statement Dates	5/01/23 thru 5/31/23
Previous Balance	14,133.56	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	14,133.56
Checks/Debits	.00	Average Collected	14,133.56
Service Charge	.00	Interest Earned	.12
Interest Paid	.12	Annual Percentage Yield Earned	0.01%
Current Balance	14,133.68	2023 Interest Paid	.59

**Deposits and Additions**

Date	Description	Amount
5/31	Interest Deposit	.12

**Daily Balance Information**

Date	Balance	Date	Balance
5/01	14,133.56	5/31	14,133.68

Thank you for banking with Simmons Bank.

\*\*\*\*\* END OF STATEMENT \*\*\*\*\*



City Of Willow Springs  
PO Box 190  
Willow Springs MO 65793-0190

**CHECKING ACCOUNTS**

Public Funds Analyzed		Number of Enclosures	0
<del>XXXXXXXXXXXXXXXXXXXX</del>		Statement Dates	5/01/23 thru 5/31/23
Previous Balance	41,613.44	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	41,613.44
Checks/Debits	.00	Average Collected	41,613.44
Service Charge	.00		
Interest Paid	.00		
Current Balance	41,613.44		

**Daily Balance Information**

Date	Balance
5/01	41,613.44

Thank you for banking with Simmons Bank.

\*\*\*\*\* END OF STATEMENT \*\*\*\*\*



**City of Willow Springs**

900 W. Main

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**Phone:** (417) 469-2107

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June 1, 2023

**MISO Northern Missouri Electric Transmission Project Overview**

As a member of the Mid-Missouri Municipal Power Energy Pool (MMMPEP), for the past few years, the City of Willow Springs often have had opportunities to improve the kinds of energy connected to the City of Willow Springs and now may have a part in the ability to reliably move power across the Midwest region from where it is generated to customers and do it in a way that is cost-efficient.

Transmission systems in the U.S. were traditionally built to connect power plants to the communities they serve. As the nation's energy portfolio has shifted, the underlying transmission system needs improvement to move higher demanded electricity to consumers. Missouri's neighboring states have electric generation resources but there is not a robust transmission system in the region, like an interstate highway system. Certain areas in the region suffer from transmission system congestion which makes delivery to consumers difficult. The goal is to look 10-20 years into the future and identify transmission needed to lessen reliability threats like potential overload, voltage collapse, equipment failure, or blackouts.

MISO conducted these transmission studies while providing stakeholder input, which resulted in a Long-Range Transmission Planning Document. This plan features a series of potential transmission routes or "interstate electrical highways" to move power from where it is generated to where it is needed. Transmission lines will then be built over many corridors.

This project will greatly benefit consumers, like the residents of Willow Springs, by providing grid stability..... providing points of interconnection so electricity can be transferred easily to match supply and demand. Supply and demand are often the culprit in the rising costs of energy for consumers. The need for an instantaneous supply of electricity makes electric utilities like few other businesses. Electric utilities must provide a seamless service to every customer, whenever

they flip the switch and supply the customer with as much as they want to use. If supply and demand are not matched perfectly, cascading problems can occur which could lead to blackouts. This is different from selling products like water that can be treated and stored so fluctuations in customer use can be met.

Where are we currently:

MISO is currently preparing to accept bids for building this current phase of the Long-Rane Plan until the end of June. Various contractors are soliciting property purchases along the routes proposed in the plan so they can reply to the request for proposals. A significant portion of the project cost is the acquisition of land needed to complete the route.

### **How electricity moves from power plant sources to residents:**

**Electric transmission lines move large amounts of power from power plants by increasing the voltage. For safety reasons, the structures holding up the lines must be tall to avoid any hazardous interactions with people or objects. Once the electricity is moved to an area where it is going to be used, a substation steps down the voltage. Electricity then moves through the lower voltage lines or distribution lines to customers. Due to the lowered voltage, these lines can be placed on shorter poles or underground.**

In summary, this project will be successful with many partners involved to secure the future travel of necessary electric, as demand for energy from industry, commercial and residential increase in time. The City of Willow Springs, as a stakeholder, has a mindset that local excellence, local control, and local benefit, under the association with Missouri Electric Commission (MEC) and Missouri Public Utility Alliance (MPUA), really do have a responsibility to engage in planning for future electrical reliability for future generations to come.

Thank you.

Beverly Hicks  
City Administrator

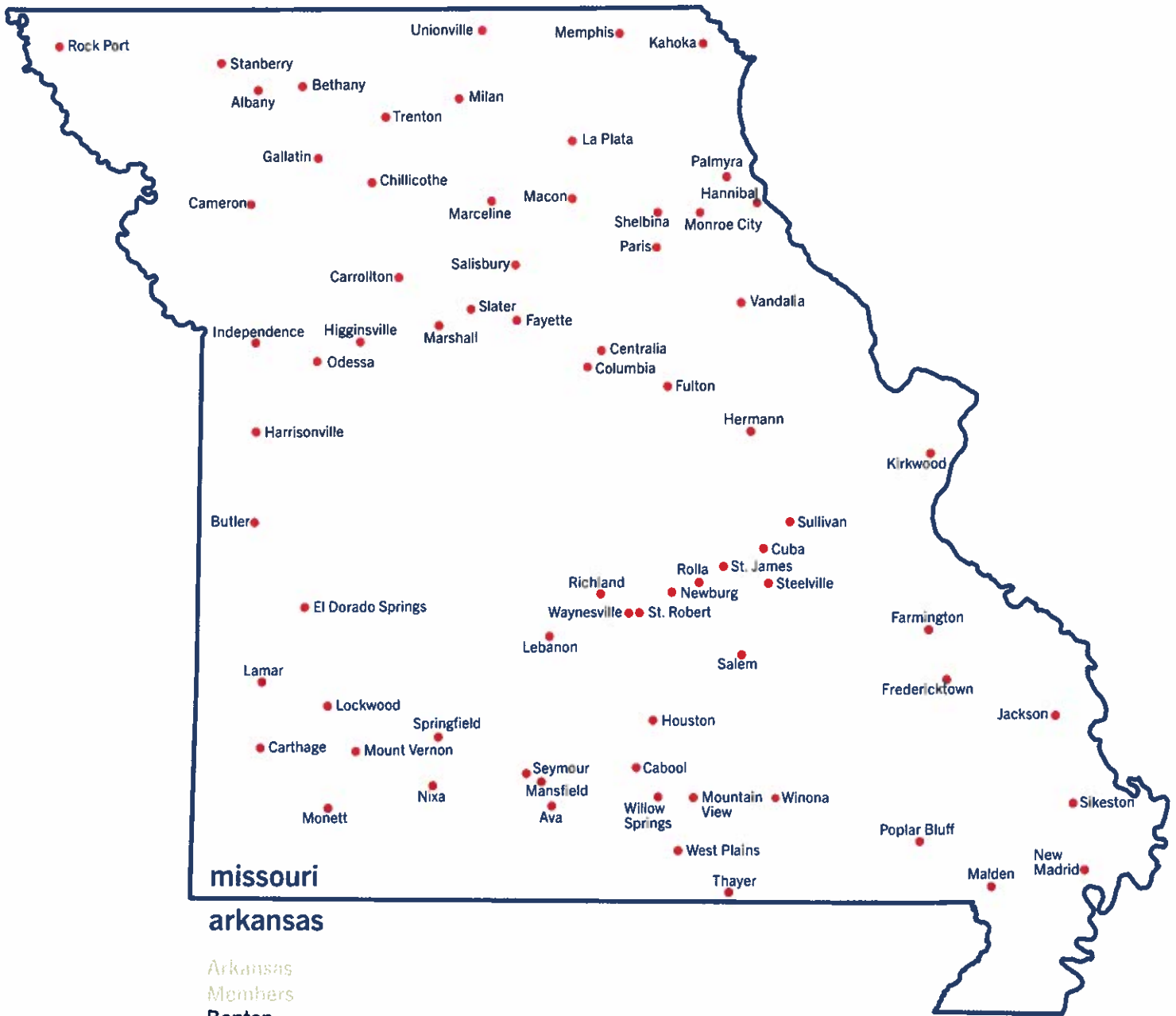
mamu

**Missouri  
Association of  
Municipal  
Utilities**



mec

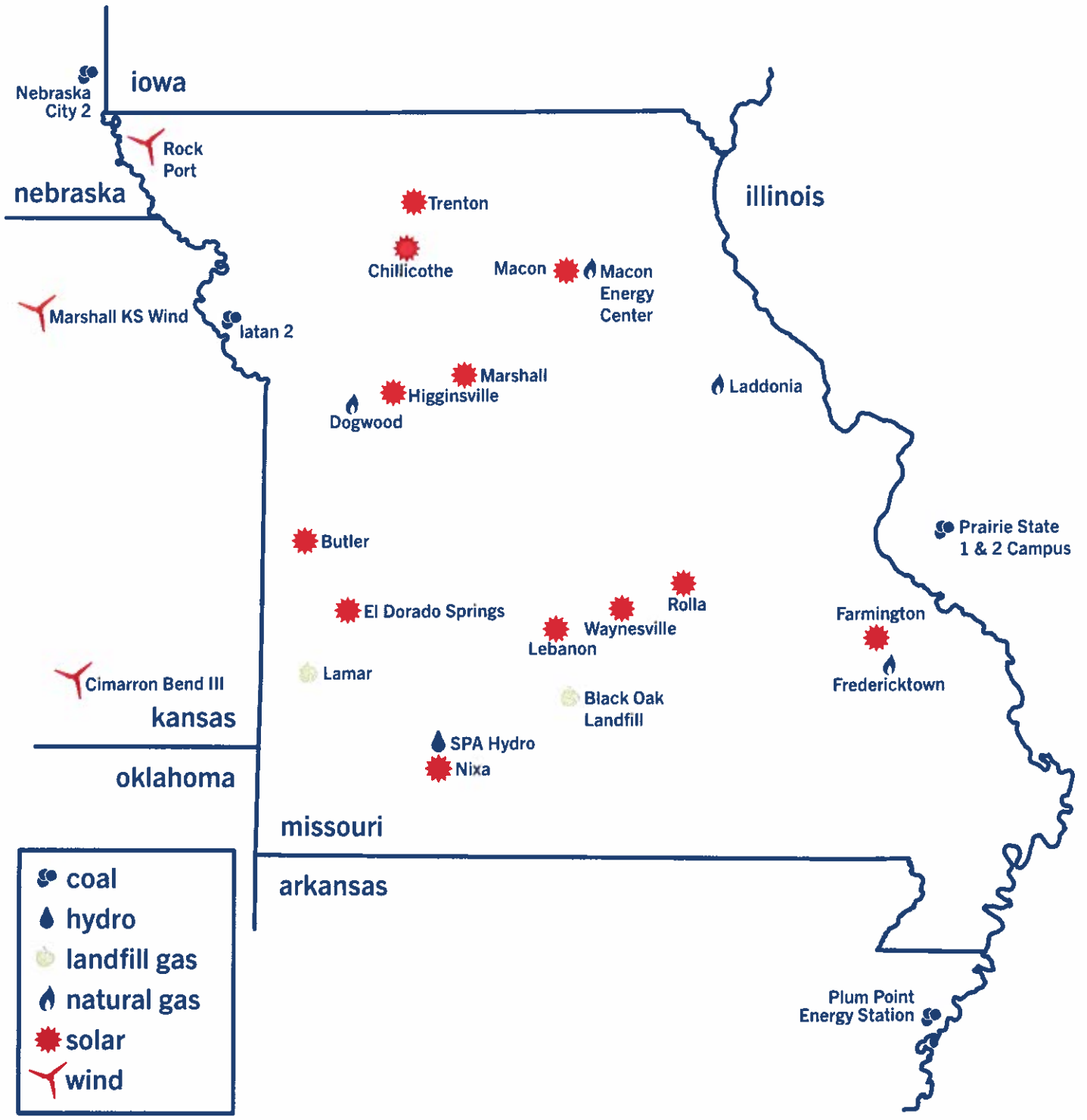
Missouri  
Electric  
Commission



missouri  
arkansas

Arkansas  
Members  
Benton  
North Little Rock  
Osceola  
Piggott

**mec**  
**Power Generation Projects**



Section 405.090 "R-2" One-Family Dwelling District.

[R.O. 2006 §400.090; CC 1986 §42.320; Ord. No. 1151 §2, 11-8-1993; Ord. No. 1410 §1, 2-14-2008]

- A. The regulations set forth in this Section or set forth elsewhere in this Chapter, when referred to in this Section, shall be and are the district regulations in the "R-2" One-Family Dwelling District.
- B. *Permitted Uses.* Any use permitted in the "R-1" One-Family Dwelling District.
- C. *Height.* The same regulations shall apply as required or permitted in the "R-1" One-Family Dwelling District.
- D. *Lot Size.*
1. Every one-family detached dwelling, convent, monastery, rectory or parish house hereafter erected shall be on a lot having an area of not less than ~~ten thousand (10,000)~~ **six thousand (6,000)** square feet and a width at the established building line of not less than ~~eighty (80)~~ **fifty (50)** feet, except as provided in Section **405.200** of this Chapter.
  2. Churches and similar places of worship hereafter erected or structurally altered shall be on a lot having an area of not less than one-half (½) acre and a width at the building line of not less than eighty-five (85) feet.
  3. *Public and private schools.* Same regulations shall apply as required or permitted in the "R-1" One-Family Dwelling District.
- E. *Yard Areas.* No building or structure shall be erected or enlarged unless the following yards are provided and maintained in connection with such buildings or structure or enlargement.
1. *Front yard.* Each lot upon which a dwelling is constructed shall have a front yard of not less than thirty-five (35) feet, **or an established building line as determined by the City-appointed building inspector.**
  2. *Side yard.* On each lot upon which a dwelling is constructed, there shall be a side yard on each side of not less than ~~fifteen (15)~~ **seven and a half (7 ½)** feet. The combined total of the side yards for interior lots shall not be less than ~~thirty-five (35)~~ **fifteen (15)** feet and the combined total of side yards for corner lots shall not be less than ~~forty (40)~~ **twenty-five (25)** feet. ~~The side yard on each side of a building on a lot of record which is less than eighty (80) feet in width shall have a width of not less than eight (8) feet.~~ On lots upon which a church or similar place of worship is constructed or extension made to an existing church or similar place of worship, there shall be a side yard of not less than twenty (20) feet on each side of the main structure and a combined total of side yards of not less than ~~forty-five (45)~~ **forty (40)** feet.
  3. *Rear yard.* Every lot or parcel of land upon which a building is constructed shall have a rear yard of not less than ~~twenty-five (25)~~ **twenty (20)** feet.
- F. *Percentage Of Lot Coverage.* All buildings, including accessory buildings, shall not cover more than thirty percent (30%) of the area of the lot.
- G. *Parking Facilities.* Parking facilities shall be provided as required or permitted in Section **405.210** of this Chapter.



**CITY OF WILLOW SPRINGS**

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**BILL NO. 92-23**

**ORDINANCE NO. 1592**

**AN ORDINANCE OF THE CITY OF WILLOW SPRINGS REVISING  
CHAPTER 405: ZONING REGULATIONS  
OF THE WILLOW SPRINGS MUNICIPAL CODE**

**WHEREAS**, Chapter 405 of the Municipal Code of the City of Willow Springs, Missouri lists zoning regulations for each zoning district within the city limits of Willow Springs;

**WHEREAS**, certain properties located within the R-2 One-Family Dwelling District do not meet the minimum standards for lot size or setbacks;

**WHEREAS**, the Planning and Zoning Commission met on the 5th day of June, 2023 and recommended a revision to Section 405.090;

**WHEREAS**, the Board of Aldermen has determined that such revision is not detrimental to the surrounding area or in conflict with the purposes of Chapter 405 of the Municipal Code of the City of Willow Springs, Missouri;

**NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF WILLOW SPRINGS, MISSOURI, AS FOLLOWS:**

**Chapter 405; Section 090** - That Section 405.090 shall be amended as follows:

**Section 405.090 "R-2" One-Family Dwelling District.**

- A. The regulations set forth in this Section or set forth elsewhere in this Chapter, when referred to in this Section, shall be and are the district regulations in the "R-2" One-Family Dwelling District.
- B. *Permitted Uses.* Any use permitted in the "R-1" One-Family Dwelling District.
- C. *Height.* The same regulations shall apply as required or permitted in the "R-1" One-Family Dwelling District.
- D. *Lot Size.*
  - 1. Every one-family detached dwelling, convent, monastery, rectory or parish house hereafter erected shall be on a lot having an area of not less than six thousand (6,000) square feet and a width at the established building line of not less than fifty (50) feet, except as provided in Section 405.200 of this Chapter.
  - 2. Churches and similar places of worship hereafter erected or structurally altered shall be on a lot having an area of not less than one-half (½) acre and a width at the building line of not less than eighty-five (85) feet.

3. *Public and private schools.* Same regulations shall apply as required or permitted in the "R-1" One-Family Dwelling District.
- E. *Yard Areas.* No building or structure shall be erected or enlarged unless the following yards are provided and maintained in connection with such buildings or structure or enlargement.
1. *Front yard.* Each lot upon which a dwelling is constructed shall have a front yard of not less than thirty-five (35) feet, or an established building line as determined by the City-appointed building inspector.
  2. *Side yard.* On each lot upon which a dwelling is constructed, there shall be a side yard on each side of not less than seven and a half (7 ½) feet. The combined total of the side yards for interior lots shall not be less than fifteen (15) feet and the combined total of side yards for corner lots shall not be less than twenty-five (25) feet. On lots upon which a church or similar place of worship is constructed or extension made to an existing church or similar place of worship, there shall be a side yard of not less than twenty (20) feet on each side of the main structure and a combined total of side yards of not less than forty (40) feet.
  3. *Rear yard.* Every lot or parcel of land upon which a building is constructed shall have a rear yard of not less than twenty (20) feet.
- F. *Percentage Of Lot Coverage.* All buildings, including accessory buildings, shall not cover more than thirty percent (30%) of the area of the lot.
- G. *Parking Facilities.* Parking facilities shall be provided as required or permitted in Section 405.210 of this Chapter.

**ADOPTED AND APPROVED** this 15th day of June 2023.

**CITY OF WILLOW SPRINGS**

**ATTEST:**

\_\_\_\_\_  
Brooke Fair, Mayor

\_\_\_\_\_  
Heather Tooley, City Clerk